



**ROUTINE ORDERS
ISSUED BY
COMMANDER D.B. HENDERSON
COMMANDING OFFICER
REGIONAL CADET SUPPORT UNIT (PACIFIC)**

Order No. 09/2018	1 November 2018
Last Order No. 08/2018	Esquimalt, BC

ROUTINE ORDER ENTRIES

The following is a listing of the contents of Routine Order 09/2018 dated 1 November 2018:

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152/18 – CRISIS SITUATION

1. Any crisis situation related to Pacific Region cadet activities that involve cadets, COATS members, CIs, and/or volunteers shall be reported to the Regional Cadet Support Unit (Pacific) as soon as possible.
2. After engaging local emergency services as required, Corps/Squadron Commanding Officers are to contact their J3 Zone Training Officer with an initial report of the situation. Should the J3 Zone Training Officer not be available, the applicable J3 Area OIC shall be contacted. In the event that the J3 Zone Training Officer, or the J3 Area OIC are not available, the J35 Chief Training Officer, LCol Head, is to be contacted at 250-508-7572.

(J1 RCSU (Pac) CC)

153/18 – AMENDMENTS TO PUBLICATIONS, ORDERS AND FORMS

The following CANCDTGENs have recently been released and are posted on the RCSU (Pac) SharePoint site:

- a. CANCDTGEN 012/18, Duke of Edinburgh Program Funding; and
- b. CANCDTGEN 013/18, Comd Natl CJCR Sp Gp Direction on Recreational Use and Possession of Cannabis within the Natl CJCR Sp Gp.

(J1)

154/18 – RCSU (PAC) PERSONNEL CHANGES

The following personnel changes have occurred / will occur at RCSU (Pac):

- a. Capt Andrew King was the successful candidate for the one-year backfill for the J3 Zone Trg O (Vancouver North Shore). Capt King assumed the duties of this position effective 11 Oct 18.
- b. Capt John Cloke was the successful candidate for the J3 Zone Trg O (Comox). Capt Cloke will be continuing in his current backfill position of J3 Stds O (CIC) until assuming the J3 Zone Trg O (Comox) position on 3 Dec 18. During this period of transition, he will be starting some of the J3 Zone Trg O (Comox) duties.

(J1)

155/18 – SECURITY SCREENING UPDATES

Ref: NDSOD Chapter 4

1. Reliability Screening consists of conducting verifications and checks in order to be able to grant individuals a Reliability Status (RS), which is the minimum level required for all CAF members and civilian instructors working in support of the CCO. IAW ref, RS must be updated every 10 years.
2. Annex A contains a list of personnel who must renew their RS prior to the due date indicated, a list of personnel who have passed the RS update deadline and have been directed to cease all cadet activities including voluntary duty/support and a list of personnel who are authorized to return to duties as their RS has been approved.

(J1 Staffing O)

156/18 – PRC/VSS REQUIRING UPDATE

Ref: CATO 23-04

1. IAW ref, all members shall update their Police Record Check/Vulnerable Sector Screening (PRC/VSS) every five years.
2. Annex B contains a list of personnel whose PRC/VSS will require renewal, personnel who have extended beyond the five year mark and have been directed to cease parading as well as personnel who are authorized to recommence duties.

(J1 Staffing O)

157/18 – RCSU (PAC) RESERVE EMPLOYMENT OPPORTUNITIES

1. Reserve Employment Opportunities (REOs) with the Regional Cadet Support Unit (Pacific) are available to serving Reservists who meet the required criteria as stated for each employment opportunity and can be found at: <http://armyapp.forces.gc.ca/reo-oer/en/VCDSBRANCH.aspx>.

2. The following REOs with the Regional Cadet Support Unit (Pacific) are currently published / will be published shortly:

- a. O-38412 – J1 Records and Pay Clerk – closing 5 Nov 18;
- b. O-38468 – J5 Plans O (Sea Cadets) (Backfill) – closing 5 Nov 18;
- c. O-38413 – J8 Fin Svcs Admin (Travel and Claims) – closing 5 Nov 18;
- d. O-38414 – J8 Fin Svcs Supervisor – closing 5 Nov 18;
- e. O-38233 – Supply Tech (Air) – Aircraft Parts – closing 6 Nov 18;
- f. O-36708 – J8 Fin Svcs (Travel and Claims) – closing 9 Nov 18;
- g. O-38511 – Area Elemental Advisor (Land) (Vancouver Island) – closing 9 Nov 18;
- h. O-38859 – J1 Records and Pay Clerk – closing 26 Nov 18; and
- i. O-38860 – J3 Trg O (CIC) – closing 26 Nov 18.

(J1 Staffing O)

158/18 – CTC POSITIONS 2019 – COATS MEMBERS AND CIVILIAN INSTRUCTORS

1. Applications for 2019 Cadet Training Centre (CTC) positions are now being solicited. Members of the COATS and (potential) Civilian Instructors are invited to apply for positions at a CTC. Specific CTC positions are listed in Annex C. All vacancies and dates must be regarded as tentative and are subject to change. Dates are inclusive of travel and will be amended if travel days are not required and/or authorized. Personnel may apply for a CTC outside of their environment, however, priority may be made for the member's environmental CTC. It is important to note that members of COATS will have priority for filling CTC Reserve Service. Civilian Instructors may be provided with an offer of employment once all COATS applications have been exhausted. Members of the COATS and (potential) Civilian Instructors may apply for partial periods of service (normally a minimum of two weeks).

2. All adult staff must have an approved Police Record Check/Vulnerable Sector Screening (PRC/VSS), a favourable Reliability Screening (RS), and a valid medical with no significant medical employment limitations. All documents shall be current prior to commencing the period of reserve service and must not expire during the period of service.

3. Members of the COATS and (potential) Civilian Instructors are to apply for CTC 2019 by submitting a Cdt #112 (available on SharePoint) or by sending an email with the same information to rcsupacstaffing@forces.gc.ca. Please note the following application deadlines:

- a. Senior staff (LCdr / Maj) positions: applications are due NLT 16 November 2018; and
- b. All other positions: applications are due NLT 7 January 2019. Applications will be accepted beyond this date, however, initial staffing selections will begin in mid-January 2019.

4. RCSU (Pac) will notify all applicants by email when their application has been received. Offers of Reserve Service will be sent in January / February 2019 for those who have applied by the application deadlines.

5. Questions may be directed to Lt(N) Timothy Pichaloff, J1 Staffing Officer, by email at rcsupacstaffing@forces.gc.ca or by phone at 250-363-0919.

(J1 Staffing O)

159/18 – CLASS A SERVICE FOR CTC 2019

1. Applications for 2019 Cadet Training Centre (CTC) Class A positions are now being solicited. Members of COATS and Civilian Instructors within the geographical location of the CTC (< 100 km) are encouraged to consider attending CTC in limited term engagements. These positions include but are not limited to Training Centre Operations, Intake and Exhaust, Movements, Range Safety, Expedition Speciality Instructor, Music Instructor and First Aid Instructor.

2. Members of the COATS and Civilian Instructors are to apply for CTC 2019 Class A by submitting a Cdt #112 (available on SharePoint) or by sending an email with the same information to rcsupacstaffing@forces.gc.ca. The Cdt #112 or email shall reach the J1 Staffing Officer no later than 31 May 2018, however, indicating your interest and availability earlier would be preferred.

3. Questions may be directed to Lt(N) Timothy Pichaloff, J1 Staffing Officer, by email at rcsupacstaffing@forces.gc.ca or by phone at 250-363-0919.

(J1 Staffing O)

160/18 – WEARING OF POPPIES

1. The wearing of the poppy commenced at 1200 hrs on 26 October 2018. The poster for proper poppy placement is included at Annex D.

2. Poppin pin is authorized to secure your poppy to your uniform and can be purchased in person at The Sharkz Store in Esquimalt, and also online at this link: <https://www.landsharkz.ca/collections/featured/products/poppin>.

3. Sharkz continues to work with Wounded Warriors Canada to donate a portion of their sales of Poppin Pins to WWC's ongoing efforts to support veterans.

(RCWO)

161/18 – REMEMBRANCE DAY CEREMONIES

1. Every year on November 11th, Canadians pause in a silent moment of remembrance for the men and women who have served and continue to serve our country during times of war, conflict and peace. We honour those who fought for Canada in the First World War (1914-1918), the Second World War (1939-1945) and the Korean War (1950-1953), as well as those who have served since then, including in Afghanistan. More than 1,500,000 Canadians have

served our country and more than 100,000 have died. They gave their lives and their futures so that we may live in peace.

2. CAF members and cadets are expected to attend a Remembrance Day ceremony in their community, be well turned out and provide a positive representation of the CAF and CCO.

(CO)

162/18 – ADMINISTRATION WEBINARS

1. The J1 section will be offering webinars to present information about various administration topics and field questions from members. The following webinars are currently scheduled:

Topic	Date	Time	Intended Audience
Honours & Recognition for Cadets and CAF Members (to include available honours and recognitions, and the nomination process)	29 Nov 18	1900 – 2000 hrs	<ul style="list-style-type: none"> Corps / Sqn COs and any other interested members
CTC Staffing (primarily aimed at the staff opportunities and application process for adult staff members) Note: this is <u>not</u> intended for cadets who are applying for a staff cadet position	3 Dec 18	1900 – 2000 hrs	<ul style="list-style-type: none"> Any member interested in a position at a CTC Corps / Sqn Admin Os Cadets who are soon aging out and may be interested in an adult staff position at a CTC
Civilian Instructor Process (to include Reliability Screening (RS) process)	17 Jan 19	1900 – 2000 hrs	<ul style="list-style-type: none"> Corps / Sqn Admin Os Corps / Sqn COs Personnel applying for a CI position at a CTC, corps/sqn, or other establishment

2. More detailed information, including connection details, will be posted on SharePoint prior to each of these webinars. Participation is voluntary, but encouraged.

3. Additionally, a survey will be initiated for the J1 section to receive feedback on future webinars in order to prioritize topics and to determine the most desired presentation times. Details on the survey will be posted on SharePoint.

(J1)

163/18 – DRESS REGULATIONS – BEARDS

Refs: A. CANFORGEN 158/18, Amendment to Beard Policy

B. RCSU (Pac) Oct 18 RO Entry 150/18

1. At ref A, the CAF released an amendment to the beard policy for CAF members, however, it does not address the cadet dress policy. The Natl CJCR Sp Gp Comd has authorized using the same standard for cadets, therefore, we will mirror the guidelines set out in the CANFORGEN and detailed in ref B.

2. It must be strongly emphasized that cadets who wish to grow a beard may do so provided they are able to grow a proper full beard.

(RCWO)

164/18 – FREE TRAINING AVAILABLE TO PARENTS AND GUARDIANS

1. Natl CJCR Sp Gp has been actively engaged with external SMEs to help us bolster the training we provide personnel centring on the protection of our youth. Since the summer of

2016, Natl CJCR Sp Gp has been engaged with the Canadian Centre for Child Protection (C3P) to share resources, consult with them regarding prevention programs and exchange best practices that can be incorporated into our programs.

2. In an effort to ensure the continued protection of our youth, the Canadian Cadet Organizations (CCO) entered into a Memorandum of Understanding (MoU) with the C3P to share resources and enhance the training we offer. The MOU letter and pamphlets which are to be shared with all adults, forms part of our mutual commitment to enhancing education and awareness surrounding inappropriate behaviours or situations.

3. In support of helping corps/squadrons, the letter and pamphlets have been printed and mailed out for distribution and will be arriving in the upcoming weeks. They are also currently available on SharePoint. Each cadet is to be provided with one of the printed pamphlets to take home to their parent(s)/guardian(s). We encourage this information also be communicated with all adults involved in the program (adult leaders, support committee members, league volunteers and partners).

4. To be absolutely clear, the protection, safety and welfare of cadets is our highest priority – inappropriate behaviour involving cadets, their instructors or anyone involved in the Cadet Program will not be tolerated. In partnership with C3P, we have strengthened our world class training for both our adult leaders and youth participants, and for the first time, we are offering training and resources to interested parents and guardians. This training will continue to prepare all involved to recognize and deal with inappropriate behaviour, interact comfortably within the community and positively with others, exercise sound judgment, accept personal responsibility for actions and choices, deal with interpersonal conflict, and seek help from available resources when needed.

(CO)

165/18 – INTERNATIONAL ARMY CADET EXPEDITION – FEBRUARY 2019

Ref: 3937-4500-3 (J3 Trg O (Expn)) 24 Oct 18

1. RCSU (Pac) will conduct the 2019 International Expedition for eighteen (18) cadets with three (3) CIC officers in the Magallanes Region, Chile from 4 to 24 February 2019. The Warning Order and Joining Instructions will be posted to SharePoint once completed.

2. Cadet corps must inform their cadets of the opportunity and nominate cadets in FORTRESS via “Summer Training and Activities by Selection.” Deadline for registration of cadets is 21 Nov 18.

3. Officers interested in this Reserve Service opportunity are to contact J3 Trg O (Expn) via email at brandon.mcauley@forces.gc.ca IAW the Warning Order.

(J3 Trg O (Expedition))

// original signed by //

D.B. Henderson
Commander
Commanding Officer

Annexes:

Annex A	Reliability Status Requiring Update
Annex B	PRC/VSS Requiring Update
Annex C	2019 CTC Staff Positions – Adult
Annex D	Placement of Poppies

RELIABILITY STATUS REQUIRING UPDATE

1. Reliability Screening consists of conducting verifications and checks in order to be able to grant individuals a Reliability Status (RS), which is the minimum level required for all CAF members and civilian instructors working in support of the CCO. RS must be updated every 10 years. Note that for renewals, certified copies of two pieces of ID and a proof of current address are required to accompany the Cdt #172. The following personnel must renew their RS prior to the due date indicated below:

Unit	Rank	Name	Due Date
747 RCACS	Capt	Bishop, C	08-Dec-18
1813 RCACC	Lt	Burt, D	30-Jan-19
RCS	Capt	Cable, R	22-Jan-19
RCSU	Capt	Elgert, R	28-Nov-18
RCSU	MCpl	Forbes, S	19-Nov-18
RCSU	CI	Gonyea, R	10-Nov-18
828 RCACS	Capt	Jantzen, A	08-Dec-18
RCSU	Lt	Landry, D	05-Jan-19
103 RCACS	Lt	Marliave, J	06-Dec-18
744 RCACS	Capt	Matheson, M	30-Jan-19
102 RCSCC	Lt(N)	Parent, M	08-Dec-18
147 RCACS	Capt	Perry, R	08-Jan-19
1787 RCACC	Capt	Roebuck, T	08-Jan-19
513 RCACS	Lt	Sattler, M	19-Dec-18
2316 RCACC	Capt	Stephan, R	08-Dec-18
RCSU	Lt(N)	Wood, E	03-Dec-18

2. Reliability Status (RS) is valid for a period of 10 years and must be updated prior to the expiry of this validity period. The following personnel have passed the RS update deadline and have been directed to cease all cadet activities including voluntary duty/support effective the date indicated below. These members shall not be authorized to return to duty until the RS has been processed and approved.

Unit	Rank	Name	Due Date	Cease Parading Effective Date
103 RCACS	Capt	Canlas, O	14-Mar-18	09-Jan-18*
189 RCSCC	Lt(N)	Cartwright, J	14-Feb-18	27-Feb-18
RCSU	Capt	Chan, D	07-Dec-17	12-Sep-17*
RCSU	Lt(N)	Dalley (Bollen), L	16-Mar-15	07-Jan-16
258 RCACS	Capt	Eichinger, N	17-Nov-14	07-Jan-16
RCSU	Capt	Escobar, F	03-Oct-15	01-Apr-16
RCSU	Lt	Giles, T	22-Sep-18	01-Oct-18
RCSU	Capt	Goddard, K	02-Apr-18	30-Apr-18
819 RCACS	Capt	Hargreaves, T	06-Aug-17	09-Jun-17 *
RCSU	MWO	Hobor, T	08-Feb-18	09-Feb-17*
RCSU	SLt	Kardal, R	07-Feb-17	06-Oct-16
RCSU	Capt	Kelley, S	15-Apr-18	30-Apr-18
RCAOps	Capt	Kerry, S	20-Mar-17	31-Mar-17
RCSU	2Lt	Lehton, Y	20-May-18	24-May-18
RCSU	Capt	Perrin, R	14-Jun-17	26-Apr-17
259 RCACS	Lt	Power, B	06-Feb-17	09-Feb-17
2305 RCACC	Capt	Shearsmith, D	23-Jun-18	25-Jun-18
RCSU	Lt(N)	Totten, N	21-Sep-15	17-Oct-16
RCSU	Capt	Tura, E	24-Jan-17	25-Jan-17
258 RCACS	Capt	Wanner, D	16-May-17	24-Oct-16
RCSU	Capt	Wright, M	29-Aug-15	07-Jan-16
RCSU	Lt	Yu, J	26-May-17	14-Apr-17
RCSU	Lt	Zhang, L	15-May-18	24-May-18

* Mbr was suspended for an expired PRC/VSS on the date indicated, but a new RS will also be required prior to authorization to recommence duties.

Annex A
RCSU (Pac) Routine Orders
1 November 2018

3. RS paperwork has been completed for the following personnel who are authorized to recommence duties effective on the approval date indicated below:

Unit	Rank	Name	Cease Parading Effective Date	Approval Date
907 RCACS	2Lt	May, S	01-Oct-18	04-Oct-18

(J1 Staffing O)

PRC/VSS REQUIRING UPDATE

Ref: CATO 23-04

1. IAW ref, all members shall update their Police Record Check/Vulnerable Sector Screening (PRC/VSS) every five years. Following is a list of personnel whose PRC/VSS will require renewal prior to the due date indicated:

Unit	Rank	Name	Due Date
819 RCACS	CI	Antoniou, M	07-Jan-19
RCSU	CI	Calhoon-Cardinal, R	12-Nov-18
RCSU	2Lt	Callaghan, J	06-Jan-19
RCSU	NCdt	De Gracia, C	22-Nov-18
RCSU	Lt	Farwell, D	09-Jan-19
841 RCACS	CI	Frank, R	04-Dec-18
RCSU	Lt	Gilbert, D	28-Dec-18
2289 RCACC	2Lt	Gill, M	21-Nov-18
136 RCSCC	Lt(N)	Grant, D	22-Nov-18
RCA Ops	Capt	Green, S	12-Dec-18
103 RCACS	Capt	James, B	09-Dec-18
RCSU	Lt	Laing, J	22-Jan-19
386 RCACS	Capt	Lee, D	04-Nov-18
RCSU	2Lt	Lehton, Y	06-Dec-18
RCSU	Maj	Lewis, R	24-Dec-18
609 RCACS	CI	Li, A	31-Jan-19
RCSU	Lt(N)	Martin, C	13-Dec-18
RCSU	Lt(N)	McLean, C	10-Dec-18
909 RCACS	A/Capt	Moir, J	07-Jan-19
3063 RCACC	Capt	Paas, J	31-Jan-19
RCSU	Lt(N)	Pichaloff, T	03-Jan-19
RCSU	Maj	Rolfe, D	31-Jan-19
904 RCACS	CI	Schultz, A	31-Jan-19
1813 RCACC	Capt	Westendorp, K	05-Dec-18
RCSU	CI	Van Wyk, K	30-Oct-18

2. Personnel are advised that completion of a VSS check can take up to three months, therefore it is important that the process be initiated well in advance of the expiry date.

3. A current PRC/VSS is required for all adult supervisors, therefore, personnel who do not submit an updated PRC/VSS prior to the expiry date will not be authorized to parade until a PRC/VSS is received and approved at RCSU (Pac).

4. The PRC/VSS for the following pers has extended beyond the five year mark, therefore, the following pers have been directed to cease parading on the date indicated:

Unit	Rank	Name	Due Date	Cease Parading Effective Date
RCSU	SLt	Agoes, I	08-Dec-17	11-Dec-17
RCSU	Lt	Aitchison, E	04-Feb-18	05-Feb-18
RCSU	OCdt	Anderson, D	19-Sep-16	28-Oct-16
RCSU	Lt(N)	Beresford, A	11-Sep-18	01-Oct-18
RCSU	Lt	Bowles, C	05-Apr-18	12-Apr-18
RCSU	Capt	Buller, D	22-Nov-17	28-Nov-17
RCSU	A/Maj	Cable, R	05-Feb-13	06-Feb-13
RCSU	Capt	Canlas, O	08-Jan-18	09-Jan-18
RCSU	2Lt	Carlson, I	03-Sep-15	07-Jan-16
RCSU	Capt	Chan, D	07-Sep-17	12-Sep-17
RCSU	2Lt	Cheung, E	29-Nov-15	07-Jan-16
RCSU	OCdt	Chi, I	20-Sep-17	21-Sep-17
RCSU	2Lt	Choi, L	24-Aug-17	05-Sep-17
RCSU	Lt	Contractor, D	23-Jun-14	24-Jun-14
RCSU	Lt	Coombs, T	02-Nov-16	03-Nov-16
RCSU	PO2	Covlin, K	11-Jan-17	12-Jan-17
RCSU	2Lt	Crawford, D	07-Sep-16	22-Mar-16

Annex B
RCSU (Pac) Routine Orders
1 November 2018

RCSU	Maj	Croston, C	25-Jun-17	30-Jun-17
RCSU	A/SLt	Doskotch, K	30-Nov-16	01-Dec-16
RCSU	Capt	Drought, R	23-May-17	29-May-17
RCSU	Capt	Eichinger, N	24-Jul-17	07-Jan-16
RCSU	Capt	Escobar, F	07-Jan-17	01-Apr-16
RCSU	Capt	Fearn, C	09-Jul-17	10-Jul-17
RCSU	MCpl	Forbes, S	09-Aug-18	10-Aug-18
RCSU	Capt	Giroux, C	08-Aug-17	05-Sep-17
RCSU	CI	Gonyea, R	17-Jul-18	05-Sep-18
RCSU	2Lt	Goswell, M	09-Nov-16	09-Nov-16
RCSU	OCdt	Green, A	26-Jun-18	27-Jun-18
RCSU	MWO	Hobor, T	08-Feb-17	09-Feb-17
RCSU	Lt	Houle, E	27-Jan-15	29-Jan-15
RCSU	Lt	Jensen, C	08-Apr-18	12-Apr-18
RCSU	Capt	Johnson, G	21-Jun-17	30-Jun-17
RCSU	A/SLt	Johnson, J	06-May-15	31-Jan-17
RCSU	SLt	Kardal, R	12-Apr-16	06-Oct-16
RCSU	Capt	Kelley, R	22-Feb-17	23-Feb-17
RCSU	Capt	Kelley, S	20-Sep-17	21-Sep-17
RCSU	Lt	Kelusky, S	28-Aug-18	29-Aug-18
RCSU	Lt	Keogh, B	07-Sep-16	09-Sep-16
RCSU	SLt	Lee, A	29-Oct-15	07-Jan-16
RCSU	Lt(N)	Levesque-Martel, V	19-Mar-17	20-Mar-17
RCSU	Capt	L'Heureux, M	21-Sep-17	28-Sep-17
63 RCSCC	NCdt	Lochhead, D	25-Apr-17	28-Apr-17
RCSU	Lt	Lum Black, K	20-Sep-17	21-Sep-17
2893 RCACC	Capt	MacDonell, T	07-Aug-17	05-Sep-17
RCSU	Lt	MacDougall, A	24-Mar-16	29-Mar-16
RCSU	Capt	MacLean, S	20-Sep-17	21-Sep-17
RCSU	2Lt	Mahar, T	20-Sep-17	21-Sep-17
RCSU	2Lt	Moore, A	15-Oct-17	20-Oct-17
RCSU	OCdt	Moy, K	29-Aug-17	05-Sep-17
RCSU	2Lt	Murray, R	04-Aug-17	05-Aug-17
RCSU	Capt	Pepin, G	24-Sep-18	01-Oct-18
RCSU	Capt	Perrin, R	25-Apr-17	26-Apr-17
RCSU	OCdt	Pike, S	23-Sep-15	12-Mar-14
RCSU	Lt	Power, B	13-Sep-18	01-Oct-18
RCSU	SLt	Power, S	31-Aug-17	01-Sep-17
RCSU	Capt	Rowsell, M	11-Apr-18	30-Apr-18
888 RCACS	OCdt	Samra, I	07-Mar-18	28-Mar-18
RCSU	2Lt	Santos, E	19-Oct-17	20-Oct-17
RCSU	NCdt	Schoenfelder, A	25-Feb-16	26-Feb-16
RCSU	Lt	Sekhon, N	29-Jul-17	03-Aug-17
RCSU	2Lt	Smith, Kay	03-Oct-18	04-Oct-18
RCSU	OCdt	Stead, C	03-Feb-18	12-Feb-18
RCSU	Lt(N)	Tai, M	28-Feb-17	01-Mar-17
RCSU	Capt	Tam, J	04-Feb-18	12-Feb-18
RCSU	2Lt	Tarape, F	24-Feb-15	25-Feb-15
RCSU	Lt	Toth, T	04-Aug-17	05-Sep-17
RCSU	Lt(N)	Totten, N	19-Jul-17	17-Oct-16
RCSU	Capt	Turra, E	02-Aug-17	25-Jan-17
RCSU	Capt	Vucko, D	21-Nov-16	23-Nov-16
RCSU	Capt	Wade, C	20-Jun-17	30-Jun-17
325 RCSCC	A/SLt	Wisla, S	11-Jan-17	12-Jan-17
903 RCACC	Lt	Wolf, C	09-Oct-18	30-Oct-18
47 RCSCC	SLt	Wong, N	22-Oct-18	30-Oct-18
2827 RCACC	Lt	Wong, P	04-Oct-18	30-Oct-18
RCSU	Capt	Wright, M	26-Apr-17	07-Jan-16
2947 RCACC	Capt	Yauck, L	12-Sep-18	01-Oct-18
RCSU	Lt	Yu, J	13-Apr-17	14-Apr-17

5. PRC/VSS has been completed and approved for the following personnel who are authorized to recommence duties effective on the PRC/VSS approval date indicated below:

Unit	Rank	Name	Cease Parading Effective Date	PRC/VSS Approval Date
3020 RCACC	CI	Murphy, D	01-Oct-18	23-Oct-18

(J1 Staffing O)

2019 CTC STAFF POSITIONS – ADULTS

HMCS QUADRA CTC

Position Title	Rank	From	To
Chief Administration Officer	LCdr	09/06/2019	23/08/2019
CO	Cdr	09/06/2019	23/08/2019
Maint Eng Officer / GSO	Lt(N)	09/06/2019	23/08/2019
QUADRA CPO (COATS-NCM)	CPO1	09/06/2019	23/08/2019
QUADRA Services Officer	LCdr	09/06/2019	23/08/2019
XO	LCdr	09/06/2019	23/08/2019
IT O	Lt(N)	10/06/2019	23/08/2019
Boats O	Lt(N)	16/06/2019	23/08/2019
Finance Officer	Lt(N)	16/06/2019	23/08/2019
GT & DC Training Officer	LCdr	16/06/2019	23/08/2019
Music Training Officer	LCdr	16/06/2019	23/08/2019
NPF ACC Officer	Lt(N)	16/06/2019	21/08/2019
Pers Admin O	Lt(N)	16/06/2019	23/08/2019
Q Operations O	LCdr	16/06/2019	23/08/2019
Sail & Shipwright Trg O	LCdr	16/06/2019	23/08/2019
Scheduler	Lt(N)	16/06/2019	23/08/2019
Seamanship Training Officer	LCdr	16/06/2019	23/08/2019
Standards O	Lt(N)	16/06/2019	23/08/2019
Training Support Officer	LCdr	16/06/2019	23/08/2019
Basic Musician Crse O	Lt(N)	19/06/2019	21/08/2019
Basic Sail Crse O	Lt(N)	19/06/2019	21/08/2019
Basic Seamanship Crse O	Lt(N)	19/06/2019	21/08/2019
Boats Maint O	SLt	19/06/2019	23/08/2019
Boats Trg O	SLt	19/06/2019	23/08/2019
Bosun Mate Crse O	Lt(N)	19/06/2019	21/08/2019
D and C Crse O	Lt(N)	19/06/2019	21/08/2019
Director of Music	Lt(N)	19/06/2019	21/08/2019
GT Crse O	Lt(N)	19/06/2019	21/08/2019
Inter & Adv Musician Crse O	Lt(N)	19/06/2019	21/08/2019
Inter Sail Crse O	Lt(N)	19/06/2019	21/08/2019
Movements Officer	Lt(N)	19/06/2019	23/08/2019
OC TC Ops	Lt(N)	19/06/2019	21/08/2019
OIC PCT	Lt(N)	19/06/2019	21/08/2019
Recreation O	Lt(N)	19/06/2019	21/08/2019
Sail Learning Facilitator	Lt(N)	19/06/2019	21/08/2019
Sail Maint / GT Sail	SLt	19/06/2019	23/08/2019
SCOP Instructor	Lt(N)	19/06/2019	21/08/2019
Senior Sail Crse O	Lt(N)	19/06/2019	21/08/2019
Ship's Boat Operator Crse O	Lt(N)	19/06/2019	21/08/2019
Shipwright Crse O	Lt(N)	19/06/2019	21/08/2019
BWK PCT	SLt	23/06/2019	19/08/2019
Trg O PCT	SLt	23/06/2019	19/08/2019
XO PCT	Lt(N)	23/06/2019	19/08/2019
A/Maint Eng O	SLt	24/06/2019	21/08/2019
A/Sports O	SLt	24/06/2019	19/08/2019
A/Standards O	SLt	24/06/2019	19/08/2019
Adv Musician Div O	SLt	24/06/2019	19/08/2019

Annex C
RCSU (Pac) Routine Orders
1 November 2018

Basic D and C Div O	SLt	24/06/2019	19/08/2019
Basic Musician Div O	SLt	24/06/2019	19/08/2019
Basic Sail Div O	SLt	24/06/2019	19/08/2019
Basic Sail Trg O	SLt	24/06/2019	19/08/2019
Basic Seamanship Div O	SLt	24/06/2019	19/08/2019
Bosun Mate Div O	SLt	24/06/2019	19/08/2019
Canteen Supervisor	Lt(N)	24/06/2019	21/08/2019
D and C Instructor Div O	SLt	24/06/2019	19/08/2019
GT Div O	SLt	24/06/2019	19/08/2019
Inter Musician Div O	SLt	24/06/2019	19/08/2019
Inter Sail Div O	SLt	24/06/2019	19/08/2019
Inter Sail Trg O	SLt	24/06/2019	19/08/2019
Music Trg Coordinator	SLt	24/06/2019	19/08/2019
Navigation O	Lt(N)	24/06/2019	19/08/2019
Range Safety O	SLt	24/06/2019	19/08/2019
SCOP Instructor	SLt	24/06/2019	19/08/2019
Seamanship Instructor	Lt(N)	24/06/2019	19/08/2019
Senior Sail Div O	SLt	24/06/2019	19/08/2019
Senior Sail Trg O	SLt	24/06/2019	19/08/2019
Ship's Boat Operator Div O	SLt	24/06/2019	19/08/2019
Shipwright Div O	SLt	24/06/2019	19/08/2019
Specialist Music Instructor	SLt	24/06/2019	19/08/2019
TC Ops 2IC	SLt	24/06/2019	19/08/2019
TC Ops O	Lt(N)	24/06/2019	19/08/2019
Trg Admin O	SLt	24/06/2019	21/08/2019
UCCMA	Lt(N)	24/06/2019	19/08/2019
UPAR	Lt(N)	24/06/2019	21/08/2019
CTC PD Training Support Officer	Lt(N)	26/06/2019	06/07/2019
CTC PD Training Support Officer	SLt	26/06/2019	06/07/2019

VERNON CTC

Position Title	Rank	From	To
Support Services Officer	Maj	02/06/2019	23/08/2019
Admin O	Capt	09/06/2019	23/08/2019
CO	LCol	09/06/2019	23/08/2019
DCO	Maj	09/06/2019	23/08/2019
RSM (COATS-NCM)	CWO	09/06/2019	23/08/2019
Support Services 2IC	Capt	09/06/2019	21/08/2019
Adjt	Capt	16/06/2019	23/08/2019
Company Commander – BFS	Maj	16/06/2019	23/08/2019
Company Commander – D & C (Air)	Maj	16/06/2019	23/08/2019
Company Commander – D&C (Land) & Music	Maj	16/06/2019	23/08/2019
Company Commander – Expedition	Maj	16/06/2019	23/08/2019
Company Commander – GT	Maj	16/06/2019	23/08/2019
Company Commander – Marksmanship	Maj	16/06/2019	23/08/2019
Finance Officer	Capt	16/06/2019	23/08/2019
NPP ACC Officer	Capt	16/06/2019	21/08/2019
Pers Admin O	Capt	16/06/2019	23/08/2019
QMSI (COATS-NCM)	MWO	16/06/2019	23/08/2019
Scheduler	Capt	16/06/2019	23/08/2019
Standards O	Capt	16/06/2019	23/08/2019
Training Support & Operations Officer	Maj	16/06/2019	23/08/2019
Crse O Air Rifle Marksmanship Instructor	Capt	19/06/2019	21/08/2019
Crse O Basic D & C (Air)	Capt	19/06/2019	21/08/2019
Crse O Basic Expedition	Capt	19/06/2019	21/08/2019
Crse O Basic Fitness & Sport	Capt	19/06/2019	21/08/2019
Crse O Basic Marksman	Capt	19/06/2019	21/08/2019
Crse O DCI (Air)	Capt	19/06/2019	21/08/2019
Crse O DCI (Land)	Capt	19/06/2019	21/08/2019
Crse O Expedition Instructor	Capt	19/06/2019	21/08/2019
Crse O GT	Capt	19/06/2019	21/08/2019
Crse O Inter and Adv Musician	Capt	19/06/2019	21/08/2019
Director of Music	Capt	19/06/2019	21/08/2019
Log Support O (Expedition)	Capt	19/06/2019	21/08/2019
Movements Officer	Capt	19/06/2019	23/08/2019
OC TC Ops	Capt	19/06/2019	21/08/2019
Sports O	Capt	19/06/2019	21/08/2019
A/Movements O	Lt	24/06/2019	21/08/2019
A/Sports O / RSO	Lt	24/06/2019	19/08/2019
A/Standards O	Lt	24/06/2019	19/08/2019
Fl Comd Basic D & C	Lt	24/06/2019	19/08/2019
Fl Comd DCI (Air)	Lt	24/06/2019	19/08/2019
Head Coach	Capt	24/06/2019	19/08/2019
Music Trg Coordinator	Lt	24/06/2019	19/08/2019
Pl Comd Air Rifle Marksmanship Instructor	Lt	24/06/2019	19/08/2019
Pl Comd Basic Expedition	Lt	24/06/2019	19/08/2019
Pl Comd Basic Fitness & Sport	Lt	24/06/2019	19/08/2019
Pl Comd Basic Marksman	Lt	24/06/2019	19/08/2019
Pl Comd DCI (Land)	Lt	24/06/2019	19/08/2019
Pl Comd GT	Lt	24/06/2019	19/08/2019
Pl Comd Inter and Adv Musician	Lt	24/06/2019	19/08/2019

Annex C
RCSU (Pac) Routine Orders
1 November 2018

RSO / Coach	Lt	24/06/2019	19/08/2019
Specialist Music Instructor	Lt	24/06/2019	19/08/2019
TC Ops 2IC	Lt	24/06/2019	19/08/2019
TC Ops O	Capt	24/06/2019	19/08/2019
Team Leader Expedition Instructor	Lt	24/06/2019	19/08/2019
UCCMA	Capt	24/06/2019	19/08/2019
UPAR	Capt	24/06/2019	21/08/2019
CTC PD Training Support Officer	Capt	26/06/2019	06/07/2019
CTC PD Training Support Officer	Lt	26/06/2019	06/07/2019

ALBERT HEAD CTC

Position Title	Rank	From	To
Admin O	Capt	09/06/2019	23/08/2019
CO	LCol	09/06/2019	23/08/2019
DCO	Maj	09/06/2019	23/08/2019
Support Services 2IC	Capt	09/06/2019	23/08/2019
Wing CWO (COATS-NCM)	CWO	09/06/2019	23/08/2019
Wing Support Services Officer	Maj	09/06/2019	23/08/2019
Finance Officer	Capt	16/06/2019	23/08/2019
NPF ACC Officer	Capt	16/06/2019	21/08/2019
Pers Admin O	Capt	16/06/2019	23/08/2019
Standards O	Capt	16/06/2019	23/08/2019
Wing Operations Officer	Maj	16/06/2019	23/08/2019
Wing Training Officer (2 wk crses)	Maj	16/06/2019	23/08/2019
Wing Training Officer (3 wk crses)	Maj	16/06/2019	23/08/2019
Wing Training Officer (6 wk crses)	Maj	16/06/2019	23/08/2019
Crse O Basic Survival	Capt	19/06/2019	21/08/2019
Crse O BATA	Capt	19/06/2019	21/08/2019
Crse O Fitness and Sport Instructor	Capt	19/06/2019	21/08/2019
Crse O GT	Capt	19/06/2019	21/08/2019
Crse O Int and Adv Musician	Capt	19/06/2019	21/08/2019
Director of Music	Capt	19/06/2019	21/08/2019
Movements Officer	Capt	19/06/2019	23/08/2019
OC TC Ops	Capt	19/06/2019	21/08/2019
Sports O	Capt	19/06/2019	21/08/2019
A/Fl Comd Basic Survival	2Lt	24/06/2019	19/08/2019
A/Sports O / RSO	Lt	24/06/2019	19/08/2019
A/Standards O	Lt	24/06/2019	19/08/2019
Banking Officer	Capt	24/06/2019	19/08/2019
Canteen Officer	Capt	24/06/2019	21/08/2019
Fl Comd Adv Muscian	Lt	24/06/2019	19/08/2019
Fl Comd Basic Survival	Lt	24/06/2019	19/08/2019
Fl Comd BATA	Lt	24/06/2019	19/08/2019
Fl Comd Fitness and Sport Instructor	Lt	24/06/2019	19/08/2019
Fl Comd GT	Lt	24/06/2019	19/08/2019
Fl Comd Inter Musician	Lt	24/06/2019	19/08/2019
Music Training Coordinator	Lt	24/06/2019	19/08/2019
TC Ops 2IC	Lt	24/06/2019	19/08/2019
TC Ops O	Capt	24/06/2019	19/08/2019
UCCMA	Capt	24/06/2019	19/08/2019
UPAR	Capt	24/06/2019	21/08/2019
CTC PD Training Support Officer	Capt	26/06/2019	06/07/2019
CTC PD Training Support Officer	Lt	26/06/2019	06/07/2019
Familiarization Flying Pilots (Class A)	Capt	As Req'd	
Specialist Music Instructor (Class A)	Lt	As Req'd	

COMOX CFTC

Position Title	Rank	From	To
Admin O	Capt	09/06/2019	23/08/2019
CFTC CWO (COATS-NCM)	CWO	09/06/2019	23/08/2019
CO	LCol	09/06/2019	23/08/2019
DCO	Maj	09/06/2019	23/08/2019
Chief Flying Instructor	Maj	16/06/2019	23/08/2019
Chief Ground Instructor	Maj	16/06/2019	23/08/2019
Flying Standards O	Maj	16/06/2019	23/08/2019
NPFAO	Capt	16/06/2019	21/08/2019
Adv Aviation Crse O	Capt	19/06/2019	21/08/2019
Deputy Chief Flying Officer	Capt	19/06/2019	21/08/2019
Glider Flight Commander	Capt	19/06/2019	21/08/2019
Movements Officer	Capt	19/06/2019	23/08/2019
OC TC Ops	Capt	19/06/2019	21/08/2019
Sports Officer	Lt	19/06/2019	21/08/2019
Tow Flight Commander	Capt	19/06/2019	21/08/2019
Adv Aviation Fl Comd	Lt	24/06/2019	19/08/2019
Deputy Glider Flight Commander	Capt	24/06/2019	19/08/2019
Deputy Tow Flight Commander	Capt	24/06/2019	19/08/2019
Glider Pilot Instructor	Lt	24/06/2019	19/08/2019
Ground Instructor	Lt	24/06/2019	19/08/2019
PPS Supervisor Vancouver	Capt	24/06/2019	19/08/2019
Site Supervisor Vancouver	Capt	24/06/2019	19/08/2019
Site Supervisor Victoria	Capt	24/06/2019	19/08/2019
TC Ops O	Capt	24/06/2019	19/08/2019
Timekeeper	Capt	24/06/2019	21/08/2019
UPAR	Capt	24/06/2019	21/08/2019
CTC PD Training Support Officer	Capt	26/06/2019	06/07/2019
CTC PD Training Support Officer	Lt	26/06/2019	06/07/2019

PLACEMENT OF POPPIES

WEARING OF POPPY
LE PORT DU COQUELICOT

GABARDINE OVERCOAT
ALL ELEMENTS

RAIN JACKET
ALL ELEMENTS

GORETEX JACKET
NAVY & AIR

CANEX WINDBREAKER
ALL ELEMENTS

MESS KIT
ALL ELEMENTS

SWEATER
ALL ELEMENTS

SERVICE DRESS
ALL ELEMENTS

NCO SHIRT
NAVY

NCO JACKET
NAVY

SHORT SLEEVE SHIRT
ALL ELEMENTS

ALL ARMY AND AIR WITH EPAPLETTE
WORK ON FRONT OF CLOTHING ARTICLE *

* AIR AND ARMY PERSONNEL WILL REMOVE THE
CNC PIN ON CADPAT DURING THE POPPY CAMPAIGN *