



1000-1 (Secretary)

30 Sep 14

Dist List

**ADMINISTRATIVE COUNCIL MEETING 4/14  
HELD VIA TELECONFERENCE 1930 HRS 25 Sep 14**

In Attendance:

P	Capt C. Shewchuk	A	Capt K. Cheung	A	Lt(N) M. Cardoza
P	Maj L. Hildebrandt	A	Lt H. Mulder	P	2Lt O. Nobakht
P	Capt T. Welsh	PP	Maj T. Toms	PP	Capt M. Stroet
P	Capt M. Adams	E	Capt B. Harker	PP	Maj R. Thompson
P	Capt J. Hollis	P	Maj J. Adams		
P	Capt B. McAuley	P	Capt M. Dahl		

Present = P, Present by Proxy = PP, Excused = E, Absent = A

**INTRODUCTORY REMARKS**

1. Meeting called to order by Capt Shewchuk at 1933 hrs.
2. Capt Shewchuk declared a quorum of council with 8 members participating in the teleconference and 3 by proxy (Maj Thompson to Capt Shewchuk, Maj Toms to Capt McAuley, Capt Stroet to Maj Adams). Capt Dahl joined the meeting at 1942 hrs.
3. Motion to accept minutes from previous meeting by Capt Adams, seconded by Welsh. 11 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.
4. Motion to accept agenda by Capt Adams, seconded by Welsh. 11 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

## OLD BUSINESS

5. CSTC Visits – Capt Shewchuk explained that although visits were planned for all CSTCs in the province, only Albert Head was able to be organized. Maj Adams and Maj Hildebrandt presented at last mess event of summer. Very captive audience with almost all staff in attendance. Most staff knew about the association, but were not interested because they could not see value from \$20 dues. Although the event did register four new members, Maj Hildebrandt felt most people were still in the “wait and see” stage. Capt Shewchuk stressed more events in the future will only accelerate interest province-wide.

6. Website Update – Capt Welsh explained that the new website has gone live. He thanked all involved, particularly 2Lt Nobakht, for their hard work and help over the last 6 months. The new website is more professional, contains photos, a news feed, calendar, and a password protected members-only area, among other things. The current members-only password is “Regina”. An email has been sent out to all current members updating them of the website move. 2Lt Nobakht reported that the website has seen an average of 100 unique hits daily so far. Capt Welsh ended by saying that all members of council are entitled to website edit privileges and simply need to contact 2Lt Nobakht to get set-up.

### 7. AGM / Dinner

a. Introduction – Capt Adams explained that the organizing committee met in person on 7Sep 14 and have been communicating via email since then. The invite for the AGM and dinner was sent out on 18 Sep 14 via email and Facebook. BCR Armoury has been secured thanks to help from ex-air cadet and friend Capt Warren Kerek, BCR Ops O. The AGM will be held in either the Conference Room or the Officers Mess depending on final numbers. Dinner to be held on parade square. Currently 14 people have registered for the AGM and 15 for dinner. On Facebook, there are 20 YES and 29 MAYBE.

b. AGM – 2Lt Nobakht explained that we are hoping to have a live stream of the AGM for those who could not attend in person, but there is no usable internet at armoury (only DWAN). One option would be to purchase Telus internet for the day only. Other options are teleconference with a copy of presentation accessible to virtual attendees to follow along or to have questions come in before the AGM and record it for posting online afterwards. Motion by Capt Shewchuk to approve up to \$100 for AGM telecommunications, seconded by Capt McAuley. 12 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

c. Dinner – Capt Welsh explained the dinner budget is working off an expected 40 person attendance. After seeking several caterer quotes, “Two Peas in a Pod”, who cater frequently at the BCR Armoury, were awarded the order. They have a good relationship with the BCRs and awareness of the armoury facilities. The dinner will consist of a buffet with chef and banquet manager costing approximately \$32 per person (including linens / table wares and washing). All Paypal fees, bartenders, port, table wine will come out of the remainder of the dinner tariffs. CO RCSU has approved wearing of uniforms to the dinner.

The dinner will also serve as the “Depart with Dignity Ceremony” for founding president LCol Deschamps who recently retired from the CF. Motion by Capt Adams that LCol Deschamps be made first Honourary member of the association in recognition of his contributions, seconded by Capt Welsh. 12 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY. Motion by Capt Shewchuk to approve a gift up to \$100 for LCol Deschamps, seconded by Capt Adams. 12 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

#### NEW BUSINESS

8. Constitution Amendments – Capt Adams explained that since the original association constitution was ratified, there were several items which council sought to amend to improve the way the association functioned. Examples include making the CO RSCU an honorary member automatically while in that post, adding the membership class of honorary life member, adding one associate member to council, etc. Another item brought up for discussion was having members who join in the middle of one year not have to pay dues the following year. Suggestion of dues payable January annually and if a new member joins after September of that year, they do not pay dues the following year. This was agreeable to the council. Capt Adams and Capt Shewchuk to take lead on amendments and it will be presented for vote at the AGM.

#### CLOSING REMARKS

9. Capt Shewchuk thanked everyone for their time and reminded everyone to encourage their social circles and fellow officers in the region to attend the AGM and dinner. The expectation is that all members of council attend at least the AGM in-person or virtually. Next council meeting will be following AGM to be determined by Facebook poll. Continued correspondence between AGM organizing committee until then.

ADJOURNMENT

10. Motion to adjourn the meeting at 2015 hrs by Capt Welsh, seconded by Capt McAuley.  
12 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

//signed//

//signed//

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Dist List

Council (By E-mail)  
Website (Members-Only Area)