



**ROUTINE ORDERS**  
**ISSUED BY**  
**COMMANDER D.B. HENDERSON**  
**COMMANDING OFFICER**  
**REGIONAL CADET SUPPORT UNIT (PACIFIC)**

Order No. 08/2019	3 October 2019
Last Order No. 07/2019	Esquimalt, BC

**ROUTINE ORDER ENTRIES**

The following is a listing of the contents of Routine Order 08/2019 dated 33 October 2019:

<u>TITLE</u>	<u>PAGE</u>
112/19 – SIGNIFICANT ISSUES .....	2
113/19 – REPORTS AND RETURNS .....	2
114/19 – RCSU (PAC) PERSONNEL CHANGES .....	2
115/19 – AMENDMENTS TO PUBLICATIONS, ORDERS AND FORMS .....	2
116/19 – RELIABILITY STATUS REQUIRING UPDATES .....	2
117/19 – PRC/VSS REQUIRING UPDATE.....	3
118/19 – POLITICAL ACTIVITIES.....	3
119/19 – SCREENING OF VOLUNTEERS.....	3
120/19 – REQUESTING SPECIALIST INSTRUCTOR SUPPORT .....	4
121/19 – HONOURS AND RECOGNITION .....	4
122/19 – DETAILED HEALTH QUESTIONNAIRE (DHQ) .....	4
123/19 – SUPPLY CUSTOMER ACCOUNT (SCA) VERIFICATIONS.....	5
124/19 – LOAN OF EQUIPMENT BETWEEN CORPS/SQUADRONS.....	5
125/19 – REQUEST FOR EQUIPMENT – LOGISTIC SUPPORT CENTRES (LSC).....	5
126/19 – CTC CADET TRAINING ALLOCATION CHEQUES.....	5
127/19 – MAJOR LINDA HILDEBRANDT – DEPART WITH DIGNITY RECEPTION .....	6

## **112/19 – SIGNIFICANT ISSUES**

1. Any crisis situation related to Pacific Region cadet activities that involve cadets, COATS members, CIs, and/or volunteers shall be reported to the Regional Cadet Support Unit (Pacific) as soon as possible
2. After engaging local emergency services as required, Corps/Squadron Commanding Officers are to contact their J3 Zone Training Officer with an initial report of the situation. Should the J3 Zone Training Officer not be available, the applicable J3 Area OIC shall be contacted. In the event that the J3 Zone Training Officer, or the J3 Area OIC are not available, the J35 Chief Training Officer, LCol Head, is to be contacted at 250-508-7572.

(J1 HRO)

## **113/19 – REPORTS AND RETURNS**

<u>Report / Return Required</u>	<u>Due Date</u>
Supply Customer Account (SCA) Verification	12 Nov 19

(J1 HRO)

## **114/19 – RCSU (PAC) PERSONNEL CHANGES**

The following personnel changes have occurred / will occur at RCSU (Pac):

- a. Maj S. Bissell will commence in the position of J3 OIC Regional Training on 15 Oct 19;
- b. Capt J. Mok completed his period of Class B Reserve Service on 13 Sep 19; and
- c. Lt J. Worth completed his period of Class B Reserve Service on 31 Aug 19.

(J1)

## **115/19 – AMENDMENTS TO PUBLICATIONS, ORDERS AND FORMS**

1. The following CANFORGEN has been released and is posted on SharePoint:
  - a. CANFORGEN 094/19 – Political Activities and Campaigning Unclassified.
2. The following CANCDTGENs have been released and are posted in the File Repository (Policy > CANCDTGENs):
  - a. CANCDTGEN 015/19 – Streamlined Air Cadet National Summer Training Courses Selection Process;
  - b. CANCDTGEN 016/19 – Cadet and Junior Canadian Rangers Dress Instructions; and
  - c. CANCDTGEN 017/19 – Amendment 3 CATO 13-28.

(J1)

## **116/19 – RELIABILITY STATUS REQUIRING UPDATES**

Ref: NDSOD Chapter 4

1. Reliability Screening consists of conducting verifications and checks in order to be able to grant individuals a Reliability Status (RS), which is the minimum level required for all CAF members and civilian instructors working in support of the CCO. IAW ref, RS must be updated every 10 years.

2. Annex A contains a list of personnel who must renew their RS prior to the due date indicated, a list of personnel who have passed the RS update deadline and have been directed to cease all cadet activities including voluntary duty/support and a list of personnel who are authorized to return to duties as their RS has been approved.

(J1 Staffing O)

### **117/19 – PRC/VSS REQUIRING UPDATE**

Ref: CATO 23-04

1. IAW ref, all members shall update their Police Record Check/Vulnerable Sector Screening (PRC/VSS) every five years.

2. Annex B contains a list of personnel whose PRC/VSS will require renewal, personnel who have extended beyond the five year mark and have been directed to cease parading as well as personnel who are authorized to recommence duties.

(J1 Staffing O)

### **118/19 – POLITICAL ACTIVITIES**

Refs: A. CANFORGEN 094/19 ADM RS 001/19 041432Z JUL 19

B. DND and CF Code of Values and Ethics

C. QR&O 19.44, Political Activities and Candidature for Office

D. QR&O 19.14, Improper Comments

E. QR&O 19.36, Disclosure of Information or Opinion

F. CF Mil Pers Instr 20/04

1. As detailed in ref A, all Canadians have a right to participate in the political process. However, the nature of employment at the DND and of service in the CAF requires that there remain scrutiny to protect and support our parliamentary democracy. To this end, ref B states that the DND and CAF must be seen to act with integrity and in an impartial manner in all aspects of their activities in the service of Canadians.

2. IAW ref C, members of the Reserve Force are not prohibited from engaging in political activities, but remain subject to the rules set out in refs C, D and E at all times. These members are encouraged to submit a Confidential Report to ADM(RS) and may also wish to request to be exempt duty and training (ED&T) IAW ref F for the duration of their political activities. The DND 2839, Confidential Report forms are available in SharePoint.

3. For additional information, refer to the “Diagram on Political Activities: Running as a candidate, volunteering or working for a campaign” located in Annex C.

(J1 HRO)

### **119/19 – SCREENING OF VOLUNTEERS**

1. All volunteers and Reg F / P Res members working at a corps/squadron must be approved by the Corps/Sqn CO. The sponsoring committee or the League do not approve corps/sqn volunteers. This includes not only volunteer instructors, but anyone who regularly attends cadet activities and provides any form of volunteer service.

2. For additional information, refer to the table located in Annex D.

3. Original PRC/VSS and applicable volunteer agreement are to be submitted to the RCSU (Pac) J1 section.

(J1 HRO)

## **120/19 – REQUESTING SPECIALIST INSTRUCTOR SUPPORT**

Ref: CATO 21-03

1. IAW ref, each corps/squadron is allocated a maximum number of specialist days per training year. The number of days is equal to the authorized number of paid staff for that training year (i.e. if a corps/squadron has a paid establishment of 6 officers, that corps/squadron has an allocation of 6 specialist days).
2. These days can be used to pay a COATS member including members on the CISS establishment, a P Res member or a Civilian Instructor. A member on strength at a corps/squadron cannot collect specialist pay at their corps/squadron, but may be authorized to provide specialist support outside their corps/squadron. Specialist days are not to be used to do administrative or general tasks.
3. Corps/Squadron Commanding Officers are to submit requests for approval of specialist instructors to their J3 Zone Trg O, preferably by email. Requests are to be submitted in advance of an activity, not after. The J3 Zone Trg O will review the request and, if supported, forward to the J1 HRO for final approval. The J1 HRO will then provide final financial approval and instructions via email on how to submit the required paperwork for pay processing.

(J1 HRO)

## **121/19 – HONOURS AND RECOGNITION**

1. The CO RCSU (Pac) congratulates the recipients of several well-deserved honours and recognition at the National and Regional Levels. These individuals have been recognized for their efforts and contributions to the Canadian Cadet Organizations. The list of recipients is located in Annex E.
2. You are strongly encouraged to nominate and recognize deserving cadets, staff members, volunteers or community members, individuals or groups, who have positively impacted the Cadet Program. The Cdt #175, RCSU (Pac) Recommendation for an Individual / Group Award and DND 4362, Commander, Natl CJCR Sp Gp Commendation forms are located on SharePoint. Nominations can be submitted to the J1 Svcs O at any time.

(J1 Svcs O)

## **122/19 – DETAILED HEALTH QUESTIONNAIRE (DHQ)**

1. Those returning cadets who require a Detailed Medical Verification must complete a DND 2570, Detailed Health Questionnaire (DHQ) and submit that form to the RMLO. The following points are to be noted with regard to DHQs being submitted to the RMLO:
  - a. the due date for all DHQs for returning cadets is 30 Nov 19. Although the RMLO will continue to process late returns up to 31 Jan 20, it must be noted that after that date, only DHQs for new enrollees or for current cadets reporting a new medical condition will be accepted. This means that returning cadets who require a DHQ and who do not submit one by 31 Jan 20 will not be eligible for CTC selection;
  - b. as of 30 Apr 20, DHQs will cease to be validated unless there is a new medical condition;
  - c. DHQs must be printed from FORTRESS so that the “tombstone” data is printed onto the form – those that have handwritten information in sections 1 and 2 will not be processed as they are too frequently incomplete or illegible;
  - d. DHQs must be signed by the parent/guardian and not the cadet. There are no exceptions, regardless of the age of the cadet;
  - e. only the current version of the DHQ will be accepted;

- f. photocopies, scanned or faxed versions of the DHQ will not be accepted;
- g. if corps/squadron staff become aware of a new medical condition, a new DHQ will be required; and
- h. if possible, corps/squadron staff should provide a pre-addressed envelope with the DHQ so parents/guardians may mail the DHQs directly to the RMLO at:

Regional Cadet Support Unit (Pacific)  
Attn: RMLO  
PO Box 17000 Stn Forces  
Victoria, BC V9A 7N2

2. The DHQ process is intended to protect cadets from participating in activities that may not be compatible with their medical conditions and also to protect the corps/squadron staff as well as the CCO from liability which may result from allowing a cadet to participate in an activity that aggravates or worsens a medical condition. Participation Limitations assigned to a cadet through this process are to be respected during local training activities as well as CTC training.

(RCMLO)

### **123/19 – SUPPLY CUSTOMER ACCOUNT (SCA) VERIFICATIONS**

- 1. The SCA verification packages that were handed out to Corps/Squadron COs (or designates) during the Corps/Squadron Area Meeting at Work Point Barracks (CFB Esquimalt) are to be completed and submitted to RCSU (Pac) NLT 12 Nov 19.
- 2. Submissions and questions (including questions about material identification) can be directed to MCpl Forest at [Stephen.Forest@forces.gc.ca](mailto:Stephen.Forest@forces.gc.ca).

(J4)

### **124/19 – LOAN OF EQUIPMENT BETWEEN CORPS/SQUADRONS**

DND equipment is not to be informally loaned between corps/squadrons. Equipment will be either signed for on a temporary loan card for short periods, or transferred between Storage Location (SLoc) accounts on a DND 2227 for periods exceeding two months. If assistance is required, contact MCpl Forest at (250) 363-0876 or [Stephen.Forest@forces.gc.ca](mailto:Stephen.Forest@forces.gc.ca).

(J4)

### **125/19 – REQUEST FOR EQUIPMENT – LOGISTIC SUPPORT CENTRES (LSC)**

There have been occasions where corps/squadrons are arriving at the LSCs and making last minute requests for equipment and/or training aids for exercises, which had not been initially requested. The Corps Squadron Activity Request (CSAR) is to be submitted to the applicable Training Support Coordinator (Trg Sp Coord) with a list of equipment required for the activity. If an item is not requested on the CSAR, then it is not allocated or prepared. If there are additional requests, those should be directed to the Trg Sp Coords so the original requirement list can be amended.

(J4)

### **126/19 – CTC CADET TRAINING ALLOCATION CHEQUES**

Please remind cadets who attended CTC this past summer to cash their Cadet Training Allocation cheques as soon as possible. Cheques will expire 6 months from the date of issue. Should you require a replacement cheque, please contact Captain Meghan Watson at [Meghan.Watson@cadets.gc.ca](mailto:Meghan.Watson@cadets.gc.ca).

(J8)

**127/19 – MAJOR LINDA HILDEBRANDT – DEPART WITH DIGNITY RECEPTION**

1. After 36 years of distinguished service to the Cadet Instructors Cadre, Major Linda Hildebrandt has retired from the Canadian Armed Forces.
2. Those who know Major Hildebrandt, including guests, partners and spouses, are invited to celebrate her retirement at a special Depart with Dignity reception on 16 Nov 19 in Victoria.
3. Tariff is \$35 and includes a catered, stand-up reception and a contribution towards her retirement gift. Space is limited, and tickets will be sold on a first come, first served basis.
4. For those unable to attend, a special portal has been created to send congratulatory messages and/or contribute to her gift.
5. Please visit: [www.cic-bc.ca](http://www.cic-bc.ca) to access the message portal, see event information and purchase tickets!

(CIC Branch Association of BC)

*// original signed by //*

D.B. Henderson  
Commander  
Commanding Officer

Annexes

Annex A	Reliability Status Requiring Update
Annex B	PRC/VSS Requiring Update
Annex C	Political Activities Diagram
Annex D	Civilian Volunteers and Reg F / P Res Members Supporting Cadet Activities
Annex E	Honours and Recognition

**RELIABILITY STATUS REQUIRING UPDATE**

1. Reliability Screening consists of conducting verifications and checks in order to be able to grant individuals a Reliability Status (RS), which is the minimum level required for all CAF members and civilian instructors working in support of the CCO. RS must be updated every 10 years. Note that for renewals, certified copies of two pieces of ID and a proof of current address are required to accompany the Cdt #172. The following personnel must renew their RS prior to the due date indicated below:

Unit	Rank	Name	Due Date
2289 RCACC	Lt	Armstrong, S	13-Nov-19
2422 RCACC	Capt	Miskulin, J	29-Oct-19
3020 RCACC	Capt	Murphy, M	28-Jan-20
RCA Ops	CI	Tuck, C	28-Jan-20

2. Reliability Status (RS) is valid for a period of 10 years and must be updated prior to the expiry of this validity period. The following personnel have passed the RS update deadline and have been directed to cease all cadet activities including voluntary duty/support effective the date indicated below. These members shall not be authorized to return to duty until the RS has been processed and approved.

Unit	Rank	Name	Due Date	Cease Parading Effective Date
RCSU	Capt	Cable, R	22-Jan-19	25-Jan-19
RCSU	Capt	Canlas, O	14-Mar-18	09-Jan-18*
189 RCSCC	Lt(N)	Cartwright, J	14-Feb-18	27-Feb-18
RCSU	Capt	Chan, D	07-Dec-17	12-Sep-17*
RCSU	SLt	Englouen, C	07-May-19	03-Jun-19
RCSU	Capt	Goddard, K	02-Apr-18	30-Apr-18
RCSU	MWO	Hobor, T	08-Feb-18	09-Feb-17*
RCSU	Capt	Hirst, D	18-Sep-19	30-Sep-19
RCSU	Capt	Holder, A	24-Mar-19	29-Mar-19
2290 RCACC	Capt	Liem, A	18-Sep-19	30-Sep-19
102 RCSCC	Lt(N)	Nilsson, C	09-Jun-19	03-Sep-19
RCSU	Capt	Perrin, R	14-Jun-17	26-Apr-17
259 RCACS	Lt	Power, B	06-Feb-17	09-Feb-17
2458 RCACC	Capt	Rienks, M	02-Jun-19	03-Sep-19
2316 RCACC	Capt	Rimmer, S	18-Sep-19	30-Sep-19
RCSU	Lt(N)	Totten, N	21-Sep-15	17-Oct-16
RCSU	Capt	Turra, E	24-Jan-17	25-Jan-17
RCSU	Lt	Wolfe, D	10-Sep-17	03-Sep-19
RCSU	Lt	Zhang, L	15-May-18	24-May-18

\* Mbr was suspended for an expired PRC/VSS on the date indicated, but a new RS will also be required prior to authorization to recommence duties.

3. RS paperwork has been completed for the following personnel who are authorized to recommence duties effective on the approval date indicated below:

Unit	Rank	Name	Cease Parading Effective Date	Approval Date
3300 RCACC	Capt	Nagra, K	03-Jun-19	20-Sep-19

(J1 Staffing O)

PRC/VSS REQUIRING UPDATE

Ref: CATO 23-04

1. IAW ref, all members shall update their Police Record Check/Vulnerable Sector Screening (PRC/VSS) every five years. Following is a list of personnel whose PRC/VSS will require renewal prior to the due date indicated:

Unit	Rank	Name	Due Date
746 RCACS	CI	Ardila, S	28-Nov-19
RCA Ops	CI	Ball, C	14-Jan-20
RCSU	Sgt	Brennan, B	30-Jan-20
47 RCSCC	Lt(N)	Cano Escamilla, J	02-Dec-19
189 RCSCC	Lt(N)	Cennon, B	21-Nov-19
RCSU	PO1	Chaisson, K	06-Jan-20
858 RCACS	Capt	Douglas, D	14-Nov-19
93 RCSCC	Lt(N)	Earl, R	16-Dec-19
RCSU	LCdr	Fedderly, G	15-Oct-19
655 RCACS	Capt	Fong, A	10-Dec-19
202 RCSCC	Lt(N)	Frey, D	29-Jan-20
902 RCACS	Lt	Gallagher, T	18-Dec-19
RCSU	2Lt	Hsieh, M	26-Nov-19
777 RCACS	Lt	Hui, B	15-Jan-20
RCSU	Capt	Justason, B	19-Dec-19
521 RCACS	Lt	Katherns, A	13-Nov-19
637 RCACS	Lt	Kong, S	01-Dec-19
147 RCACS	Lt	Kragh, T	27-Oct-19
637 RCACS	Lt	Kwong, R	28-Jan-20
744 RCACS	Capt	Lee, B	18-Dec-19
RCSU	OCdt	Lee, R	22-Jan-20
2812 RCACC	2Lt	Lindh, H	12-Oct-19
201 RCSCC	SLt	Lung, H	16-Oct-19
2483 RCACC	Capt	MacDonald, C	07-Nov-19
RCA Ops	Lt	MacDonald, M	09-Jan-20
102 RCSCC	Lt(N)	Manning, C	15-Oct-19
2136 RCACC	Lt	McClellan, T	15-Jan-20
2827 RCACC	Lt	McLennan, D	20-Jan-20
2483 RCACC	2Lt	Myers, T	02-Dec-19
RCSU	A/SLt	Novak, M	23-Dec-19
RCA Ops	Lt	Patz, M	20-Nov-19
RCSU	Lt(N)	Pichaloff, H	09-Dec-19
2822 RCACC	CI	Robinson, A	25-Nov-19
754 RCACS	Lt	Tang, R	28-Jan-20
888 RCACS	Lt	Tse, B	13-Oct-19
RCA Ops	CI	Tuck, C	27-Oct-19
744 RCACS	CI	Turner, K	20-Nov-19
202 RCSCC	CI	Wells, S	19-Nov-19
583 RCACS	Capt	Wilcox, K	20-Jan-20
RCSU	Capt	Winkelaar, K	19-Jan-20
RCSU	2Lt	Zhao, K	22-Oct-19

2. Personnel are advised that completion of a VSS check can take up to three months, therefore it is important that the process be initiated well in advance of the expiry date.

3. A current PRC/VSS is required for all adult supervisors, therefore, personnel who do not submit an updated PRC/VSS prior to the expiry date will not be authorized to parade until a PRC/VSS is received and approved at RCSU (Pac).

4. The PRC/VSS for the following pers has extended beyond the five year mark, therefore, the following pers have been directed to cease parading on the date indicated:

Unit	Rank	Name	Due Date	Cease Parading Effective Date
RCSU	SLt	Agoes, I	08-Dec-17	11-Dec-17
RCSU	OCdt	Anderson, D	19-Sep-16	28-Oct-16
RCSU	Capt	Arthur, A	02-Sep-19	03-Sep-19
RCSU	Capt	Cable, R	05-Feb-13	06-Feb-13
RCSU	Capt	Canlas, O	08-Jan-18	09-Jan-18



Annex B  
RCSU (Pac) Routine Orders  
3 October 2019


RCSU	Capt	Chan, D	07-Sep-17	12-Sep-17
RCSU	Maj	Croston, C	25-Jun-17	30-Jun-17
263 RCSCC	Lt(N)	Diethelm, A	17-Sep-19	30-Sep-19
3066 RCACC	CI	Drees, S	01-May-19	03-Jun-19
RCSU	Capt	Giroux, C	08-Aug-17	05-Sep-17
307 RCSCC	SLt	Havas, T	07-Jul-19	08-Jul-19
RCSU	MWO	Hobor, T	08-Feb-17	09-Feb-17
RCSU	Lt	Houle, E	27-Jan-15	29-Jan-15
103 RCACS	Capt	James, B	09-Dec-18	07-Jan-19
RCSU	Lt	Kelusky, S	28-Aug-18	29-Aug-18
RCSU	Lt(N)	Kiefer, N	18-Sep-19	01-Oct-19
RCSU	Maj	Lewis, R	24-Dec-18	07-Jan-19
RCSU	Lt	Lum Black, K	20-Sep-17	21-Sep-17
RCSU	Lt	MacDougall, A	24-Mar-16	29-Mar-16
2422 RCACC	Capt	Miskulin, J	29-Jul-19	03-Sep-19
RCSU	2Lt	Moore, A	15-Oct-17	20-Oct-17
RCSU	Capt	Perrin, R	25-Apr-17	26-Apr-17
RCSU	OCdt	Pike, S	23-Sep-15	12-Mar-14
RCSU	Lt	Power, B	13-Sep-18	01-Oct-18
2458 RCACC	Capt	Rienks, M	28-Feb-19	05-Mar-19
RCSU	Capt	Seganfreddo, S	11-Aug-19	03-Sep-19
RCSU	Lt	Sekhon, N	29-Jul-17	03-Aug-17
89 RCACS	Capt	Smirl, R	28-Apr-19	01-May-19
RCSU	Lt	Toth, T	04-Aug-17	05-Sep-17
RCSU	Lt(N)	Totten, N	19-Jul-17	17-Oct-16
RCSU	Capt	Turra, E	02-Aug-17	25-Jan-17
RCSU	CI	Van Wyk, K	30-Oct-18	31-Oct-18
RCSU	Capt	Wade, C	20-Jun-17	30-Jun-17
2947 RCACC	Capt	Yauck, L	12-Sep-18	01-Oct-18

5. PRC/VSS has been completed and approved for the following personnel who are authorized to recommence duties effective on the PRC/VSS approval date indicated below:


Unit	Rank	Name	Cease Parading Effective Date	PRC/VSS Approval Date
204 RCSCC	A/SLt	Green, H	03-Sep-19	09-Sep-19
RCSU	Capt	Johnson, G	30-Jun-17	20-Sep-19
2136 RCACC	2Lt	Murty, S	03-Sep-19	20-Sep-19

(J1 Staffing O)

POLITICAL ACTIVITIES DIAGRAM



National  
Defence



Défense  
nationale

## Political Activities: Running as a candidate, volunteering or working for a campaign

### What is your status in the DND/CAF?


CAF Members		All DND Employees	
Regular Force	Reserve Force <small>(Classes A, B and C; COATS and Canadian Rangers)</small>		
<b>Municipal*</b>	<b>Municipal*</b>	<b>Municipal*</b>	<b>Municipal*</b>
<b>Provincial/Territorial</b>	<b>Provincial/Territorial</b>	<b>Provincial/Territorial</b>	<b>Provincial/Territorial</b>
<b>Federal</b>	<b>Federal</b>	<b>Federal</b>	<b>Federal</b>
<b>What level do you want to be involved in?</b>			
<b>How are you planning on being involved in the upcoming election?</b>		<b>How are you planning on being involved in the upcoming election?</b>	
Running for office Volunteering /Working for a Campaign	Running for office Campaigning Running for office Volunteering /Working for a Campaign	Running for office Running for office Volunteering /Working for a Campaign	Running for office Running for office Volunteering /Working for a Campaign
Regular Force members are permitted to participate in municipal elections with approval from the CDS, delegated to ADM(RS) and a <b>Confidential Report</b> must be sub-mitted to ADM(RS).	Regular Force members cannot engage in any political activity at the Provincial and Federal level, as per <b>QR&amp;O 19.44 - Political Activities and Candidature for Office.</b>	Reserve Force members are not prohibited from engaging in political activities under <b>QR&amp;O 19.44 (7)</b> but remain subject to the rules set out in QR&O at all times when they are subject to the Code of Service Discipline, including QR&Os 19.14 – Improper Comments and 19.36 – Disclosure of Information or Opinion. Members of the Reserve Force are encouraged to submit a <b>Confidential Report</b> to ADM(RS) and may also wish to request to be exempt duty and training for the duration of their political activities (CMP Military Instruction 20/04, para 3.1.1).	DND employees can participate with approval from <b>COI/DEP</b> and the <b>Public Service Commission of Canada</b> if running as a candidate for office.

Vote!

DEFENCE  
ETHICS  
PROGRAMME

\* Or Band Council / School Board

<http://ethics.mil.ca/index-eng.aspx>



This diagram pertains solely to running for office, volunteering or working for a political campaign. Any other matters related to political activities are addressed through **DAOD 7021-1 Conflict of Interest**. It is the responsibility of all DND employees and CAF members to ensure their political activities do not jeopardize the impartiality and neutrality of the DND and CAF. For all questions, contact the Defence Ethics Programme at 613-901-1090, [COIDEP-CIPEP@forces.gc.ca](mailto:COIDEP-CIPEP@forces.gc.ca) or <http://ethics.mil.ca/index-eng.aspx>.

CIVILIAN VOLUNTEERS AND REG F / P RES MEMBERS SUPPORTING CADET ACTIVITIES

	<b>Civilian Volunteer</b>	<b>Reg F</b>		<b>P Res – Class B</b>		<b>P Res - Class A</b>	
<b>Policy</b>	CATO 23-07	CF Mil Pers Instr 03/10		CF Mil Pers Instr 20/04		CF Mil Pers Instr 20/04	
<b>Authority</b>	<u>Civil Support</u> -Mbr is a volunteer -Volunteer agreement (Cdt #139) in place with corps/sqn CO	<u>Military Support</u> - Ordered by Mbr’s CO (in writing) - Is on duty -May wear uniform	<u>Civil Support</u> -Mbr is a volunteer and not on duty -Volunteer agreement (Cdt #139) in place with corps/sqn CO - Shall not wear uniform	<u>Military Support</u> - Ordered by Mbr’s CO - Is on duty -May wear uniform	<u>Civil Support</u> -Mbr is a volunteer and not on duty -Volunteer agreement (MHRRP Form - Application for Voluntary Reserve Service While on Class “B” or “C” Reserve Service) in place with corps/sqn CO - Shall not wear uniform	<u>Military Support</u> - Must be placed on Class A service and paid -May wear uniform	<u>Civil Support</u> -Mbr is a volunteer and not on duty -Volunteer agreement (Cdt #139) in place with corps/sqn CO - Shall not wear uniform
<b>Screening</b>	All adults working with a Corps/Squadron, regardless of how often they attend, shall complete a PRC/VSS. Guest Lecturers do not need to complete screening, but must be under the direct and immediate supervision of corps/squadron staff.						
<b>NOTES</b>	Original PRC/VSS and applicable volunteer agreement are to be submitted to the RCSU (Pac) J1 section. Contact your Area OIC for guidance and to initiate the process if a Reg F member wishes to volunteer in uniform. Contact your Area OIC to discuss the possibility of a P Res member providing support to your corps / squadron.						

HONOURS AND RECOGNITION

The CO RCSU (Pac) congratulates the following recipients of honours and recognition:

**Captain C. Johnston, RCSU (Pac), Award of Aerobic Excellence:**

In recognition of her meeting the requirement of the first and second achievements in the first level of the Award of Aerobic Excellence representing 4,000 aerobic units of various physical activities. This Fitness Award for Aerobic Excellence was established in 1970 to promote an active and healthy lifestyle for all serving members.

**Captain E. Chiang, 808 RCACS, Commander Natl CJCR Sp Gp Commendation:**

Since 2017, Captain Chiang has served as the lead officer in delivering the 2-day weekend Level 5/Phase 5/ Master Cadet Workshops in the Lower Mainland area of BC. Her detailed and organized planning, coordination and leadership of the senior cadet training is at a high standard resulting in the senior cadets receiving well-developed, professional and effectively delivered training which has contributed to the success and positive learning experience of all cadets in the Lower Mainland of BC.

**Captain J. Ellenor, 1787 RCACC & 2458 RCACC, Commander Natl CJCR Sp Gp Commendation:**

In recognition of Captain Ellenor for her dedication and commitment to growing and developing 1787 Royal Canadian Army Cadet Corps while supporting and mentoring a fellow Commanding Officer at 2458 Royal Canadian Army Cadet Corps. This investment of her time and energy resulted in the cadets of the two corps more actively engaging and participating in interesting training programs and experiencing the benefits of effective corps leadership.