



1000-1 (Secretary)

16 Feb 18

CIC BA BC Website (Members-Only Area)

COUNCIL MEETING 2/18
HELD VIA TELECONFERENCE 1930 HRS 16 Feb 18

In Attendance:

P	Capt J. Adams	P	Capt T. Welsh	PP	Maj L. Hildebrandt
P	Capt C. Shewchuk	P	Maj T. Toms	P	Capt B. McRobert
A	Capt S. Daniels	A	Capt M. Dahl	PP	Lt O. Nobakht
PP	Capt K. Weale	P	Maj A. Bone	PP	LCol (Ret'd) D. Slowski
P	Capt J. Hollis	P	Capt F. Milne	PP	Lt(N) T. Flynn

Present = P, Present by Proxy = PP, Excused = E, Absent = A

PP:

LCol (Ret'd) Slowski, Lt(N) T. Flynn, Maj L. Hildebrandt,

Capt Weale and Lt Nobakht to Capt Adams

INTRODUCTORY REMARKS

1. Meeting called to order by Capt Adams at 1937hrs.
2. Capt Adams declared a quorum of council with 8 members participating in the

teleconference and 5 by proxy.

3. Deferred to next meeting to accept minutes from previous meeting.
4. Motion to accept meeting agenda by Capt Adams, seconded by Maj Bone. 13 IN FAVOUR, 0 OPPOSED, CARRIED UNANIMOUSLY.

OLD BUSINESS

5. OTC Cap Badging – Motion to order 50 cap badges for distribution at next 2 OTC courses by Thor, seconded by Anthony – 13 IN FAVOUR, 0 OPPOSED, CARRIED UNANIMOUSLY. Capt Hollis will order via his Joe Drouin account after touching base with Maj Hildebrandt. Next OTC date TBC.
6. Renewal
 - a. Committee in place to work on renewal & membership drive: Capt Adams, Capt Dahl, Melissa Peel (member) and Leah Yauck (member).
 - b. Capt Weale to send out renewal reminder email, including fact sheet with snapshot of past activities/events and current/future programs – DWD, OTC Badging, Scholarships, PD sessions, etc.
 - c. Committee to meet ASAP to plan personal phone calls with renewal follow-up & 4-question survey to current members..
7. LCol Heal dinner update by Capt Hollis.
 - a. Phenomenal press as “branch association” event through signage & verbal reinforcement of branch support
 - b. 80 attendees (sold out) @ \$75 pp including meals for Wayne & his wife and DWD gifts
 - c. Capt Adams thanked James on all his work taking on the coord position & representing the branch
8. 2018 Council Elections
 - a. Councilors on second year of their term include:
 - i. Capt Shewchuk (President/Past President)
 - ii. Capt Hollis (Treasurer)
 - iii. Maj Toms (Okanagan/Interior Regional Councillor)
 - iv. Maj Bone, Maj Hildebrandt, Lt Nobakht (Councillors-at- Large)
 - v. LCol (Ret’d) D. Slowski (Associate Rep)
 - b. Capt Welsh (Lower Mainland Regional Councillor) will step down early from his position at election time
 - c. There is also one vacant Vice-President position and one vacant Councillor-at-Large position
 - d. Members are encouraged to consider standing for re-election or election to another position based on skill-set and available time commitment

- e. Capt Adams to post notice in MROs to promote opportunities and encourage new councilors

9. DWD

- a. Capt Hollis has put together a proposal for a DWD program including infrastructure for DWD events, gifts, and (if appropriate) hosting of events
- b. Discussion on support of gifts to non-members vs. members – consensus to support all members with ability to increase financial contribution to gift depending on participation within association (as outlined in the proposal)
- c. Noted opportunity to speak at DWD ceremonies provides outreach to large groups & is an excellent way to support our members
- d. Capt Weale to send proposal to everyone for review – will discuss any changes & vote on acceptance at next meeting

10. Regional Councilor Updates:

- a. Fraser Valley – Lt(N) Flynn – No update.
- b. Lower Mainland – Capt Welsh – Apologized for inaction – too much on his plate to get an event organized between family and work obligations – will be resigning at election time.
- c. North/Kootenay – Capt Milne – Meet & Greet at zone biathlon comp in Prince George went well – chatted about branch and gave info about who we are/what we do to 8 attendees & suggested they join the Facebook page. Terrace marksmanship zones next opportunity to represent the association.
- d. Okanagan/Interior – Maj Toms – Open house this weekend (Sunday) at local regiment with units from the Okanagan and surrounding areas expected to attend – will make presentation about the association to attendees.
- e. Vancouver Island – Capt Dahl – No update.

11. Financial Update (Capt Hollis)

- a. Latest financials on website up to 31 Jan – still sitting in good position at \$8,000+ equity
- b. Monthly RBC statements & balance sheets also posted for transparency
- c. Only 20 renewals from 1 Oct – need to increase memberships & renewals

NEW BUSINESS

12. Website

- a. Weebly's new business structure does not allow us to continue to be supported by another account for free (we have previously been housed via 103 RCACS's web account)
- b. Ownership has been transferred over to the branch & connected to our gmail account
- c. Weebly is straight-forward and user-friendly – consensus is to maintain current website & set-up and pay the monthly fees
- d. Motion to pay for website hosting/domain registration at approximately \$188/year by Chris, seconded by Trevor - 13 IN FAVOUR, 0 OPPOSED, CARRIED UNANIMOUSLY

- e. Capt Hollis (arrived on call post-discussion) can set us up for \$8 USD/month via his Weebly business account if makes more sense – will have a further conversation with Lt Nobakht and exec later this week to make final decision.

13. Open Forum:

- a. No further business.

CLOSING REMARKS

14. Capt Adams thanked everyone for their time and noted the importance of each councilor's contributions to the association.

ADJOURNMENT

15. Motion to adjourn at 2035hrs by Capt Welsh, seconded by Capt Hollis. 13 IN FAVOUR, 0 OPPOSED. CARRIED UNANIMOUSLY.

//signed//

//signed//

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President
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Capt
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