



1000-1 (Secretary)

27 Nov 16

CIC BA BC Website (Members-Only Area)

3rd ANNUAL GENERAL MEETING, 1100 HRS, 26 NOV 16
HELD IN-PERSON AT THE ARMOURIES (NEW WEST) AND VIA TELECONFERENCE

INTRODUCTORY REMARKS

1. Meeting called to order by Capt Shewchuk at 1112 hrs.
2. Capt Shewchuk declared a quorum with 22 voting members participating in AGM (9 in person, 1 by teleconference, and 12 by proxy).
3. Motion to accept minutes from previous AGM by Capt Welsh, seconded by Capt J. Adams. 22 IN FAVOUR, 0 OPPOSED, CARRIED UNANIMOUSLY.
4. Motion to accept agenda by Maj Hildebrandt, seconded by Capt Hollis. 22 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

NEW BUSINESS

5. President's Report – Capt Shewchuk welcomed and thanked everyone for attending. He mentioned that our Honourary Life Member, LCol (Ret'd) Deschamps, was in the hospital due to a medical emergency, but is ok and recovering. The association's best wishes go out to him and he in turns sends his regrets and best wishes for the AGM, conference, and dinner which he was hoping to attend.

- a. Accomplishments over past year:
 - (1). Maintained a strong online presence through website hosting significant amount of resources from RCSU, RCIS kit shop, RCIS bursary, online feedback forms, crisis communication tools, and informal communication tools. The association's Facebook group currently has 572 members (out of roughly 800 COATS members in BC).

- (2). Held several events throughout the year including socials at the Lighthouse Mess, a Christmas social at the Bay Street Armoury, RCSU course socials, an FTX PD day supported by RCSU, and a social as part of three RCSU trg planning meetings in Victoria, New Westminster, and Vernon (the first event outside of Vancouver Island and Lower Mainland). The trg planning meeting socials brought great exposure and approximately 30 new members were recruited at those events alone. The RCSU was grateful that the association could support as they have no budget for that type of activity. The hope with all events is that attendees spread word back to their home units. Special thanks to the councillors who supported events and were nimble in organization.
 - (3). In April, the association was formally incorporated under the society act of BC.
 - (4). The association currently has over 92 paid members for 2015-16. For comparison, at last year's AGM, membership was near 60.
 - (5). Council met by teleconference six times since last AGM.
- b. Plans for upcoming year:
- (1). One event in each region, continued social events at RCIS, and work with new Zone Trg Officers to organize regional events with funding by association.
 - (2). Pursue CRA charitable status in order to issue tax receipts.
 - (3). Formalize working committees for finance, membership, and recruiting.
 - (4). Support Depart with Dignity ceremonies with the vision that every member leaving the CIC would receive their certificates in a dignified way. Provide funding and formalize process. Use also as an opportunity to promote the association.
 - (5). Investigate the opportunity to engage membership earlier in CIC career potentially by providing a cap badge and association materials to every graduate of the occupational course.
 - (6). Consider a scholarship program in addition to the RCIS bursary.
- c. Capt Shewcuk ended his remarks by announcing that the association had secured a Canada 150th Anniversary dinner hosted jointly by the Lieutenant Governor and the association at government house on 18 Feb 2017 in honour of CCO leadership and their contributions to Canada. The announcement will also appear in the

MROs. Tickets will be \$115 for member and \$125 for non-members and include dinner, host bar, Naden band, and a meet and greet with Her Honour. Currently, the date conflicts with the next round of regional trg planning meetings, but Capt Shewchuk is working with RCSU to reschedule.

6. Treasurer's Report – Capt Hollis presented comprehensive financial statements up to 30 Sep 16 (association's fiscal year end). As a reflection, the association had its first financial transaction on 12 Dec 2012 and we have seen remarkable growth since then. All financial statements along with the Treasurer's Report are available in the Member's Only area of the website.

7. Motion to accept Treasurer's Report by Maj Hildebrant, seconded by Capt McAuley. 22 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

8. Budget – Captain Shewchuk presented the budget for 2016-17 which includes AGM/Conference/Dinner, regional events, professional development events, administration fees, Canada 150 event, scholarship, and Depart with Dignity funding. Council's current fiscal strategy for events is to break even.

9. Motion to accept the budget by Lt Weale, seconded by Capt Welsh. 21 IN FAVOUR, 1 OPPOSED (Capt McAuley). CARRIED.

10. Society Act Compliance – Capt Adams informed members that in order to comply with the Society Act of BC as part of our incorporation earlier this year, several clauses were added to the bylaws with the intent they would be voted upon at the next available opportunity. The clauses in question (16, 17, 18, and 24) were reviewed.

11. Motion to accept addition of 'membership termination' and 'minimum directors' clauses to the association bylaws by Capt Welsh, seconded by Capt McAuley. 22 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

12. Open Forum

- a. Capt McAuley mentioned that there is a PD day coming up next week for all Zone Trg Os and RCSU Staff and recommended that Capt Shewchuk look into making a short speech and that the association provide coffee.
- b. Capt Welsh suggested that in addition to the Facebook group, we should create a Facebook page for the association for additional exposure. We could "host" the Canada 150 dinner based on the new page.
- c. Maj Hildebrandt suggested that the association assist with creating a database of member skills, which could be used by fellow members to draw on our own resources and expertise.

CLOSING REMARKS

13. Capt Shewchuk again thanked everyone for attending and expressed excitement for the rest of the event.

ADJOURNMENT

14. Motion to adjourn the meeting at 1225 hrs by Capt McAuley, seconded by Lt Weale. 22 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

//signed//

//signed//

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