



ROUTINE ORDERS
ISSUED BY
COMMANDER D.B. HENDERSON
COMMANDING OFFICER
REGIONAL CADET SUPPORT UNIT (PACIFIC)

Order No. 10/2017	1 December 2017
Last Order No. 09/2017	Esquimalt, BC

ROUTINE ORDER ENTRIES

The following is a listing of the contents of Routine Order 10/2017 dated 1 December 2017:

TITLE	PAGE
188/17 – CRISIS SITUATION – PROCEDURES.....	2
189/17 – RCSU (PAC) BLOCK LEAVE PERIOD	2
190/17 – RCSU (PAC) PERSONNEL CHANGES	2
191/17 – RELIABILITY STATUS REQUIRING UPDATE.....	2
192/17 – PRC/VSS REQUIRING UPDATE.....	2
193/17 – RCSU (PAC) RESERVE EMPLOYMENT OPPORTUNITIES (REO).....	3
194/17 – CTC POSITIONS 2018 – COATS MEMBERS AND CIVILIAN INSTRUCTORS	3
195/17 – CLASS A SERVICE FOR CTC 2018.....	3
196/17 – PROCEDURE FOR CAF MEMBER TRAVEL OUTSIDE OF CANADA OR USA	4
197/17 – REIMBURSEMENT – GOVERNMENT SHARE OF PROVINCIAL HEALTH CARE PREMIUMS ...	4
198/17 – CHANGE OF PERSONAL INFORMATION	5
199/17 – CAF AND CADET UNIFORMS	5
200/17 – DRESS FOR CORPS AND SQUADRON STAFF.....	5
201/17 – AREA ELEMENTAL ADVISORS	5
202/17 – REMINDER TO SUBMIT CSAR’S/LSA FOR REMAINDER OF THE YEAR	6
203/17 – SEA CADET TALL SHIP DEPLOYMENT – INTERNATIONAL (TS ROYALIST)	6
204/17 – SILVER STAR EXPEDITIONS SPRING 2018	8
205/17 – SUMMER CONTACTS – MOVEMENTS.....	8
206/17 – DAISY AIR RIFLES	9
207/17 – STALE TRAVEL CLAIMS PENDING DELETION	9
208/17 – HOLIDAY MESSAGE	9

188/17 – CRISIS SITUATION – PROCEDURES

1. Any crisis situation related to Pacific Region cadet activities that involve cadets, COATS members, CIs, and/or volunteers shall be reported to the Regional Cadet Support Unit (Pacific) as soon as possible.
2. After engaging local emergency services as required, Corps/Squadron Commanding Officers are to contact their J3 Zone Training Officer with an initial report of the situation. Should the J3 Zone Training Officer not be available, the applicable J3 Area OIC shall be contacted. In the event that the J3 Zone Training Officer, or the J3 Area OIC are not available, the J35 Chief Training Officer, LCol Head, is to be contacted at 250-508-7572. Finally, if neither the Zone Trg O, Area OIC nor the J35 Chief Trg O can be contacted, immediately contact the MARPAC Operations Centre at (250) 363-5848.

(J1 RCSU CC)

189/17 – RCSU (PAC) BLOCK LEAVE PERIOD

The offices of the Regional Cadet Support Unit (Pacific) will be at minimum staffing or closed during the block leave period of 16 Dec 17 to 7 Jan 18 inclusive.

(J1 RCSU CC)

190/17 – RCSU (PAC) PERSONNEL CHANGES

The following personnel changes have / will occur at RCSU (Pac):

- a. MCpl K. Lake has been selected through external competition to fill the position of J4 Supply Tech (Chilliwack) effective 16 Nov 17; and
- b. Capt G. Scott's period of Class B Reserve Service as the J1 Services Officer will end 8 Dec 17.

(J1)

191/17 – RELIABILITY STATUS REQUIRING UPDATE

Ref: NDSOD Chapter 4

1. Reliability Screening consists of conducting verifications and checks in order to be able to grant individuals a Reliability Status (RS), which is the minimum level required for all CAF members and civilian instructors working in support of the CCO. RS must be updated every 10 years.
2. Annex A contains a list of personnel who must renew their RS prior to the due date indicated, a list of personnel who have passed the RS update deadline and have been directed to cease all cadet activities including voluntary duty/support and a list of personnel who are authorized to return to duties as their RS has been approved.

(J1 Staffing O)

192/17 – PRC/VSS REQUIRING UPDATE

Ref: CATO 23-04

1. IAW ref, all members shall update their Police Record Check/Vulnerable Sector Screening (PRC/VSS) every five years.
2. Annex B contains a list of personnel whose PRC/VSS will require renewal, personnel who have extended beyond the five year mark and have been directed to cease parading as well as personnel who are authorized to recommence duties.

(J1 Staffing O)

193/17 – RCSU (PAC) RESERVE EMPLOYMENT OPPORTUNITIES (REO)

1. Reserve Employment Opportunities (REOs) with the Regional Cadet Support Unit (Pacific) are available to serving Reservists who meet the required criteria as stated for each employment opportunity and can be found at: <http://armyapp.forces.gc.ca/reo-oer/en/VCDSBRANCH.aspx>.

2. The following REOs with the Regional Cadet Support Unit (Pacific) have been published:

- a. O-34011 - J1 HR Admin (CTC Staffing) - Seasonal - closing 21 Dec 17;
- b. O-32584 - J1 Senior Records and Pay Clerk - closing 4 Dec 17; and
- c. O-33424 - J1 Records and Pay Clerk - closing 18 Dec 17.

(J1 Staffing O)

194/17 – CTC POSITIONS 2018 – COATS MEMBERS AND CIVILIAN INSTRUCTORS

1. Applications for 2018 Cadet Training Centre (CTC) positions are being solicited. Members of the COATS and (potential) Civilian Instructors are invited to apply for positions at a CTC. Specific CTC positions are listed in Annex C. All vacancies and dates must be regarded as tentative and are subject to change. Dates are inclusive of travel and will be amended if travel days are not required and/or authorized. Personnel may apply for a CTC outside of their environment, however, priority may be made for the member's environmental CTC. It is important to note that members of COATS will have priority for filling CTC Reserve Service. Civilian Instructors may be provided with an offer of employment once all COATS applications have been exhausted. Members of the COATS and (potential) Civilian Instructors may apply for partial employment (normally a minimum of two weeks).

2. All adult staff must have an approved Police Record Check/Vulnerable Sector Screening (PRC/VSS), a favourable Reliability Screening (RS), and a valid medical with no significant medical employment limitations. All documents shall be current prior to commencing the Reserve Service and must not expire during the 2018 CTC period of service. Applicants not meeting these requirements may not be afforded an Offer of Reserve Service.

3. Members of the COATS and (potential) Civilian Instructors are to apply for CTC 2018 by submitting a Cdt #112 (available in the File Repository) or by sending an email with the same information to resupacstaffing@forces.gc.ca. Applications are due NLT 31 Jan 18. Applications will be accepted beyond this date, however, initial staffing selections will be made in early February.

4. RCSU (Pac) will notify all applicants by email when their applications have been received. Offers of Reserve Service will be sent in February 2018 for those who have applied by the application deadlines.

5. Questions may be directed to Lt(N) Timothy Pichaloff, J1 Staffing Officer, by email at resupacstaffing@forces.gc.ca or by phone at 250-363-0919.

(J1 Staffing O)

195/17 – CLASS A SERVICE FOR CTC 2018

1. Applications for 2018 Cadet Training Centre (CTC) Class A positions are now being solicited. Members of COATS and Civilian Instructors within the geographical location of the CTC (< 50 km) are encouraged to consider attending CTC in limited term engagements. These positions include but are not limited to Training Centre Operations, Intake and Exhaust, Movements, Range Safety, Expedition Speciality Instructor, Music Instructor and First Aid Instructor.

2. Members of the COATS and (potential) Civilian Instructors are to apply for CTC 2018 Class A by submitting a Cdt #112 (available in the File Repository) or by sending an email with the same information to rcsupacstaffing@forces.gc.ca. The Cdt #112 or email shall reach the Staffing Officer no later than 31 May 18, however indicating your interest and availability earlier would be preferred.

3. Questions may be directed to Lt(N) Timothy Pichaloff, J1 Staffing Officer, by email at rcsupacstaffing@forces.gc.ca or by phone at 250-363-0919.

(J1 Staffing O)

196/17 – PROCEDURE FOR CAF MEMBER TRAVEL OUTSIDE OF CANADA OR USA

Ref: NDSOD Chapter 4

1. CAF members who are travelling outside of Canada or USA, on or off-duty, may require a defensive security briefing to assist in protecting them and the Department from potential threats involved in foreign travel. IAW ref, members must submit a Notification of Intent (NOI) to Travel when their travel brings them outside of Canada or the USA.

2. The NOI to Travel form is located in the File Repository under Misc Forms and is labelled “Intent to Travel.” This form can be filled out electronically and is to be submitted electronically to VCD.TravelandContactSecurity@forces.gc.ca. Members should also inform their supervisor of their intent to travel. It is recommended CAF members check travel.gc.ca for the most up-to-date information on travel advisories. Questions can be directed to Travel and Contact Security at 1-886-953-2353.

(USS)

197/17 – REIMBURSEMENT – GOVERNMENT SHARE OF PROVINCIAL HEALTH CARE PREMIUMS

Ref: Annex F to 5060-1 (ADM(PER))

1. IAW ref, members of the Reserve Force presently on Class B or A Reserve Service, resident in British Columbia who pay the entire monthly provincial health care premium without assistance from the employer or from any level of government, are entitled to a premium share of up to 50% from the Federal government. Members who had any period of Class B Reserve Service during calendar year 2017 may be eligible to claim this benefit. Note that this is a taxable benefit.

2. To claim the benefit, your submission must be received by RCSU (Pac) not later than Friday, 23 Feb 18 in order to be processed by the deadline of 1 Mar 2018. No late submissions can be processed. You are required to submit:

- a. a completed CF 52;
- b. a completed “Reserve Health Benefit Plan Provincial Premium Rebate Form”;
and
- c. a copy of your Medical Services Plan (MSP) account invoice, confirming that it has been paid in full for 2017.

3. The required forms are available in SharePoint and the File Repository (Pacific > Forms > Misc Forms). Completed claims are to be submitted to the RCSU (Pac) Orderly Room.

(J1 HRO)

198/17 – CHANGE OF PERSONAL INFORMATION

All COATS members and CIs are reminded of the importance of advising the RCSU (Pac) of any personal information changes. The form Cdt #133 is to be forwarded, in conjunction with supporting documentation (marriage certificates, birth certificates, etc), as soon as possible following a change of address, change of dependants (add/delete), change of marital status, telephone number, etc.

(J1 RCSU CC)

199/17 – CAF AND CADET UNIFORMS

Recently I have received some questions about different accoutrements or additions to both the CAF and Cadet uniforms; these questions will be answered as quickly as possible. When the information is pertinent to our Region, the question and answer will be published in ROs. For the information of all Pacific Region Staff, the authority to change/modify or add any uniform item, must go through Pacific Region HQ.

(UCPO)

200/17 – DRESS FOR CORPS AND SQUADRON STAFF

1. It is my expectation that the dress for our Corps and Squadron Officers to be in line with the order of dress our Cadets are directed to wear on any occasion. When Cadets are ordered into Parade Dress, the staff will also show up wearing a DEU order of dress – this is the only acceptable example. We lead by example and if we are telling Cadets to wear their dress uniforms, we are to put the same level of effort into our own appearance.

2. Air Force Officers are not to wear the wedge with CADPAT, this is in direct contravention of the Canadian Forces Dress Instructions which states that Air Force personnel shall wear the following headdress:

- a. ceremonial dress – wedge cap, toque, Yukon cap, or turban;
- b. service dress – as above and beret; and
- c. operational dress:
 - (1) flying clothing – wedge cap, beret, toque, or turban, and
 - (2) CADPAT – beret, toque, or turban.

3. The practice of wearing the wedge with CADPAT is to cease immediately. This also speaks to leading by example and showing the cadets what “right looks like”.

(UCPO)

201/17 – AREA ELEMENTAL ADVISORS

1. As part of the ongoing Renewal efforts, we have recently finalized the establishment and appointments into the Area Elemental Advisor (AEA) positions. The AEA positions are senior officer Class A (25 days per year) positions that are part of the Area Team and report to the Area OIC. They balance out the Area Team by bringing elemental expertise, experience working with our League partners, and experience resolving conflict. The AEAs are not assigned to specific corps and squadrons but will generally provide support to corps and squadrons in their local area. More detailed information on the role of the AEA is posted on the RCSU SharePoint site.

2. A selection process was run among the ACICOs and where positions were not filled by a former ACICO a Reserve Employment Opportunity notice was published. The newly appointed AEAs are:

- a. AEA (Sea) (Vancouver Island) – LCdr Don Irwin;

- b. AEA (Army) (Vancouver Island) – Maj Anthony Bone;
- c. AEA (Air) (Vancouver Island) – Maj John Cloke;
- d. AEA (Sea) (Lower Mainland) – LCdr Pamela Audley;
- e. AEA (Army) (Lower Mainland) – Maj Ken Prince;
- f. AEA (Air) (Lower Mainland) – Maj Tim McGee;
- g. AEA (Air) (Lower Mainland) – Maj Mike Fortino;
- h. AEA (Sea) (Interior) – TBA;
- i. AEA (Army) (Interior) – Maj Thor Toms;
- j. AEA (Air) (Interior) – Maj Kevin DeBiasio; and
- k. AEA (Air) (Interior) – Maj David Kerr.

(J35 Chief Trg O)

202/17 – REMINDER TO SUBMIT CSAR’S/LSA FOR REMAINDER OF THE YEAR

1. Just a reminder to all Corps and Sqns to be diligent in submitting your CSAR’s for the remainder of the year. Please pay specific attention to the remainder of your 10 supported days. As you are aware, it takes time for the J3 Trg Sp Coords to fill your requests especially if there are accommodations, food or transport requested. If you are planning an FTX in Jan or Feb and your CSAR is not submitted yet, submit it ASAP.
2. There are Corps and Sqns who have submitted invoices for reimbursement against their LSA. Note that you must submit all LSA reimbursements by 31 Mar 18 if you are to be successful in using it. Please submit as you use it and do not save them to send in all at once. If you do not submit prior to this date it will be lost as we will be in a new fiscal year as of 1 Apr 18. Please ensure your Sponsors are current on this procedure for your Corps/Sqn.

(J35 D Chief Trg O)

203/17 – SEA CADET TALL SHIP DEPLOYMENT – INTERNATIONAL (TS ROYALIST)

1. The Sea Cadet Tall Ship Deployment – International (TS ROYALIST) will be conducted in the United Kingdom from 23 Apr to 13 May 18 (including travel dates) to sail aboard the tall ship TS ROYALIST. Each Sea Cadet will be a member of a watch in various roles (such as raising and lowering sails, helmsman, and galley assistant) and navigation, seamanship and sailing skills (such as chart work, rope work, and at sea communications) as well as international port visit.
2. The FORTRESS serial 116741 “TS ROYALIST – United Kingdom” Participation Application deadline is 26 Jan 18.
3. Eligibility criteria for Sea Cadets:
 - a. attained 16 years of age as of 1 Apr 18 and must not reach 18 years before 20 May 18;
 - b. upon return from the deployment, it is understood that selected cadets are expected to complete the current and future training years at the Corps;
 - c. successfully completed Phase IV from the corps program;
 - d. hold the minimum rank of PO2;

- e. completed any intermediate, advanced or specialty course (6 or 8 week);
- f. be fluent in English, which signifies an excellent understanding of the language with an ability to comprehend and express one's self in it; for the safety of the Cadets and Crew;
- g. overall incentive level bronze for the candidate's age group successfully completed between 1 Sep 17 and 30 Jan 18 (see CATO 14-18);
- h. free from all medical conditions and not on any medication;
- i. not on any dietary restrictions or modifications, as they will not be accommodated;
- j. be mature enough to perform his/her duties with no direction from his/her supervisor; and
- k. be highly recommended for this deployment by all levels in the chain of command.

4. The TS ROYALIST Deployment is an outstanding and demanding opportunity for Sea Cadets. For this reason, only very deserving cadets deemed capable of successfully completing the training are to be submitted for selection. It is therefore important that:

- a. cadets considering applying have a good understanding of the training schedule and, conditions and selection requirements. Cadets need to be aware that the mess accommodations (bunks) are on open (both gender) mess decks. Head and shower spaces are gender specific;
- b. when considering cadets for selection, chain of command needs to be aware that cadets will be escorted by an officer from Toronto to the UK, aboard the TS ROYALIST. There will be no Canadian Escort Officer aboard with cadets onboard TS ROYALIST; however, cadets will be escorted at the end of deployment back to Canada; and
- c. any comments from chain of command (Corps COs, Zone Trg Os, and RMLOs) be based on the above information.

5. The deployment conditions, medical support, and selection prerequisites provided below should be used to gain a better understanding of the training and to assess an individual's capability, suitability, and eligibility:

- a. Deployment Conditions. TS ROYALIST deployment takes place aboard a squared-rigged sailing ship 32 metres in length. The ship is under the command of a qualified Captain, with a permanent crew who instruct, year round, the embarked cadets on a weekly basis. The ship will sail off the south coast (English Channel) of the United Kingdom for a period of 12 days. During this deployment, cadets are involved in every part of shipboard operations (helm, lookout, husbandry, cookery, seamanship, safety, etc) and sailing evolutions (hoisting, lowering, furling and unfurling sails, on deck and aloft in the rigging, etc) in a 24/7 watch system. Cadets will also be climbing masts using harness type safety gear. Accommodation and messing is basic and based on an open mess deck plan where Cadets sleep in individual racks with sleeping bags and have extremely limited storage space.
- b. Medical Support. The ship's crew can provide only basic first aid, simple urgent care needs (seasickness, minor lacerations, colds, etc) and initial stabilization of emergencies in preparation for transport. There is no medication on board for treatment of chronic illnesses such as hypertension, diabetes, or heart failure. In case of a medical emergency, there is no easy or quick way to evacuate patients to a medical facility. Evacuation to a medical facility may take from 10 to 24 hours.

6. Any inquiries or requests for additional information are to be directed to the J5 Plans O (Sea Cdts), Lt(N) C. Lawless by email at Cynthia.Lawless@cadets.gc.ca or 250-363-0831.

(J5 Plans O (Sea Cdts))

204/17 – SILVER STAR EXPEDITIONS SPRING 2018

Ref: Warning Order Signed 25 Oct 17

1. Expedition Sites (ES) will conduct Silver Star Expeditions over the following dates:
 - a. ES Interior: 19-21 Mar 18 (for 1867, 2316, 2812, 2822, 3300 RCACC);
 - b. ES Interior: 21-23 Mar 18 (for 788, 903, 950, 1725, 1789, 1838, 1922, 2277, 2381, 2827, 2893, 2947 RCACC);
 - c. ES Interior: 23-25 Mar 18 (for 1705, 1746, 1787, 1813, 2136, 2276, 2289, 2305, 2458, 2483, 2618, 2556, 2756, 2757, 2887, 3005, 3020, 3063, 3064, 3067, 3066, 3080 RCACC);
 - d. ES Greater Vancouver: 27-29 Apr 18 (for 72, 2290, 2472, 2573, 2963 RCACC);
and
 - e. ES Vancouver Island: 4-6 May 18 (for 1726, 2308, 2422, 2781, 2924, 2943 RCACC).
2. Cadets with a 30 minute medical limitation must attend one of the first three serials to complete PO 326.
3. The Warning Order, Joining Instructions, consent form, and bus timings have been posted to SharePoint.
4. Cadets must be registered in FORTRESS via “Technical Training and Activities.” Registration of cadets must be completed NLT 26 Jan 18.
5. Members interested in providing Reserve Service for the Silver Star Expeditions (Expedition Leader, Expedition Team Leaders, Logistics Officer, Administration Officer, Bus Escorts) are to email J3 Training Officer (Expedition), Capt Brandon McAuley, at Brandon.Mcauley@forces.gc.ca NLT 26 Jan 18.

(J3 Trg O (Expedition))

205/17 – SUMMER CONTACTS – MOVEMENTS

1. All corps and squadrons are required to have a staff member to perform the duties and responsibilities of a Corps/Squadron Summer Contact. The Summer Contact shall be an officer or civilian instructor of the corps/squadron, who will be available for the period from the beginning of 1 May through 1 Sep 2018.
2. The Summer Contact is the single Point of Contact (POC) for each cadet corps/squadron with the Movements Section during the time period indicated above. Any cadet travel changes and/or travel issues will be communicated only between the Movements Section and the Summer Contact.
3. Corps/Squadrons are to submit a Cdt #168, Summer Contact – Transportation to J4 Mov O no later than 28 Feb 18.
4. Poor returns for summer 2017 caused some communication issue between the Movements Section and Summer Contacts. If the Movements Section does not receive a return, the Corps/Sqn CO as listed in FORTRESS will be appointed the Summer Contact by default.

(J4 Mov O)

206/17 – DAISY AIR RIFLES

1. Effective immediately, all Daisy Air Rifles that are unserviceable will be exchanged at local LSC/HQ for a serviceable one. RCSU (Pac) will no longer have operating onsite repair facilities.
2. Each LSC/HQ will hold stock and all repairs will now take place through the CF supply system.
3. Any questions, contact CPO2 Keeping at (250) 363-0968 or Michael.Keeping@forces.gc.ca

(J4)

207/17 – STALE TRAVEL CLAIMS PENDING DELETION

Ref: CFTDTI 4.11 para e

1. Ref states: “A member shall submit duty travel claims and receipts and supporting documentation within 1 year after the completion of duty travel unless circumstances disclose sufficient reason for the delay”.
2. Any delay in claim submission affects the overall unit financial management and staff resources.
3. Travel claims remain a priority and are to be finalized as soon as possible. There are several outstanding claims and they will be deleted as “unclaimed”. Claims Clerks have made a final contact to every claimant in the past 15 days. Refer to the list at Annex C to see if you have an outstanding claim. Your point of contact is MCpl Linda Reeves who can be reached by phone at 250-363-0814 or by email at Linda.Reeves@forces.gc.ca.

(J8 Compt)

208/17 – HOLIDAY MESSAGE

With the holiday season upon us, we reflect on another successful year for cadets in British Columbia. Thanks to the hard work and dedication of our team of professional CAF members supported by civilian instructors and volunteers plus our civilian partners in the Cadet Leagues, we have once again provided thousands of young people with opportunities to grow and learn in this outstanding Cadet Program. Let me take this opportunity to thank each and every one of you for your contributions – your enthusiasm and commitment makes all the difference and I am proud of all that we have accomplished together.

As we move into the holiday season I want all of you to ensure you take some time for yourselves. You’ve worked hard and it’s important that you take the time to rest, recuperate and prepare for the busy Spring training season.

On behalf of the RCSU (Pac) staff, I wish you all a joyful holiday season and look forward to meeting and working with you in the coming year.

(CO)

// original signed by //

D.B. Henderson
Commander
Commanding Officer

Annexes

Annex A	Reliability Status Requiring Update
Annex B	PRC/VSS Requiring Update
Annex C	2018 CTC Staff Positions
Annex D	Stale Travel Claims Pending Deletion

RELIABILITY STATUS REQUIRING UPDATE

1. Reliability Screening consists of conducting verifications and checks in order to be able to grant individuals a Reliability Status (RS), which is the minimum level required for all CAF members and civilian instructors working in support of the CCO. RS must be updated every 10 years. Note that for renewals, certified copies of two pieces of ID and a proof of current address are required to accompany the Cdt #172. The following personnel must renew their RS prior to the due date indicated below:

Unit	Rank	Name	Due Date	Note
103 RCACS	Capt	Canlas, O	14-Mar-18	Cdt #172 required
189 RCSCC	Lt(N)	Cartwright, J	14-Feb-18	Cdt #172 required
RCSU	Capt	Chan, D	07-Dec-17	Cdt #172 required
135 RCACS	Capt	Dight, R	27-Feb-18	Cdt #172 required
RCAOps	MCpl	Fortin, J	05-Feb-18	Cdt #172 required
893 RCACS	Capt	Grace, P	20-Feb-18	Cdt #172 required
RCSU	MWO	Hobor, T	08-Feb-18	Cdt #172 required
2316 RCACC	Capt	Landels, B	18-Mar-18	Cdt #172 required
RCSU	CPO1	MacKay, D	11-Feb-18	Cdt #172 required
RCSU	Capt	Pepin, G	13-Dec-17	Cdt #172 required
746 RCACS	Capt	White, C	07-Dec-17	Cdt #172 required

2. Reliability Status (RS) is valid for a period of 10 years and must be updated prior to the expiry of this validity period. The following personnel have passed the RS update deadline and have been directed to cease all cadet activities including voluntary duty/support effective the date indicated below. These members shall not be authorized to return to duty until the RS has been processed and approved.

Unit	Rank	Name	Due Date	Cease Parading Effective Date
RCSU	Lt(N)	Allan, O	02-Sep-15	02-Dec-15
RCSU	LtCol	Appels, A	21-Nov-17	11-Feb-16*
RCSU	Capt	Blomme, W	14-Feb-17	22-Feb-17
RCSU	Lt(N)	Dalley (Bollen), L	16-Mar-15	07-Jan-16
258 RCACS	Capt	Eichinger, N	17-Nov-14	07-Jan-16
RCSU	Capt	Escobar, F	03-Oct-15	01-Apr-16
3080 RCACC	Lt	Gillespie, T	14-Sep-17	19-Sep-17
3063 RCACC	2Lt	Haak, P	12-Sep-17	19-Jul-17*
819 RCACS	Capt	Hargreaves, T	06-Aug-17	09-Jun-17 *
RCSU	SLt	Kardal, R	07-Feb-17	06-Oct-16
RCAOps	Capt	Kerry, S	20-Mar-17	31-Mar-17
861 RCACS	Lt	McCarthy, S	08-Aug-17	06-Sep-17
RCAOps	Lt	Norris, K	27-Jun-15	01-Apr-16
189 RCSCC	Lt(N)	Orange, T	24-Jun-17	30-Jun-17
RCSU	Capt	Perrin, R	14-Jun-17	26-Apr-17
259 RCACS	Lt	Power, B	06-Feb-17	09-Feb-17
205 RCACS	Capt	Ruscoff, G	20-Nov-17	28-Nov-17
RCSU	Lt	Schillinger, E	10-Sep-17	12-Sep-17
RCSU	Lt(N)	Totten, N	21-Sep-15	17-Oct-16
RCSU	Capt	Turra, E	24-Jan-17	25-Jan-17
258 RCACS	Capt	Wanner, D	16-May-17	24-Oct-16
105 RCSCC	Lt(N)	Wisla, M	09-Aug-17	12-Jan-17 *
RCSU	Lt	Wolfe, D	10-Sep-17	12-Sep-17
RCSU	Capt	Wright, M	29-Aug-15	07-Jan-16

RCSU	Lt	Yu, J	26-May-17	14-Apr-17
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* Mbr was suspended for an expired PRC/VSS on the date indicated, but a new RS will also be required prior to authorization to recommence duties.

3. RS has been completed and approved for the following personnel who are authorized to recommence duties effective on the RS approval date indicated below:

Unit	Rank	Name	Cease Parading Effective Date	RS Approval Date
902 RCACS	Capt	L'Heureux, K	09-Jan-15	21-Nov-17

PRC/VSS REQUIRING UPDATE

Ref: CATO 23-04

1. IAW ref, all members shall update their Police Record Check/Vulnerable Sector Screening (PRC/VSS) every five years. Following is a list of personnel whose PRC/VSS will require renewal prior to the due date indicated:

Unit	Rank	Name	Due Date
195 RCSCC	SLt	Agoes, I	08-Dec-17
861 RCACS	Lt	Aitchison, E	04-Feb-18
59 RCACS	Maj	Alguire, T	30-Dec-17
2947 RCACC	Lt	Andrews, R	01-Mar-18
RCSU	CPO1	Arsenault, M	13-Mar-18
354 RCSCC	Lt(N)	Bailey, D	07-Dec-17
2136 RCACC	Capt	Beddoes, E	22-Feb-18
902 RCACS	Capt	Berger, W	20-Mar-18
5 RCSCC	SLt	Brissard, K	09-Jan-18
103 RCACS	Capt	Canlas, O	08-Jan-18
257 RCACS	Lt	Carlow, T	26-Feb-18
655 RCACS	2Lt	Cheung, Y	31-Dec-17
754 RCACS	Lt	Chiu, J	14-Jan-18
RCSU	Lt	Chung, S	20-Feb-18
RCAOps	Lt	Dell, B	25-Jan-18
2827 RCACC	Lt	Devaal, C	26-Feb-18
2887 RCACC	Capt	Dulmage, S	18-Feb-18
205 RCACS	Capt	Edwards, T	07-Dec-17
RCSU	Capt	Holder, A	31-Jan-18
777 RCACS	Capt	King, A	14-Jan-18
RCAOps	OCdt	Koelewyn, V	06-Mar-18
RCSU	Capt	Kombo, H	04-Mar-18
2943 RCACC	Lt	Lafitte, R	19-Dec-17
263 RCSCC	SLt	Lambert, G	21-Dec-17
2316 RCACC	Capt	Landels, B	29-Nov-17
RCSU	Capt	Leung, E	31-Dec-17
2483 RCACC	Lt	Macfadyen-Miskulin, K	10-Jan-18
RCAOps	Lt	Marliave, J	22-Feb-18
RCSU	LCdr	McCormick, M	08-Jan-18
899 RCACS	Capt	McRobert, B	18-Mar-18
2756 RCACC	CI	Oaks, B	04-Feb-18
RCAOps	CI	O'Flynn, L	21-Feb-18
5 RCSCC	SLt	Puszka, A	07-Feb-18
888 RCACS	OCdt	Samra, I	07-Mar-18
788 RCACC	Lt	Schur, K	21-Jan-18
RCSU	Capt	Scott, G	21-Jan-18
RCSU	A/SLt	Servais, E	25-Mar-18
RCSU	Lt(N)	Stewart, S	26-Mar-18
RCSU	Capt	Tam, J	04-Feb-18
RCAOps	CWO	Western, R	19-Mar-18
746 RCACS	Capt	Wong, D	27-Mar-18
692 RCACS	Lt	Wong, E	05-Feb-18

2. Personnel are advised that completion of a VSS check can take up to three months, therefore it is important that the process be initiated well in advance of the expiry date.

3. A current PRC/VSS is required for all adult supervisors, therefore, personnel who do not submit an updated PRC/VSS prior to the expiry date will not be authorized to parade until a PRC/VSS is received and approved at RCSU (Pac).

4. The PRC/VSS for the following pers has extended beyond the five year mark, therefore, the following pers have been directed to cease parading on the date indicated:

Unit	Rank	Name	Due Date	Cease Parading Effective Date
RCSU	Lt(N)	Allan, O	29-Oct-17	02-Dec-15
RCAOps	2Lt	Amelia, J	14-Apr-16	15-Apr-16
RCSU	OCdt	Anderson, D	19-Sep-16	27-Jun-16
RCSU	LCol	Appels, A	17-Jul-17	11-Feb-16
1725 RCACC	Capt	Banks, B	22-Nov-17	28-Nov-17
2812 RCACC	Capt	Blakely, A	20-Sep-17	21-Sep-17
RCSU	Capt	Blomme, W	06-Mar-17	22-Feb-17
513 RCACS	Capt	Brand, C	10-Oct-17	12-Oct-17
RCSU	Lt	Brown, Q	26-Sep-17	26-Sep-17
RCSU	Capt	Buller, D	22-Nov-17	28-Nov-17
RCSU	A/Maj	Cable, R	05-Feb-13	06-Feb-13
RCSU	2Lt	Carlson, I	03-Sep-15	07-Jan-16
RCSU	Capt	Chan, D	07-Sep-17	12-Sep-17
RCSU	2Lt	Cheung, E	29-Nov-15	07-Jan-16
RCSU	2Lt	Choi, L	24-Aug-17	05-Sep-17
RCSU	Lt	Chung, L	18-Sep-16	28-Oct-16
RCSU	Lt	Contractor, D	23-Jun-14	24-Jun-14
2556 RCACC	2Lt	Cook, S	27-Nov-17	28-Nov-17
RCSU	Lt	Coombs, T	02-Nov-16	03-Nov-16
RCSU	2Lt	Crawford, D	07-Sep-16	22-Mar-16
RCSU	Maj	Croston, C	25-Jun-17	30-Jun-17
RCSU	Lt(N)	Dalley (Bollen), L	11-May-17	07-Jan-16
RCSU	Maj	Davies, D	11-Jun-17	15-Jun-17
2983 RCACC	Capt	Davies, E	14-Jun-17	06-Sep-17
220 RCSCC	Lt(N)	DeLong, E	23-Jul-17	03-Aug-17
RCSU	A/SLt	Doskotch, K	30-Nov-16	01-Dec-16
RCSU	SLt	Douglas, R	07-Jan-16	31-Jan-17
RCSU	Capt	Drought, R	23-May-17	29-May-17
RCSU	Lt(N)	Dube, R	09-Jul-17	19-Jul-17
RCSU	Capt	Dwyer, C	21-Aug-17	05-Sep-17
513 RCACS	Capt	Edmiston, P	28-Jul-17	03-Aug-17
258 RCACS	Capt	Eichinger, N	24-Jul-17	07-Jan-16
222 RCACS	Capt	Englot, J	03-Oct-17	04-Oct-17
RCSU	Capt	Escobar, F	07-Jan-17	01-Apr-16
RCSU	OCdt	Fernstrom, J	14-Sep-16	14-Jan-16
RCSU	Capt	Fitzgerald, W	29-Oct-17	30-Oct-17
RCSU	Lt	George, B	02-Sep-16	09-Sep-16
201 RCSCC	Lt(N)	Gervais, M	13-Nov-17	15-Nov-17
RCAOps	Lt	Giles, T	27-Aug-17	05-Sep-17
2893 RCACC	Capt	Giroux, C	08-Aug-17	05-Sep-17
RCSU	2Lt	Goswell, M	09-Nov-16	09-Nov-16
3063 RCACC	2Lt	Haak, P	09-Jul-17	19-Jul-17
RCSU	Capt	Higgs, T	13-Apr-17	18-Apr-17
RCSU	MWO	Hobor, T	08-Feb-17	09-Feb-17
RCSU	Lt	Houle, E	27-Jan-15	30-Jan-15
RCSU	Capt	Jackson, S	15-Nov-17	28-Nov-17
22 RCACS	Capt	Johnson, G	21-Jun-17	30-Jun-17
RCSU	A/SLt	Johnson, J	06-May-15	31-Jan-17

RCSU	Capt	Jones, A	22-Aug-17	05-Sep-17
RCSU	SLt	Kardal, R	12-Apr-16	06-Oct-16
2422 RCACC	Lt	Keely, V	08-Nov-17	28-Nov-17
RCAOps	Capt	Kelley, R	22-Feb-17	23-Feb-17
RCAOps	Capt	Kelley, S	20-Sep-17	21-Sep-17
RCSU	Lt	Keogh, B	07-Sep-16	09-Sep-16
RCSU	SLt	Lafleur, S	31-Aug-17	05-Sep-17
RCSU	SLt	Lee, A	29-Oct-15	07-Jan-16
RCSU	Lt(N)	Levesque-Martel, V	19-Mar-17	20-Mar-17
RCSU	Capt	L'Heureux, M	21-Sep-17	28-Sep-17
2947 RCACC	Lt	Lum Black, K	20-Sep-17	21-Sep-17
205 RCACS	Lt	Lumley, S	07-Sep-17	12-Sep-17
2893 RCACC	Capt	MacDonell, T	07-Aug-17	05-Sep-17
2277 RCACC	Lt	MacDougall, A	24-Mar-16	29-Mar-16
777 RCACS	Capt	MacLean, S	20-Sep-17	21-Sep-17
RCSU	2Lt	Mahar, T	20-Sep-17	21-Sep-17
RCSU	Lt(N)	McLennan, D	27-Aug-17	04-Feb-16
RCSU	2Lt	Mitchell, T	11-Oct-17	12-Oct-17
RCSU	2Lt	Moore, A	15-Oct-17	20-Oct-17
RCSU	OCdt	Moy, K	29-Aug-17	05-Sep-17
102 RCSCC	Lt(N)	Nilsson, C	06-Sep-17	11-Sep-17
RCSU	Sgt	Noyes, C	27-Sep-17	04-Oct-17
RCSU	Capt	Peel, M	07-Sep-17	12-Sep-17
RCSU	Capt	Perrin, R	25-Apr-17	26-Apr-17
147 RCACS	Capt	Perry, R	09-Nov-17	15-Nov-17
RCSU	OCdt	Pike, S	23-Sep-15	12-Mar-14
RCSU	2Lt	Santos, E	19-Oct-17	20-Oct-17
54 RCSCC	NCdt	Schoenfelder, A	25-Feb-16	26-Feb-16
89 RCACS	Capt	Seaton, M	19-Sep-17	21-Sep-17
513 RCACS	Lt	Sekhon, N	29-Jul-17	03-Aug-17
RCSU	Maj	Shim, N	24-May-17	25-May-17
222 RCACS	Capt	Stewart, G	31-Aug-17	05-Sep-17
RCSU	Lt(N)	Sullivan, R	15-Oct-12	17-Oct-13
2277 RCACC	Lt	Toth, T	04-Aug-17	05-Sep-17
RCSU	Lt(N)	Totten, N	19-Jul-17	17-Oct-16
RCSU	Capt	Turra, E	02-Aug-17	25-Jan-17
RCAOps	Capt	Vucko, D	21-Nov-16	23-Nov-16
RCAOps	Capt	Vucko, J	07-Nov-16	09-Nov-16
2893 RCACC	Capt	Wade, C	20-Jun-17	30-Jun-17
258 RCACS	Capt	Wanner, D	21-Oct-16	24-Oct-16
RCSU	A/SLt	Welsh, B	18-May-17	19-May-17
2924 RCACC	2Lt	Wiedenman, R	14-Nov-17	15-Nov-17
105 RCSCC	Lt(N)	Wisla, M	11-Jan-17	12-Jan-17
325 RCSCC	A/SLt	Wisla, S	11-Jan-17	12-Jan-17
RCSU	Capt	Wright, M	26-Apr-17	07-Jan-16
2381 RCACC	Lt	Wu, F	25-Jan-17	31-Jan-17
RCSU	Lt	Yu, J	13-Apr-17	14-Apr-17
RCSU	Lt	Zhang, L	22-Oct-17	24-Oct-17

5. PRC/VSS has been completed and approved for the following personnel who are authorized to recommence duties effective on the PRC/VSS approval date indicated below:

Unit	Rank	Name	Cease Parading Effective Date	PRC/VSS Approval Date
RCSU	Capt	Bemister, J	20-Oct-17	29-Nov-17
22 RCACS	Capt	Boyd, K	12-Sep-17	08-Nov-17
325 RCSCC	SLt	Daily, C	12-Sep-17	01-Nov-17
777 RCACS	CI	Ferguson, T	24-Oct-17	16-Nov-17

893 RCACS	Capt	Grace, P	23-Oct-17	03-Nov-17
353 RCACS	A/SLt	Hare, N	30-Mar-17	31-Oct-17
RCSU	Capt	Harrop, J	31-Mar-17	31-Oct-17
220 RCSCC	Lt(N)	Hood, I	30-Oct-17	31-Oct-17
RCSU	LCol	Kopan, T	19-Sep-17	26-Oct-17
135 RCACS	Capt	Lee, E	28-Sep-17	26-Oct-17
201 RCSCC	SLt	Lesemann, C	12-Oct-17	20-Nov-17
54 RCSCC	Lt(N)	McGill, B	19-Sep-17	03-Nov-17
RCSU	Capt	Milne, F	05-Sep-17	15-Nov-17
2277 RCACC	2Lt	Neighbors, R	04-Oct-17	31-Oct-17
909 RCACS	Capt	Paterson, P	24-Oct-17	31-Oct-17
RCSU	Capt	Patterson, W	05-Sep-17	07-Nov-17
2316 RCACC	Capt	Rimmer, S	19-Jul-17	03-Nov-17
2305 RCACC	Capt	Shearsmith, D	19-Sep-17	01-Nov-17
787 RCACS	2Lt	Van De Bon, G	04-Oct-17	01-Nov-17
RCSU	Lt(N)	Webb, J	24-Oct-17	26-Oct-17
22 RCACS	Capt	White (Johnson), M	30-Jun-17	20-Nov-17
637 RCACS	Lt	Yoo, P	30-Oct-17	22-Nov-17

2018 CTC STAFF POSITIONS – ADULTS

HMCS QUADRA CTC

Position Title	Rank	From	To
CO	Cdr	10/06/2018	24/08/2018
XO	LCdr	10/06/2018	24/08/2018
QUADRA CPO (COATS-NCM)	CPO1	10/06/2018	24/08/2018
Standards O	Lt(N)	17/06/2018	24/08/2018
A/Standards O	SLt	25/06/2018	20/08/2018
UPAR	Lt(N)	25/06/2018	22/08/2017
UCCMA	Lt(N)	25/06/2018	20/08/2018
Q Operations O	LCdr	17/06/2018	24/08/2018
OIC PCT	Lt(N)	20/06/2018	24/06/2018
XO PCT	Lt(N)	24/06/2018	22/08/2018
BWK PCT	SLT	24/06/2018	20/08/2018
OC TC Ops	Lt(N)	20/06/2018	22/08/2018
TC Ops O	Lt(N)	25/06/2018	20/08/2018
TC Ops 2IC	SLt	25/06/2018	20/08/2018
Boats O	Lt(N)	17/06/2018	24/08/2018
Boats Trg O	SLt	20/06/2018	24/08/2018
Boats Maint O	SLt	20/06/2018	24/08/2018
Sail Maint / GT Sail	SLt	20/06/2018	24/08/2018
SCOP Instructor	Lt(N)	20/06/2018	22/08/2018
SCOP Instructor	SLt	25/06/2018	20/08/2018
Training Support Officer	LCdr	17/06/2018	24/08/2018
Scheduler	Lt(N)	17/06/2018	24/08/2018
Navigation O	Lt(N)	25/06/2018	20/08/2018
Seamanship Instructor	Lt(N)	25/06/2018	20/08/2018
Range Safety O	SLt	25/06/2018	20/08/2018
Recreation O	Lt(N)	20/06/2018	22/08/2018
A/Sports O	SLt	25/06/2018	20/08/2018
Sail & Shipwright Trg O	LCdr	17/06/2018	24/08/2018
Sail Learning Facilitator	Lt(N)	20/06/2018	22/08/2018
Basic Sail Crse O	Lt(N)	20/06/2018	22/08/2018
Basic Sail Trg O	SLt	25/06/2018	20/08/2018
Basic Sail Div O	SLt	25/06/2018	20/08/2018
Inter Sail Crse O	Lt(N)	20/06/2018	22/08/2018
Inter Sail Trg O	SLt	25/06/2018	20/08/2018
Inter Sail Div O	SLt	25/06/2018	20/08/2018
Senior Sail Crse O	Lt(N)	20/06/2018	22/08/2018
Senior Sail Trg O	SLt	25/06/2018	20/08/2018
Senior Sail Div O	SLt	25/06/2018	20/08/2018
Shipwright Crse O	Lt(N)	20/06/2018	22/08/2018
Shipwright Div O	SLt	25/06/2018	20/08/2018
Seamanship Training Officer	LCdr	17/06/2018	24/08/2018
Basic Seamanship Crse O	Lt(N)	20/06/2018	22/08/2018
Basic Seamanship Div O	SLt	25/06/2018	20/08/2018
Ship's Boat Operator Crse O	Lt(N)	20/06/2018	22/08/2018
Ship's Boat Operator Div O	SLt	25/06/2018	20/08/2018
Bosun Mate Crse O	Lt(N)	20/06/2018	22/08/2018
Bosun Mate Div O	SLt	25/06/2018	20/08/2018
Music Training Officer	LCdr	17/06/2018	24/08/2018
Director of Music	Lt(N)	20/06/2018	22/08/2018
Music Trg Coordinator	SLt	25/06/2018	20/08/2018
Basic Musician Crse O	Lt(N)	20/06/2018	22/08/2018
Basic Musician Div O	SLt	25/06/2018	20/08/2018

Inter & Adv Musician Crse O	Lt(N)	20/06/2018	22/08/2018
Inter Musician Div O	SLt	25/06/2018	20/08/2018
Adv Musician Div O	SLt	25/06/2018	20/08/2018
Specialist Music Instructor	SLt	25/06/2018	20/08/2018
GT & DC Training Officer	LCdr	17/06/2018	24/08/2018
D and C Crse O	Lt(N)	20/06/2018	22/08/2018
Basic D and C Div O	SLt	25/06/2018	20/08/2018
D and C Instructor Div O	SLt	25/06/2018	20/08/2018
GT Crse O	Lt(N)	20/06/2018	22/08/2018
GT Div O	SLt	25/06/2018	20/08/2018
QUADRA Services Officer	LCDR	17/06/2018	24/08/2018
Finance Officer	Lt(N)	17/06/2018	24/08/2018
NPF ACC Officer	Lt(N)	25/06/2018	22/08/2018
Canteen Supervisor	Lt(N)	25/06/2018	22/08/2018
Movements Officer	Lt(N)	20/06/2018	22/08/2018
Maint Eng Officer / GSO	Lt(N)	17/06/2018	24/08/2018
A/Maint Eng O	SLt	25/06/2018	22/08/2018
Chief Administration Officer	LCdr	10/06/2018	24/08/2018
Pers Admin O	Lt(N)	17/06/2018	24/08/2018
Trg Admin O	SLt	25/06/2018	22/08/2018
CTC PD Training Support Officer	Lt(N)	27/06/2017	07/07/2018
CTC PD Training Support Officer	SLt	27/06/2017	07/07/2018

VERNON CTC

Position Title	Rank	From	To
CO	LCol	10/06/2018	24/08/2018
DCO	Maj	10/06/2018	24/08/2018
RSM (COATS-NCM)	CWO	10/06/2018	24/08/2018
QMSI (COATS-NCM)	MWO	17/06/2018	24/08/2018
Adjt	Capt	17/06/2018	24/08/2018
Admin O	Capt	10/06/2018	24/08/2018
Pers Admin O	Capt	17/06/2018	24/08/2018
Standards O	Capt	17/06/2018	24/08/2018
A/Standards O	Lt	25/06/2018	20/08/2018
UPAR	Capt	25/06/2018	22/08/2017
UCCMA	Capt	25/06/2018	20/08/2018
Training Support & Operations Officer	Maj	17/06/2018	24/08/2018
Scheduler	Capt	17/06/2018	24/08/2018
OC TC Ops	Capt	20/06/2018	22/08/2018
TC Ops O	Capt	25/06/2018	20/08/2018
TC Ops 2IC	Lt	25/06/2018	20/08/2018
PERO	Capt	20/06/2018	22/08/2018
A/Sports O / RSO	Lt	25/06/2018	20/08/2018
Company Commander – D&C (Land) & Music Crse O DCI (Land)	Maj	17/06/2018	24/08/2018
Pl Comd DCI (Land)	Capt	20/06/2018	22/08/2018
Pl Comd DCI (Land)	Lt	25/06/2018	20/08/2018
Director of Music	Capt	20/06/2018	22/08/2018
Crse O Inter and Adv Musician	Capt	20/06/2018	22/08/2018
Pl Comd Inter and Adv Musician	Lt	25/06/2018	20/08/2018
Music Trg Coordinator	Lt	25/06/2018	20/08/2018
Specialist Music Instructor	Lt	25/06/2018	20/08/2018
Company Commander – BFS	Maj	17/06/2018	24/08/2018
Crse O Basic Fitness & Sport	Capt	20/06/2018	22/08/2018
Pl Comd Basic Fitness & Sport	Lt	25/06/2018	20/08/2018
Company Commander – GT	Maj	17/06/2018	24/08/2018
Crse O GT	Capt	20/06/2018	22/08/2018
Pl Comd GT	Lt	25/06/2018	20/08/2018
Company Commander – Marksmanship	Maj	17/06/2018	24/08/2018
Head Coach	Capt	25/06/2018	20/08/2018

RSO / Coach	Lt	25/06/2018	20/08/2018
Crse O Basic Marksman	Capt	20/06/2018	22/08/2018
Pl Comd Basic Marksman	Lt	25/06/2018	20/08/2018
Crse O Air Rifle Marksmanship Instructor	Capt	20/06/2018	22/08/2018
Pl Comd Air Rifle Marksmanship Instructor	Lt	25/06/2018	20/08/2018
Company Commander – Expedition	Maj	17/06/2018	24/08/2018
Crse O Basic Expedition	Capt	25/06/2018	20/08/2018
Pl Comd Basic Expedition	Lt	25/06/2018	20/08/2018
Crse O Expedition Instructor	Capt	25/06/2018	20/08/2018
Team Leader Expedition Instructor	Lt	25/06/2018	20/08/2018
Log Support O	Capt	20/06/2018	20/08/2018
Company Commander – D & C (Air)	Maj	17/06/2018	24/08/2018
Crse O Basic D & C (Air)	Capt	20/06/2018	22/08/2018
Fl Comd Basic D & C	Lt	25/06/2018	20/08/2018
Crse O DCI (Air)	Capt	20/06/2018	22/08/2018
Fl Comd DCI (Air)	Lt	25/06/2018	20/08/2018
Support Services Officer	Maj	17/06/2018	24/08/2018
Support Services 2IC	Capt	20/06/2018	22/08/2018
Public Funds Officer	Capt	17/06/2018	24/08/2018
NPP ACC Officer	Capt	17/06/2018	24/08/2018
Movements Officer	Capt	20/06/2018	22/08/2018
A/Movements O	Lt	20/06/2018	22/08/2018
CTC PD Training Support Officer	Capt	27/06/2017	07/07/2018
CTC PD Training Support Officer	Lt	27/06/2017	07/07/2018

ALBERT HEAD CTC

Position Title	Rank	From	To
CO	LCol	10/06/2018	24/08/2018
DCO	Maj	10/06/2018	24/08/2018
Wing CWO (COATS-NCM)	CWO	10/06/2018	24/08/2018
Admin O	Capt	10/06/2018	24/08/2018
Pers Admin O	Capt	17/06/2018	24/08/2018
Familiarization Flying Pilots (Class A)	Capt	As Req'd	
UPAR	Capt	25/06/2018	22/08/2017
UCCMA	Capt	25/06/2018	20/08/2018
Standards O	Capt	17/06/2018	24/08/2018
A/Standards O	Lt	25/06/2018	20/08/2018
Wing Operations Officer	Maj	17/06/2018	24/08/2018
OC TC Ops	Capt	20/06/2018	22/08/2018
TC Ops O	Capt	25/06/2018	20/08/2018
TC Ops 2IC	Lt	25/06/2018	20/08/2018
Sports O	Capt	20/06/2018	22/08/2018
A/Sports O / RSO	Lt	25/06/2018	20/08/2018
Wing Training Officer (2 wk crses)	Maj	17/06/2018	24/08/2018
Crse O GT	Capt	20/06/2018	22/08/2018
Fl Comd GT	Lt	25/06/2018	20/08/2018
Wing Training Officer (3 wk crses)	Maj	17/06/2018	24/08/2018
Crse O Basic Survival	Capt	20/06/2018	22/08/2018
Fl Comd Basic Survival	Lt	25/06/2018	20/08/2018
A/Fl Comd Basic Survival	2Lt	25/06/2018	20/08/2018
Crse O BATA	Capt	20/06/2018	22/08/2018
Fl Comd BATA	Lt	25/06/2018	20/08/2018
Wing Training Officer (6 wk crses)	Maj	17/06/2018	24/08/2018
Crse O Fitness and Sport Instructor	Capt	20/06/2018	22/08/2018
Fl Comd Fitness and Sport Instructor	Lt	25/06/2018	20/08/2018
Director of Music	Capt	20/06/2018	22/08/2018
Crse O Int and Adv Musician	Capt	20/06/2018	22/08/2018
Fl Comd Inter Musician	Lt	25/06/2018	20/08/2018
Fl Comd Adv Muscian	Lt	25/06/2018	20/08/2018

Music Training Coordinator	Lt	25/06/2018	20/08/2018
Specialist Music Instructor (Class A)	Lt	As Req'd	
Wing Support Services Officer	Maj	17/06/2018	24/08/2018
Support Services 2IC	Capt	17/06/2018	24/08/2018
Movements Officer	Capt	20/06/2018	22/08/2018
Finance Officer	Capt	17/06/2018	24/08/2018
NPF ACC Officer	Capt	17/06/2018	24/08/2018
Banking Officer	Capt	25/06/2018	20/08/2018
Canteen Officer	Capt	25/06/2018	22/08/2018
CTC PD Training Support Officer	Capt	27/06/2017	07/07/2018
CTC PD Training Support Officer	Lt	27/06/2017	07/07/2018

COMOX CFTC

Position Title	Rank	From	To
CO	LCol	10/06/2018	24/08/2018
DCO	Maj	10/06/2018	24/08/2018
CFTC CWO (COATS-NCM)	CWO	24/06/2018	19/08/2018
Admin O	Capt	10/06/2018	24/08/2018
Flying Standards O	Maj	10/06/2018	24/08/2018
Maint O	Capt	10/06/2018	24/08/2018
Movements Officer	Capt	24/06/2018	22/08/2018
Timekeeper	Capt	24/06/2018	24/08/2018
Chief Flying Instructor	Maj	24/06/2018	19/08/2018
Deputy Chief Flying Officer	Capt	24/06/2018	19/08/2018
OC TC Ops	Capt	30/06/2018	19/08/2018
TC Ops O	Capt	30/06/2018	19/08/2018
Glider Flight Commander	Capt	24/06/2018	19/08/2018
Deputy Glider Flight Commander	Capt	24/06/2018	19/08/2018
Glider Pilot Instructor	Lt	24/06/2018	19/08/2018
Tow Flight Commander	Capt	08/06/2018	19/08/2018
Deputy Tow Flight Commander	Capt	08/06/2018	19/08/2018
Tow Pilot	Lt	08/06/2018	19/08/2018
Chief Ground Instructor	Maj	17/06/2018	19/08/2018
Adv Aviation Crse O	Capt	24/06/2018	19/08/2018
Adv Aviation Fl Comd	Lt	24/06/2018	19/08/2018
Ground Instructor	Lt	24/06/2018	19/08/2018
Sports Officer	Lt	24/06/2018	19/08/2018
UPAR	Capt	24/06/2018	22/08/2018
PPS Supervisor Vancouver	Capt	24/06/2018	19/08/2018
Site Supervisor Vancouver	Capt	24/06/2018	19/08/2018
Site Supervisor Victoria	Capt	24/06/2018	19/08/2018
CTC PD Training Support Officer	Capt	27/06/2017	07/07/2018
CTC PD Training Support Officer	Lt	27/06/2017	07/07/2018

2018 CTC STAFF POSITIONS – STAFF CADETS

HMCS QUADRA CTC

Position Title	Rank
Coxswain	C/CPO1
CPO2 Standards	C/CPO2
Staff Cadet Correspondent	C/PO1
International Exchange Petty Officer	C/PO1
CPO2 Operations	C/CPO2
Eng/Bos's PCT	C/PO1
TC Operations PO	C/PO1 & C/PO2
Signals PO	C/PO2
Boats PO	C/PO1 & C/PO2
Sail Maint / GT Sail PO	C/PO1
SCOP PO Instructor	C/PO1
CPO2 Training Support	C/CPO2
Drill PO Instructor	C/PO1
Seamanship PO Instructor	C/PO1
Range Safety PO Instructor	C/PO1
PERI PO	C/PO1 & C/PO2
Lifeguard PO	C/PO1
CPO2 Sail & Shipwright	C/CPO2
Basic Sail Instructor	C/PO1
Intermediate Sail Instructor	C/PO1
Senior Sail Instructor	C/PO1
Shipwright Course Instructor	C/PO1
Basic Seamanship PO	C/PO1 & C/PO2
SBO PO	C/PO1 & C/PO2
Bosun Mate PO	C/PO1 & C/PO2
CPO2 Music Training	C/CPO2
Music Admin Clerk	C/PO2
Basic Musician PO	C/PO1 & C/PO2
Intermediate Musician PO	C/PO1 & C/PO2
Advanced Musician PO	C/PO1 & C/PO2
CPO2 GT & DC	C/CPO2
Basic D&C PO	C/PO1 & C/PO2
D&C Instructor PO	C/PO1 & C/PO2
GT PO	C/PO1 & C/PO2
CPO2 Support Services	C/CPO2
Canteen PO	C/PO1 & C/PO2
Services PO	C/PO1 & C/PO2
Admin PO	C/PO1 & C/PO2

VERNON CTC

Position Title	Rank
Staff Cadet RSM	C/CWO
Standards	C/WO
Resource Centre	C/MCpl
Field Training	C/Sgt
Staff Cadet Correspondent	C/WO
Company Sergeant Major	C/MWO
Training Centre Operations	C/WO & C/Sgt
General Duties	C/MCpl
PERI / Lifeguard	C/WO
PERI	C/Sgt
Administration Clerk	C/MCpl
Platoon Warrant Officer DCI (Land)	C/WO
Section Commander DCI (Land)	C/Sgt
Platoon Warrant Officer Int & Adv Music	C/WO

Music Instructor	C/Sgt
Platoon Warrant Officer Basic Fitness and Sport	C/WO
Section Commander Basic Fitness and Sport	C/Sgt
Platoon Warrant Officer GT	C/WO
Section Commander GT	C/Sgt
Platoon Warrant Officer Basic Marksman	C/WO
Section Commander Basic Marksman	C/Sgt
Platoon Warrant Officer Air Rifle Marksmanship Instructor	C/WO
Section Commander Air Rifle Marksmanship Instructor	C/Sgt
Team Warrant Officer Basic Expedition	C/WO
Team Sergeant Basic Expedition	C/Sgt
Team Warrant Officer Expedition Instructor	C/WO
Team Sergeant Expedition Instructor	C/Sgt
Flight Sergeant BDC (Air)	C/FSgt
Section Commander BDC (Air)	C/Sgt
Flight Sergeant DCI (Air)	C/FSgt
Section Commander DCI (Air)	C/Sgt
Canteen	C/Sgt & C/MCpl

ALBERT HEAD CTC

Position Title	Rank
Cadet Warrant Officer	C/WO1
Staff Cadet Correspondant	C/FSgt
Standards Warrant Officer	C/WO2
Operations Warrant Officer	C/WO2
Training Centre Operations Flight Sergeant	C/FSgt
Training Centre Operations Non Commissioned Officer	C/Sgt
Sports Flight Sergeant	C/FSgt
Sports Non Commissioned Officer	C/Sgt
Training Warrant Officer	C/WO2
GT Flight Sergeant	C/FSgt
GT Non Commissioned Officer	C/Sgt
Basic Survival Flight Sergeant	C/FSgt
Basic Survival Non Commissioned Officer	C/Sgt
Basic Aviation Flight Sergeant	C/FSgt
Basic Aviation Non Commissioned Officer	C/Sgt
Fitness and Sports Instructor Flight Sergeant	C/FSgt
Fitness and Sports Instructor Non Commissioned Officer	C/Sgt
Intermediate Musician Flight Sergeant	C/FSgt
Intermediate Musician Non Commissioned Officer	C/Sgt
Advanced Musician Flight Sergeant	C/FSgt
Advanced Musician Non Commissioned Officer	C/Sgt
Canteen Non Commissioned Officer	C/FSgt
Canteen Operator	C/Sgt

COMOX CFTC

Position Title	Rank
Cadet Warrant Officer	C/WO1
Supply Staff Cadet	C/FSgt
Assistant Timekeeper	C/FSgt
Training Centre Operations Non Commissioned Officer	C/Sgt
Glider Staff Cadet	C/FSgt & C/Sgt
Sports Staff Cadet	C/FSgt
Staff Cadet Correspondent	C/FSgt
Advanced Aviation Staff Cadet	C/FSgt & C/Sgt
Maintenance Staff Cadet	C/FSgt

Annex D
RCSU (Pac) Routine Orders 10/2017
1 December 2017

STALE TRAVEL CLAIMS PENDING DELETION

Claim Number	SN (last 3)	Claimant	Start Date	End Date	Delete Date
0640393780063128	541	ARDILA	28/05/2017	01/06/2017	31/05/2018
0640393780079518	631	ATTWOOD	20/06/2017	24/06/2017	23/06/2018
0640393780007804	180	AZZANO	01/04/2017	02/04/2017	01/04/2018
0640393780011999	751	BACH	06/04/2017	09/04/2017	08/04/2018
0640393780010261	787	BLOMME	01/04/2017	02/04/2017	01/04/2018
0640393780063991	349	BLOUNT	26/05/2017	28/05/2017	27/05/2018
0640393780061006	308	BRISSARD	09/06/2017	11/06/2017	10/06/2018
0640393780043363	769	BRUNNER-LOVE	31/05/2017	06/06/2017	05/06/2018
0640393780031336	950	BRUNSKILL	28/04/2017	01/05/2017	30/04/2018
0640393780012022	341	BURT	07/04/2017	09/04/2017	08/04/2018
0640393780061860	345	CARLOW	28/05/2017	17/06/2017	16/06/2018
0640393780009817	146	CARLOW	01/04/2017	02/04/2017	01/04/2018
0640393780011990	879	COLLIER	06/04/2017	09/04/2017	08/04/2018
0640393780012048	501	CONRAD	07/04/2017	09/04/2017	08/04/2018
0640393780012028	328	COOK	07/04/2017	09/04/2017	08/04/2018
0640393780015692	626	DALGLEISH	05/04/2017	13/04/2017	12/04/2018
0640393780007817	270	DAVIES	01/04/2017	02/04/2017	01/04/2018
0640393780011195	307	DOLL	07/04/2017	09/04/2017	08/04/2018
0640393770307287	980	DYKE	17/02/2017	19/02/2017	18/02/2018
0640393780011115	500	EASTON	07/04/2017	09/04/2017	08/04/2018
0640393770329006	678	ENG	23/03/2017	25/03/2017	24/03/2018
0640393780012036	658	ENNIS	07/04/2017	09/04/2017	08/04/2018
0640393780029495	400	FLYNN	03/05/2017	12/05/2017	11/05/2018
0640393780007786	685	GERVAIS	01/04/2017	02/04/2017	01/04/2018
0640393770307288	120	GLAISHER	17/02/2017	19/02/2017	18/02/2018
0640393770291775	012	GOH	03/02/2017	04/02/2017	03/02/2018
0640393780026220	196	GRAY	16/05/2017	22/05/2017	21/05/2018
0640393780012040	101	GURNETT	07/04/2017	09/04/2017	08/04/2018
0640393780007787	108	HAVAS	01/04/2017	02/04/2017	01/04/2018
0640393780007829	765	HEILAND	01/04/2017	02/04/2017	01/04/2018
0640393780049759	747	HENDERSON	13/06/2017	19/06/2017	18/06/2018
0640393780011994	060	HERBERT	06/04/2017	09/04/2017	08/04/2018
0640393780080434	060	HERBERT	19/06/2017	26/06/2017	25/06/2018
0640393770294076	930	HO	03/02/2017	05/02/2017	04/02/2018
0640393770331912	916	HOTEL	19/03/2017	25/03/2017	24/03/2018
0640393780010167	049	HOWE	01/04/2017	02/04/2017	01/04/2018
0640393780007848	320	HYGAARD	01/04/2017	02/04/2017	01/04/2018
0640393780013357	677	JOHANNSSON	07/04/2017	09/04/2017	08/04/2018
0640393780017552	677	JOHANNSSON	14/04/2017	17/04/2017	16/04/2018
0640393780023523	677	JOHANNSSON	21/04/2017	23/04/2017	22/04/2018
0640393780046666	677	JOHANNSSON	12/05/2017	14/05/2017	13/05/2018
0640393780031348	888	JOHNSTON	12/05/2017	13/05/2017	12/05/2018
0640393770270297	979	JONES	13/01/2017	15/01/2017	14/01/2018
0640393770307290	979	JONES	17/02/2017	19/02/2017	18/02/2018
0640393780011995	979	JONES	06/04/2017	09/04/2017	08/04/2018

0640393780013393	084	KENT	07/04/2017	09/04/2017	08/04/2018
0640393780017566	084	KENT	14/04/2017	17/04/2017	16/04/2018
0640393780023535	084	KENT	21/04/2017	23/04/2017	22/04/2018
0640393780046667	084	KENT	12/05/2017	14/05/2017	13/05/2018
0640393780060514	084	KENT	26/05/2017	28/05/2017	27/05/2018
0640393780054816	745	KIEFER	26/05/2017	28/05/2017	27/05/2018
0640393780007835	379	KING	01/04/2017	02/04/2017	01/04/2018
0640393770309485	490	KINROSS	17/02/2017	19/02/2017	18/02/2018
0640393780007805	663	KNOLL	01/04/2017	02/04/2017	01/04/2018
0640393780007827	902	KOENIG	01/04/2017	02/04/2017	01/04/2018
0640393780007826	281	KWONG	01/04/2017	02/04/2017	01/04/2018
0640393780085017	599	LAING	18/06/2017	24/06/2017	23/06/2018
0640393780007802	324	LANDELS	01/04/2017	02/04/2017	01/04/2018
0640393780007819	575	LAW	01/04/2017	02/04/2017	01/04/2018
0640393780007828	539	LAW	01/04/2017	02/04/2017	01/04/2018
0640393780007816	087	LAY	01/04/2017	02/04/2017	01/04/2018
0640393770329013	579	LEHTON	18/03/2017	25/03/2017	24/03/2018
0640393780007830	746	LEUNG	01/04/2017	02/04/2017	01/04/2018
0640393780062147	448	LUMLEY	28/05/2017	28/06/2017	27/06/2018
0640393780036982	973	MAREK	05/05/2017	07/05/2017	06/05/2018
0640393780007844	931	MASSON	01/04/2017	02/04/2017	01/04/2018
0640393780011987	299	MCCALLUM	06/04/2017	09/04/2017	08/04/2018
0640393780026236	299	MCCALLUM	16/05/2017	22/05/2017	21/05/2018
0640393780069128	155	MCEACHERN	10/06/2017	17/06/2017	16/06/2018
0640393780060506	612	MCGILL	26/05/2017	28/05/2017	27/05/2018
0640393770264682	260	MCLAUGHLIN	20/01/2017	22/01/2017	21/01/2018
0640393780007809	749	MEADE	01/04/2017	02/04/2017	01/04/2018
0640393780007837	081	MEI	01/04/2017	02/04/2017	01/04/2018
0640393780025664	640	MERCER	04/05/2017	22/05/2017	21/05/2018
0640393780029567	911	MITRA	03/05/2017	14/05/2017	13/05/2018
0640393770274363	592	MOK	27/01/2017	29/01/2017	28/01/2018
0640393780007836	415	MOK	01/04/2017	02/04/2017	01/04/2018
0640393780012001	975	MORGAN	06/04/2017	09/04/2017	08/04/2018
0640393780040630	632	NEIGHBORS	25/05/2017	03/06/2017	02/06/2018
0640393780007849	369	NELSON	01/04/2017	02/04/2017	01/04/2018
0640393770305035	255	NOVAK	04/03/2017	10/03/2017	09/03/2018
0640393770277759	672	O'CONNOR	27/01/2017	29/01/2017	28/01/2018
0640393780007781	901	ONO	01/04/2017	02/04/2017	01/04/2018
0640393780008607	732	PERSAUD	21/04/2017	27/04/2017	26/04/2018
0640393780023154	450	RESTEMEYER	26/04/2017	27/04/2017	26/04/2018
0640393780011141	969	ROEBUCK	07/04/2017	09/04/2017	08/04/2018
0640393780065983	552	ROJAS	02/06/2017	13/06/2017	12/06/2018
0640393780011988	731	SCHNIDER	06/04/2017	09/04/2017	08/04/2018
0640393780043130	769	SCHULTZ	25/05/2017	03/06/2017	02/06/2018
0640393780007820	160	SEKHON	01/04/2017	02/04/2017	01/04/2018
0640393780031346	505	SMIRL	12/05/2017	13/05/2017	12/05/2018
0640393770274387	407	SMITH	27/01/2017	29/01/2017	28/01/2018
0640393780012039	701	SOLOMONIDES	07/04/2017	09/04/2017	08/04/2018
0640393770271775	129	STECK	08/02/2017	10/02/2017	09/02/2018
0640393770347187	483	STEWART	10/01/2017	11/01/2017	10/01/2018
0640393780010286	139	SUNGER	01/04/2017	02/04/2017	01/04/2018

0640393780069338	182	SWAENEPOEL	09/06/2017	16/06/2017	15/06/2018
0640393780026069	010	TAM	04/05/2017	22/05/2017	21/05/2018
0640393780007821	350	TAYLOR	01/04/2017	02/04/2017	01/04/2018
0640393780049750	079	TOWNLEY	18/06/2017	21/06/2017	20/06/2018
0640393780011150	407	TREMBLAY	07/04/2017	09/04/2017	08/04/2018
0640393770337199	501	WADE	24/03/2017	25/03/2017	24/03/2018
0640393770309494	248	WELLS	17/02/2017	19/02/2017	18/02/2018
0640393780011129	248	WELLS	07/04/2017	09/04/2017	08/04/2018
0640393780040665	687	WHITTLA	25/05/2017	03/06/2017	02/06/2018
0640393780017677	465	WILDE	14/04/2017	17/04/2017	16/04/2018
0640393780012029	404	WILLIAMS	07/04/2017	09/04/2017	08/04/2018
0640393780011171	719	WINSOR	07/04/2017	09/04/2017	08/04/2018
0640393770289626	281	WORRALL	04/02/2017	05/02/2017	04/02/2018
0640393780015696	020	WU	21/04/2017	28/04/2017	27/04/2018
0640393780011996	787	YARMOSHUK	06/04/2017	09/04/2017	08/04/2018
0640393780034498	787	YARMOSHUK	04/05/2017	12/05/2017	11/05/2018
0640393780007813	524	YAUCK	01/04/2017	02/04/2017	01/04/2018
0640393780016895	524	YAUCK	05/04/2017	13/04/2017	12/04/2018
0640393780007833	649	YIP	01/04/2017	02/04/2017	01/04/2018
0640393780007785	782	YOUNG	01/04/2017	02/04/2017	01/04/2018