



ROUTINE ORDERS
ISSUED BY
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COMMANDING OFFICER
REGIONAL CADET SUPPORT UNIT (PACIFIC)

Order No. 04/2015	1 April 2015
Last Order No. 03/2015	Esquimalt, BC

ROUTINE ORDER ENTRIES

The following is a listing of the contents of Routine Order 04/2015 dated 1 April 2015

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075/15 – CRISIS SITUATION – PROCEDURES

1. Any crisis situation related to Pacific Region cadet activities that involve cadets, CIC officers, CIs, and/or volunteers shall be reported to the Commanding Officer of the Regional Cadet Support Unit (Pacific) as soon as possible.
2. Commanding Officers of the cadet corps and squadrons are to contact the Commanding Officer of RCSU (Pac) during working hours at (250) 363-0824, and during silent hours at cell (250) 896-7080. If there is no answer, the Regional Joint Operations Centre at (250) 363-5848 is to be contacted immediately.

(CC)

076/15 – REPORTS AND RETURNS

ACO (Land)	Training Support Requests (TSR) for spring 2015 Army Cadet Activities	ASAP
ACO (Land)	Local Support Allocation (LSA) (Ref: CATO 17-34)	ASAP
ACO (Land)	Cadet Corps Monthly Routine Orders (RO) (Ref: PRCI 250)	10 Apr 15
All	Nominations for Colonel Robert Perron Award (Ref: CATO 13-16 Annex G)	15 Apr 15

(CC)

077/15 – AMENDMENTS TO PUBLICATIONS, ORDERS, AND FORMS

The following updated CATOs, which are available in the File Repository, are to be noted:

- a. CATO 13-16, National Cadet Honours and Awards;
- b. CATO 14-41, Authorized Rifle Training;
- c. CATO 18-03, Procedures for Minor Constructions Projects Funding Requests; and
- d. CATO 18-04, Procedures for Integrated Program Requirements List (IPRL) Funding Requests.

(Exec Svcs O)

078/15 – SECURITY SCREENING UPDATES

Reliability Status (RS) is valid for a period of 10 years and must be updated prior to the expiry of this validity period. The following personnel have passed the RS update deadline and have been directed to cease all cadet activities including voluntary duty/support effective the date indicated below. These members shall not be authorized to return to duty until the RS has been processed and approved.

Unit	Rank	Name	Due Date	Cease Parading Effective Date
RCSU (Pac)	Lt(N)	Bollen, LD	16 Mar 15	20 Mar 15
2510 RCACC	Lt	Harvey, CA	10 Sep 12	20 Sep 12
22 RCACS	Capt	Johnson, GAF	11 Jan 15	26 Jan 15
RCSU (Pac)	Capt	L'Heureux, KLR	4 Jan 15	9 Jan 15
777 RCACS	Lt(N)	MacLean, SR	25 Nov 14	12 Dec 14
RCSU (Pac)	2Lt	Veillette, DJ	25 Nov 14	8 Jan 15
RCSU (Pac)	Capt	Wong, N	18 Jun 11	1 Sep 11

(Exec Svcs O)

079/15 – PRC/VSS REQUIRING UPDATE

Ref: CATO 23-04

A current Police Records Check/Vulnerable Sector Screening (PRC/VSS) is required for all adult staff within the CCO, therefore, personnel who do not submit an updated PRC/VSS prior to the expiry date will not be authorized to parade until a PRC/VSS is received and approved at RCSU (Pac). The PRC/VSS for the following pers has extended beyond the five-year validity period; therefore, the following pers have been directed to cease parading on the date indicated below:

Unit	Rank	Name	Due Date	Cease Parading Effective Date
47 RCSCC	SLt	Broom, BTT	25 Mar 15	26 Mar 15
RCSU (Pac)	A/Maj	Cable, RW	5 Feb 13	6 Feb 13
RCSU (Pac)	Lt	Contractor, DK	23 Jun 14	24 Jun 14
RCSU (Pac)	Capt	Griffith, MJ	7 May 12	8 May 12
2510 RCACC	Lt	Harvey, CA	2 May 13	3 May 13
2308 RCACC	OCdt	High, CD	11 Mar 15	17 Mar 15
828 RCACS	Lt	Houle, EKD	27 Jan 15	28 Jan 15
RCSU (Pac)	Capt	Hull, C	16 Sep 12	17 Sep 12
RCSU (Pac)	SLt	Johnson, JP	17 Apr 14	22 Apr 14
204 RCACS	Capt	Kelly, SJ	29 Jan 15	30 Jan 15
RCSU (Pac)	2Lt	Ledward, RF	3 Oct 12	4 Oct 12
RCSU (Pac)	Lt	Lee, DG	25 Jul 12	26 Jul 12
RCSU (Pac)	2Lt	Martin, JR	17 Oct 12	18 Oct 12
RCSU (Pac)	Lt	O'Neill, SE	10 Oct 12	11 Oct 12
RCSU (Pac)	2Lt	Perry, TA	9 Aug 12	10 Aug 12
RCSU (Pac)	OCdt	Roussell, CK	2 Oct 13	3 Oct 13
RCA Ops (Pac)	Lt	Shook, TQ	26 Feb 15	27 Feb 15
RCSU (Pac)	Lt(N)	Sullivan, RL	15 Oct 12	17 Oct 12
RCSU (Pac)	2Lt	Swaenepoel, KA	21 Feb 13	22 Feb 13
RCSU (Pac)	2Lt	Tarape, FG	24 Feb 15	25 Feb 15
1922 RCACC	Lt	Turner, S	17 Mar 15	18 Mar 15
RCSU (Pac)	Capt	Wong, N	21 Nov 12	22 Nov 12

(Exec Svcs O)

080/15 – CHANGE TO SUMMER DRESS

The change to summer dress will take effect Monday, 6 April 2015.

(CC)

081/15 – INVITATIONS FOR VVIP

1. All invites for VVIPs to ANY cadet event (ACR, anniversary, training event) must go through the RCSU (Pac) for proper staffing upwards to the Commander of Cadets. Corps/Squadrons are NOT permitted to invite Senior Military or political figures without following the Chain of Command. There have been too many Corps/Squadrons across the country creating some embarrassment and needless administrative burden by not following the correct protocols.

2. As a reminder, Corps/Squadrons can certainly invite local dignitaries within their community to their events (mayors, school principals, police/fire chiefs, local military members etc.). In fact, this is encouraged. Inviting Provincial, Federal politicians, or senior military members (i.e. Admirals and Generals) must be coordinated through the RCSU (Pac), who will either approve locally or staff the request to Commander of Cadets as required.

(CO)

082/15 – NEW OFFER OF PARTICIPATION FORM

1. A new version of the Offer of Participation Form was deployed in Fortress on 26 March 2015, as well as a new Fortress Offer of Participation screen to correspond with the new form. Some of the changes made to the form include clarification and/or reminders to parents:
 - a. on the purpose and condition under which inspections and searches of cadets may be conducted;
 - b. on the CAF's inability to accommodate cadets with food allergies;
 - c. on the limits to the level of cadet supervision provided by CAF personnel during some visits and outings; and
 - d. on the possibility that cadets may take part in familiarization visits and/or training of military equipment, facilities, ships, aircraft, etc.
2. When signing the Offer of Participation Form, parents not only consent to their child participating in the training or activity, but to all related aspects listed above and on the form.
3. Cadets who were presented with the previous version of the form are required to complete this new one. This applies to all training and activities which have not taken place yet.

(Exec Svcs O)

083/15 – POWER FAMILIARIZATION FLYING – PILOTS REQUIRED

1. A significant number of squadrons are currently seeking pilots to conduct power familiarization flying, and they frequently ask RCA Ops (Pac) to assist in finding pilots. While RCA Ops (Pac) has contact information available for a number of pilots who are currently authorized to conduct this type of flying, it is clear that there is room for more pilots to become involved in this aspect of the Air Cadet Flying Program.
2. Any pilot who meets, and preferably exceeds, the minimum qualifications as stated in CATO 52-07 is invited to contact the RCA Ops O (keith.stewart@forces.gc.ca) to discuss participation in power fam flying. Be advised that you will be required to electronically submit a significant amount of licensing and experience documentation, and will require a verbal briefing prior to being authorized to conduct power fam flights. Dependent upon your experience and currency, you may be required to undertake further dual or solo flying prior to being authorized.
3. This type of flying is an ideal “experience builder”, and could lead to further employment within the Air Cadet Flying Program.

(RCA Ops O)

084/15 – RCAF DISTINCTIVE ENVIRONMENTAL UNIFORM UPDATE PROJECT

1. All RCAF personnel must be kitted and tailoring for distinctive environment uniform update (DEU) rank insignia must be complete not later than 20 Sep 15 to coincide with the 75th anniversary of the Battle of Britain.
2. This project includes updated rank insignia, slip-ons, shoulder flash, rank braid, ADC aiguillette, belt, and buttons. Occupational dress (flight suits/CADPAT) is not included in this project.
3. RCAF personnel will be authorized to tailor one DEU tunic (lightweight as the heavy weight will no longer be used – more to follow on this at a later date, as part of another project/initiative). Rank removal does not affect tunic fabric so there is no need to procure a new tunic.

4. The timeline for transition to the new rank insignia is as follows:
 - a. Senior Appointments – March through April;
 - b. General Officers (except tunic) – March through April;
 - c. NCMs – March through June (phased roll-out based on rank manufacturing schedule);
 - d. General Officers (tunic) – May through June; and
 - e. Officers – May through mid-August.
5. COATS members will receive their new rank insignia from Logistik beginning sometime in May. This will be pushed in the system so no action will be required on the part of individual members.
6. It must be noted that as this update is implemented, individuals shall not wear mixed (old/new) dress.
7. Additional details and instructions will be forthcoming as the materials become available.

(Ops & Trg O)

085/15 – CANADIAN FORCES DECORATION – ROSETTES

Refs: A. A-DH-265-000/AG-001 Canadian Forces Dress Instructions
B. A-LM-007-014/AG-001, Canadian Forces Supply Manual

1. DH & R no longer supplies rosettes with the Bar when members are awarded the CD1 and subsequent levels.
2. Undress ribbons continue to be available through the supporting supply clothing outlet.
3. Members may request the undress ribbons though the supply section at RCSU (Pac) and we will send them out to you through the mail system.
4. Any questions may be addressed to C4 Sup at William.Slater@forces.gc.ca.

(C4 Sup)

086/15 – FRAUDLENT TRAVEL CLAIMS

Refs: A. Canadian Forces Temporary Duty Travel Instructions (CFTDTI) 1 January 2012
B. National Defence Act Section 117(f)
C. QR&O 103.49
D. RCSU (Pac) December 2014 Routine Order Entry 217/14 – FRAUDLENT TRAVEL CLAIMS

1. This is a repeat of ref D with amplifying information. There have been several claims submitted where the hotel has provided a full breakfast and the claimant have claimed the meal on their travel claim. Other claimants have changed travel/arrival times to fall over a meal hour, specifically to claim a meal for which they were not entitled.
2. Travel entitlements are designed to provide equitable reimbursement for expenses actually incurred, and are based on the assumption that claimants will submit honest and accurate claims.
3. The submission of fraudulent receipts or a claim for staff or cadets who were not on exercise may constitute an offence under Section 117(f) of the *National Defence Act* (QR&O 103.49). A claimant, on conviction of such an offence, is liable to imprisonment for less than

two years, or to less punishment. In addition to disciplinary action, personnel may be compulsorily released from the Canadian Armed Forces.

4. Claimants will be provided all expenses to which they are entitled, however, attempts to claim expenses that are not entitled may result in administrative and/or disciplinary action.

(UCPO)

087/15 – WEARING OF UNAUTHORIZED/NON-ISSUED CLOTHING AND ACCOUTREMENTS

Refs: A. A-DH-265-000/AG-001 Canadian Forces Dress Instructions

B. A-LM-007-014/AG-001, Canadian Forces Supply Manual.

1. Due to confusion as a result of the previous RO entry WRT purchased clothing items, this updated reference is re-entered into this RO.

2. The wearing of purchased CF-patterned clothing items, or CF clothing items not in the CF Dress Instruction or the Scale of Issue for CIC/COATS members is not authorized. There have been occurrences of staff wearing items purchased at the member's expense, or acquired by other means, where these items are not authorized and are not to be worn. The obvious items such as CANEX parkas, mess kit items, etc. are not what is being referred to; these items are covered in the Dress Instructions. Please contact the Unit Chief if you are uncertain about an item.

3. Any questions may be directed to the RCSU (Pac) Unit Chief Petty Officer – william.slater@forces.gc.ca.

(UCPO)

088/15 – AMMUNITION CONTROL – ISSUE/WRITE-OFF/STORAGE

Refs: A. Supply Administration Manual, A-LM-007-100, dated 1 January 2014 (under development)

B. C-09-005-002/TS-000 Ammunition and Explosives Safety Manual Volume 2 – Storage and Facility Operations

C. A-GG-040-006/AG-001 DND Explosives Safety Program

D. C-09-005-001/TS-000 Ammunition and Explosives Safety Manual Volume 1 – Program Management and Life Cycle Safety, AESI Guide (RDIMS 325478)

1. Requisitions for ammo must be submitted to RCSU (Pac) attention PO2 Chaisson in time to be forwarded to the applicable ammo issuing facility not less than 14 working days prior to date of issue to the Corps or Squadron. Please allow sufficient time to ensure the HQ has time to vet/process and action the request, taking into account weekends and holidays when factoring the 14 working day requirement.

2. Ammo should be ordered on an “as required” basis for the planned shoot. PO2 Chaisson will vet/process your request based on account balance and authority to requisition.

3. **Within 48 hours** of your shoot, write-offs should be raised to account for expended ammunition. An electronic/scanned document may be sent via email to PO2 Chaisson, but it is imperative that the original be sent to her ASAP via the mail. Write-offs are required to provide a true reflection of ammo usage in our Region. **WRITE-OFFS shall not** be delayed and multiple write-offs **cannot** be dated for the same date.

4. Completed write-offs will be processed and a copy will be placed in the applicable Corps or Squadron mail box to be forwarded via mail.

5. Ammo should not be held over from one fiscal year to the next. Every effort should be made to order ammo as required; this will reduce the storage implications. Fiscal year end (FYE) is 31 March each year. The ideal situation is for all Corps and Squadrons to be at a zero balance each FYE.

6. If a Corps or Squadron is holding a large amount of ammo, a write-off may be required before any request for ammo will be approved.

7. Lastly, as with many items in the current budgetary restraints, ammo provided to RCSU (Pac) is being cut back. Therefore, your assistance with prudent control and accounting of ammo resources is appreciated.

(C4 Sup)

089/15 – PHOTO REQUIRED FOR AIR TRAVEL

1. All Corps and Squadron Commanding Officers are to ensure that all cadets and staff are in possession of one piece of government issued picture identification. This identification is required for all modes of transportation to and from the CTC including parent drop off.

2. It is the responsibility of the Corps/Squadron COs to ensure that cadets being sent on DND arranged transportation has in their possession the correct types of valid government issued photo ID.

3. All fees associated with acquiring government issued photo ID for cadets are the responsibility of the parents/guardians of the cadets.

4. Valid government photo ID include: driver's license, passport, status card, or a provincial identity card.

5. The following are not considered to be valid government photo ID: school IDs, bus passes or other forms of public transportation passes, or photocopies of any form of government ID.

6. In order to acquire Provincial ID cards from any BC driving license office, the following requirements are to be noted:

- a. parental consent is required for any individual applicant under the age of 19 years old;
- b. applicants must produce one primary and one secondary piece of identification – consult the driving license to confirm which documents are accepted;
- c. fees associated with obtaining the ID is the responsibility of the individual cadet and his/her parent/guardian; and
- d. the completed BC Photo ID card will be mailed to the applicant in four to six weeks.

7. Corps/squadron COs shall ensure that this information is passed to all cadets, all staff, their sponsor/parent committees, and the parents/guardians of all cadets.

8. The cadet's name in FORTRESS shall be the same name that appears on the government issued photo ID.

(SO3 Mov)

090/15 – RCSU (PAC) IT ASSET VERIFICATION

All corps/squadrons are required report their IT assets to the IT service desk by phone or by email. Please include your unit, the asset type, make, model and the items serial number. If you need clarification, you can contact our service desk at 1-877-363-7347 or by email at pacific.servicedesk@cadets.gc.ca.

(SDS)

091/15 – WEB PORTAL ACCESS

1. Web Portal Access is a method for users who require access to CCO Net resources from a non-CCO computer. The applications available in Web Portal Access provide CCO users the ability to perform their required tasks without having direct access to a CCO Net computer.
2. To connect to the CCO Web Access from a personal computer running windows 7 or 8, open internet explorer and navigate to <https://sra.cadets.forces.gc.ca>. A webpage will appear requesting your CCO username and password. Ensure your username is entered using the following format: “CCO\username”. Once logged in, you will have access to your drives and applications. Double click the icon for the desired application you would like to run. You may be asked to re-enter your username and password, when this occurs, ensure your username is entered using the format: “CCO\username”.
3. To receive a copy of the SOP for the Web Access please contact us at 1-877-363-7347 or by email at pacific.servicedesk@cadets.gc.ca.

(SDS)

092/15 – DISTRIBUTION – 2014 T-4

1. T-4s for 2014 are distributed directly from Ottawa not later than 28 February 2015. If you currently receive your pay statements by email, then your T-4 will be sent to that email account. If you have not set-up email for your pay statement, then you will receive your T-4 via Canada Post.
2. If you did not receive your T-4 by 16 March 2015, you may request a reprint from the Pay Office by telephone or by e-mail through your CCO Net email account. For security purposes, reprint requests by email will only be accepted if they originate from a CCO Net email account. Information to include in your request is: which T-4 is requested (year), contact phone number and correct mailing address. Due to the need to verify identification, telephone requests will only be accepted during business hours (0800 – 1600 hrs), Monday through Friday. Direct any questions to the pay office at RCSUPacPay@forces.gc.ca or call 250-363-0902.

(Pay and Claims Officer)

093/15 – RANGE SAFETY OFFICER UPDATE

Refs: A. CFAO 9-20
B. CATO 24-01
C. PRCI 110
D. 4500-0 (DRCO) 27 Sep 01

1. To ensure maximum safety of personnel and protection of property, a qualified and certified Range Safety Officer (RSO) shall be in attendance and shall supervise all practices when firing ranges are in use. To maintain RSO certification, members are required to participate in the duties of and function as a RSO, at a **minimum** of once within a 12 month period. If RSO certification is not maintained you are not permitted to act in that capacity. For those Corps/Squadrons with a limited amount of trained members this could be detrimental to your Cadet Shooting Program.
2. The process to report RSO currency is simple and should be completed post every range use. Updates are submitted via CCO net Outlook accounts and should follow the following format:
 - a. Last Name:
 - b. First Name:
 - c. Rank:
 - d. Service Number:

- e. Date of most recent RSO duties:
- f. Type of rifle used:

3. In addition, Cadet Corps/Squadrons MROs must list RSOs who are qualified and certified to act as RSO.

4. A list of all personnel, who are qualified, certified current as RSOs, will be published in the File Repository, Pacific, Common Trg, RSO list and RMO folder. This list will be updated in the first week of every month.

5. The CO RCSU (Pac) hereby designates Lt (N) Ford; RCIS (Pac), to have the authority to appoint duly certified CIC Officers/COATS members to act as RSO (Air Rifle), RSO (Small Bore) and / or RSO (Biathlon) within Pacific Region. Any questions should be referred to Lt (N) Ford at Rex.Ford@cadets.gc.ca.

(CO)

094/15 – CTC RESERVE SERVICE OPPORTUNITIES

1. There are several CTC staff vacancies still available as indicated in the table below.

Position	Rank	MOS	Start Date	End Date
Connaught				
Training Officer/2IC Basic Marksman	Capt	00232-02	22-Jun-15	18-Aug-15
Blackdown				
Platoon Commander J Coy (Mil Band-Basic Musician)	Lt	COATS	28-Jun-15	16-Aug-15
Flight Commander J Coy (Mil Band-Basic Musician)	Lt	COATS	28-Jun-15	16-Aug-15
CEVC St-Jean / Svc Instruction				
Commander - Agnecy	Capt	00232-02	29-Jun-15	17-Aug-15
Rocky Mtn				
Pipe Instructor	OCdt - Lt	COATS	21-Jun-15	15-Aug-15
Snare Instructor	OCdt - Lt	COATS	21-Jun-15	15-Aug-15
Whitehorse				
Team Leader – Expedition Instructor (Female)	Lt	COATS	21-Jun-15	15-Aug-15
Gimli				
Flight Commander Bata	OCdt - Lt	COATS	21-Jun-15	15-Aug-15
HMCS QUADRA				
Officer of the Watch (x2)	NCdt - SLt	COATS	29-Jun-15	19-Aug-15
Intermediate Sail Divisional Officer	NCdt - SLt	COATS	29-Jun-15	17-Aug-15
Ship's Boat Operator Course Officer	Lt(N)	00232-01	22-Jun-15	19-Aug-15
Director of Music	Lt(N)	COATS	22-Jun-15	19-Aug-15
Basic Music Course Officer	Lt(N)	COATS	22-Jun-15	19-Aug-15
Basic Music Divisional Officer (x2)	NCdt - SLt	COATS	29-Jun-15	17-Aug-15
Advanced Music Course Officer	Lt(N)	COATS	22-Jun-15	19-Aug-15
Specialist Music Instructor (x6)	NCdt - SLt	COATS	29-Jun-15	15-Aug-15
General Training Divisional Officer	NCdt - SLt	COATS	29-Jun-15	17-Aug-15
Assistant Canteen Officer	NCdt - SLt	COATS	30-Jul-15	17-Aug-15
Vernon				
UPAR	Capt	COATS	22-Jun-15	19-Aug-15
Training Centre Duty Officer (x2)	OCdt - Lt	COATS	27-Jun-15	17-Aug-15
Course Officer Basic Drill & Ceremony	Capt	COATS	23-Jun-15	19-Aug-15
Platoon Commander Basic Drill & Ceremony	OCdt - Lt	COATS	27-Jun-15	15-Aug-15
Platoon Commander Military Band Int & Adv	OCdt - Lt	COATS	27-Jun-15	15-Aug-15
Music Instructor – Military Band (x4)	OCdt - Lt	COATS	27-Jun-15	15-Aug-15
Platoon Commander General Training	OCdt - Lt	COATS	27-Jun-15	15-Aug-15

Course Director Basic Drill & Ceremony (Air)	Capt	COATS	23-Jun-15	19-Aug-15
Squadron 2IC Basic Drill & Ceremony (Air)	Capt	COATS	22-Jun-15	19-Aug-15
Flight Commander Basic Drill & Ceremony (Air) (x3)	OCdt - Lt	COATS	27-Jun-15	15-Aug-15
Comox CFTC				
Shift Duty Officer (x2)	OCdt - Lt	COATS	21-Jun-15	9-Aug-15
Site Supervisor Vancouver	Capt	COATS	14-Jun-15	9-Aug-15
Deputy Chief Ground Instructor	Capt	COATS	14-Jun-15	9-Aug-15

2. If you are interested in the above noted positions please submit a Cdt #112 (Application for Reserve Service at a CTC) to Lt(N) Jennifer Stewart, Jennifer.Stewart@cadets.gc.ca, as soon as possible.

(C4 - Tasks)

095/15 – CFB ESQUIMALT NEW SMOKING POLICY

1. The hazards to one's health resulting from the habit of smoking are well documented, as well, conclusive evidence has shown that exhaled cigarette fumes (second hand smoke) are detrimental to non-smokers health.
2. As part of the MARPAC health and wellness strategy, base standing order (BSO 2-208) smoking policy was reviewed and found to be not in compliance with the non-smokers health act. As such, a new policy has been created and posted on the BSO website at <http://esquimalt.mil.ca/bcomd/publications/bsos/index.htm>
3. The new BSO 2-128 is in effect 1 Dec 14 and is applicable to all personnel employed at or visiting CFB Esquimalt workplaces.
4. BSO 2-128 prohibits smoking on DND property, except in designated smoking areas. Designated smoking areas will adhere to a 9 meter smoke free zone around entrances to all buildings and air intakes for structures, and a 25 meter smoke free zone around all health and fitness buildings. These areas will be identified via maps hyperlinked to the BSO.
5. Smoking is prohibited while transiting from one area to another on DND property, including inside DND vehicles, at all DND bus stops and other areas used by DND employees or CF members in the course of their work or work related duties.
6. In addition to the above prohibitions, areas also designated as no smoking include all marine floats and jetties, on the apron and tarmac adjacent to hangars and in hangars, within 35 metres of any aircraft being refuelled or defueled, within 10 metres of any vehicle being fuelled/defueled, and within 35 meters of bulk fuel installations.
7. The above prohibitions also apply to electronic cigarettes which shall be used in designated smoking areas or in designated electronic cigarette areas.
8. Most of the existing smoking areas are non-compliant. As such, they will be marked for eventual disposal.
9. The implementation of the new policy will utilize a stepped, educational approach in order to allow for personnel to become familiar with the changes. It is expected that full compliance and enforcement will be in place NLT 1 Apr 15.

(C4 Sup)

096/15 – HEROES MIXED MESS DINNER

1. Please join us in recognizing our local heroes from the RCMP, Paramedics, Firefighters, Canadian Armed Forces, Veterans, community volunteers and others that make our community a safe and enjoyable place.

2. This dinner is to recognize all the people that make or have made a difference to our communities and country.
 - a. When: Saturday, 30 May 2015, 1830 hours for 1900 hours.
 - b. Where: Quality Inn, Fort St. John, British Columbia.
 - c. Cost: \$75.00 (4 course plated dinner, Sherry, Wine & Port).
 - d. Dress: Mess Kit, Uniform or Formal Attire.
3. There will be a silent auction raising funds for Honour House www.honourhouse.ca.
4. RSVP: NTL 11 May 2015 to Ken Lane, Kenneth.Lane@cadets.gc.ca or call 250-261-4860.
5. Cheques are made payable to FSJ Mess Committee. Mail your name (Allergies if any), organization you are with and cheque to 8936 118A Ave, Fort St John, BC V1J 6R1.

(CC)

097/15 – CLASS A/B EMPLOYMENT OPPORTUNITIES – ADMIN ASSISTANCE CTC COURSE AND STAFF CADET MANAGEMENT

1. Expressions of Interest are being accepted for 3 short-term Class A/B “Staff Cadet and Course Cadet Administrator” positions.
2. The period of service will be Class A from 13 Apr 15 to 15 May 15, and Class B from 19 May 15 to 3 Aug 15, at the rank of 2Lt/Lt or MCpl/MS. Rations and quarters are not available, and move of DHG and E will not be considered.
3. Interested personnel should use the Cdt #135 to detail their experience with Fortress, MS Office (particularly Excel and Access), and strong organizational and communication skills.
4. As an irregular work schedule will be required, interested personnel should also indicate their availability to work after hours and on weekends.
5. The completed form can be submitted by e-mail to LCdr C. Ensing at Carolyn.Ensing@forces.gc.ca or mailed to RCSU (Pac).
6. Applications for these positions are being accepted until 1600 hrs 8 Apr 15.
7. Questions about these positions may be directed to the Elemental Training Officers, Capt Ken Russell, Capt Nicole Shim, and Lt(N) Shawn Stewart.

(Trg O Air)

098/15 – CO’S CORNER

1. Almost 700 cadets and over 100 adult leaders took part in a myriad of spring break activities including seamanship and sailing in Victoria, gliding in Comox, expedition on Vancouver Island and the mainland, and pre-para training, band, leadership and marksmanship in Vernon. Other activities included sailing around the Gulf Islands and Howe Sound in ORCA class ships or numerous trips south of the border to visit Naval Air Station Whidbey Island and the Boeing Museum in Seattle. Well done to all for making this a safe and resounding success and I hope you had a most enjoyable time. If you had the opportunity to take in an Honour Band concert in Victoria, Nanaimo, Burnaby or Vernon then you would have seen some phenomenal musicians and an excellent show. Please keep this in mind for next year and bring friends.
2. Under the direction of the VCDS, the National Cadet and Canadian Junior Rangers Support Group (Natl CJCR Sp Gp) has stood up as a new formation to centralize command and control of the CCO. All five Regional Cadet Support Units (RCSUs) and all LHQ’s across the

country are now part of this new formation. This means that the Regional Commander has now assumed his new role as the Regional Champion for Pac Region Cadets remaining engaged and meeting Cadets at events, when he is available to do so. At the LHQ level, this change will have minimal effect on your daily activities.

3. I met with the BC Cadet League Presidents on 17 March as part of the new Regional Cadet Advisory Group (RCAG) which has replaced the old Tri-League meeting. The RCAG is part of a solid and comprehensive new governance structure for the CCO and represents a major step forward in the history of the CCO as it will provide an enhanced means through which all stakeholders will be able to contribute, at all levels, in managing the present and mapping the future of the Cadet Program. The success of this new governance structure rests with the expected improved cohesiveness in decision-making and a more transparent approach to planning and managing. This governance structure also aligns with the shift to more centralized command and control of the CCO under the Natl CJCR Sp Gp. The new RCAG's mandate is to address issues brought forward from LHQ's and local communities and/or other regional stakeholders. The RCAG consists of Provincial League Presidents, RCSU senior staff, local advisors and stakeholders and is jointly chaired by the CO RCSU and a League President (on a rotational basis). Mr. Ron Rique kindly volunteered to be the first co-chair. The first meeting involved establishing a standing agenda to include status updates from each league and the RCSU, a financial review, a Lord Strathcona Trust Fund review, a review of distressed Corps/Sqns and how we can provide assistance, an honours and awards review, and a fulsome discussion about how to ensure a robust and accessible avenue at the community level to feed into the RCAG. The RCAG feeds into the Cadet Program Management Board at the new formation level and the envisioned end state will be open communication up and down the official chain of command from an LHQ to the National Cadet Council (NCC) chaired by the VCDS. Much work still to be done as we stick-handle all these changes but this is definitely a step in the right direction.

4. If you have identified your ACR date and have not let us know, please do so soonest. I am very interested in letting know our military reps around the province know when these will be held so that they may consider attending where able. This does not mean that an RO will be imposed and you should continue to identify the RO that makes sense for your unit. If you are inviting a politician, particularly a federal one, please ensure our HQ is aware as invites are to be coordinated through the new Natl CJCR Sp Gp.

5. Again, thanks to all of you who provided a safe and enjoyable Spring break program and for all of you out at the Corps/Sqns level who support this great organization and provide an exceptional program to the Cadets.

// original signed by //

A.W. Muir
Commander
Commanding Officer