



1000-1 (Secretary)

29 Jan 15

CIC BA BC Website (Members-Only Area)

**ADMINISTRATIVE COUNCIL MEETING 1/14
HELD VIA TELECONFERENCE 2000 HRS 29 Jan 15**

In Attendance:

P	Capt C. Shewchuk	P	Capt K. Cheung	PP	Lt(N) M. Cardoza
P	Maj L. Hildebrandt	P	Lt H. Mulder	P	2Lt O. Nobakht
P	Capt T. Welsh	A	Maj T. Toms	P	Capt M. Stroet
P	Capt M. Adams	P	Capt B. Harker	P	Maj R. Thompson
P	Capt J. Hollis	P	Maj J. Adams		
P	Capt B. McAuley	P	Capt M. Dahl		

Present = P, Present by Proxy = PP, Excused = E, Absent = A

INTRODUCTORY REMARKS

1. Meeting called to order by Capt Shewchuk at 2001 hrs.
2. Capt Shewchuk declared a quorum of council with 13 members participating in the teleconference and one by proxy (Lt(N) Cardoza to Capt Welsh). Capt Harker joined the call at 2005 hrs.
3. Motion to accept minutes from previous meeting by Capt Hollis, seconded by Capt Welsh. 15 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.
4. Motion to accept agenda by Maj Hildebrandt, seconded by Capt Adams. 15 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

OLD BUSINESS

5. Financial Update – Capt Hollis explained there is currently \$1,858 in bank account with \$511 owed to Capt Shewchuk for the most recent social event at Albert Head as well as the Adobe subscription renewal. Adobe forms will be shutting down in June, so we will be receiving a partial refund for the year, but will also need to find a new data storage system.

6. Membership Renewals – Capt Adams explained there are currently 37 new paid members for 2015 along with 10 grandfathered from last fall and 4 who registered but did not pay. Capt Stroet suggested that regional reps should follow up with members who did not renew. Capt Shewchuk to take lead on this.

NEW BUSINESS

7. Update with CO RCSU(P) – Capt Shewchuk explained he met with the CO who is hoping to be a guest on an upcoming council meeting to give an update on the new RCSU re-organization to improve communication to members. The CO remains extremely supportive of the association and, while he has not personally been able to attend any events, he has sent representation on his behalf. The Co and Coxswain will be travelling around northern BC soon as well and he has advised he will be happy to act as a guest of honour at any members event which can be organized there. Lt Mulder expressed concern that the association needs to maintain autonomy and be sure we are not just seen as an extension of RCSU. Duly noted by council.

8. New and Retiring Member Recognition – Capt Shewchuk is looking into the possibility of the association taking a leadership role in retirement and new member recognition going forward. This is a service the RCSU currently does not fulfil. Issues around spreading ourselves thin personnel-wise and cost were raised. Discussion to continue going forward.

9. Website Update – Capt Shewchuk explained another gap in the RCSU is with member communication and, on that point, we are now posting MROs on the association website in an effort to increase traffic and add a service to our members. The CO has also expressed interest in whether we can act as an emergency source of central information such as in the case of the recent attacks in Ottawa. Concerns were again raised about ensuring autonomy with RCSU. Capt Hollis also commented that because our webpage is unofficial, we may be asked to remove the MROs and any other official documents should Ottawa become aware. Lt Mulder again questioned if this is in line with our mandate to which Capt Welsh argued it was and provided a service to our members. Maj Hildebrandt commented this will help us be a conduit for information and has potential to increase our reach going forward. Capt Adams expressed concern that we are already often confused with the RAC and need to be cautious about our ties with RCSU as well.

10. Regional Councillor Updates:

- a. Vancouver Island – Capt McAuley explained that the region has held two events since last council meeting. The first was a Charismas party attended by around 20 people in Dec and the other was a farewell party for Capt Hollis and Capt Blackwell attended by over 50 people in Jan. Upcoming plans for a social event to coincide with OTC and CO's courses in the coming months.
- b. Lower Mainland – Capt Cheung has been working with Capt Welsh to do an event hosted at the 12 Service Battalion mess in Richmond in early Mar. They will be using the West Broadway wine shop to cater. Cost will be \$15 for members and 20 for non-members. Motion by Capt Cheung to approve up to \$100 as seed money for the event, seconded by Capt Welsh. 15 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY. Capt Cheung also mentioned he will be hosting an information booth at several of the lower mainland cadet competitions this spring.
- c. Fraser Valley – Lt Mulder looking to host an event at the Royal Westminster Regiment mess on 6 Mar 15 and will give thought to ways on drawing people in. Capt Shewchuk noted this was the day before the CIC Vancouver Dinner and so people may be in town already to attend that event. Capt Welsh also mentioned he had been in contact with Capt Ted Bowman, a CIC officer and staff member at a winery in the Fraser Valley who is open to hosting an event there. Lt Mulder to follow-up with Capt Welsh.
- d. Okanagan/Interior – Maj Toms was absent and will be followed up with by Capt Welsh.
- e. North/Kootenay – Capt Harker explained that interest in events in the north is very low due to the distance and cost to attend. Capt Stroet and Capt Harker to work to possibly do an event in prince George at the first aid competition at the end of Feb.

11. 2015 Elections and Nominating Committee – Capt Shewchuk explained he is creating a standing committee for nominations, which in the future will be chaired by the past president to solicit and identify qualified and motivated CIC officers throughout the province to run for council. He asked for councillors to think about it over the coming weeks and decide whether they could participate in the committee. With Adobe forms shutting down, we will also need to look at a new system for elections. This year, nominees will be filling out a one page bio which will be part of the voting page so that members can read more about nominees going forward. Nominations will officially open for two weeks at the start of Apr, followed by two weeks of voting.

12. Open Forum – Capt Harker raised the issue of poor communication by RCSU. Paperwork is being lost and emails not responded to. Capt Shewchuk explained that this is likely due to the current re-organization, but hopefully things will improve once it has settled. Capt Welsh suggested calling the CO directly if there are major problems.

CLOSING REMARKS

13. Capt Shewchuk thanked everyone for their time and looks forward hearing more on regional events going forward. Next council meeting in Feb, check Facebook for updates.

ADJOURNMENT

14. Motion to adjourn the meeting at 2056 hrs by Capt Harker, seconded by Maj Hildebrandt. 15 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

//signed//

C. Shewchuk
Capt
President
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//signed//

M. Adams
Capt
Secretary
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