



**ROUTINE ORDERS**  
**ISSUED BY**  
**COMMANDER D.B. HENDERSON**  
**COMMANDING OFFICER**  
**REGIONAL CADET SUPPORT UNIT (PACIFIC)**

Order No. 10/2018	3 December 2018
Last Order No. 09/2018	Esquimalt, BC

**ROUTINE ORDER ENTRIES**

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## **166/18 – CRISIS SITUATION**

1. Any crisis situation related to Pacific Region cadet activities that involve cadets, COATS members, CIs, and/or volunteers shall be reported to the Regional Cadet Support Unit (Pacific) as soon as possible.

2. After engaging local emergency services as required, Corps/Squadron Commanding Officers are to contact their J3 Zone Training Officer with an initial report of the situation. Should the J3 Zone Training Officer not be available, the applicable J3 Area OIC shall be contacted. In the event that the J3 Zone Training Officer, or the J3 Area OIC are not available, the J35 Chief Training Officer, LCol Head, is to be contacted at 250-508-7572.

(J1 RCSU (Pac) CC)

## **167/18 – RCSU (PAC) BLOCK LEAVE PERIOD**

The offices of the Regional Cadet Support Unit (Pacific) will be at minimum staffing or closed during the block leave period of 15 Dec 18 to 6 Jan 19 inclusive.

## **168/18 – REPORTS AND RETURNS**

Cdt #175, Recommendation for an Individual / Group Award	7 Jan 19
Cdt #112, Adult Staff CTC Application Deadline	7 Jan 19
Staff Cadet CTC Application Deadline	15 Jan 19
Sea Cadet International Exchanges (ISCE), Army Cadet Exchanges and all other CTC courses	31 Jan 19

(J1 RCSU (Pac) CC)

## **169/18 – RCSU (PAC) PERSONNEL CHANGES**

The following personnel changes have occurred / will occur at RCSU (Pac):

- a. CPO1 D. Bliss has been appointed to the RCSU (Pac) CWO position effective 1 Dec 18;
- b. CPO1 W. Slater is transitioning towards retirement and, in preparation, has left the RCSU (Pac) CWO position effective 1 Dec 18 to work on assigned projects;
- c. Capt J. Cloke has assumed the position of J3 Zone Trg O (Comox) effective 3 Dec 18;
- d. Capt G. Crouch has assumed the position of RCA Ops FSO effective 26 Nov 18;
- e. Capt I. Green completed her period of Class B Reserve Service on 30 Nov 18;
- f. Lt(N) C. Looye has assumed the position of J5 Plans O (Sea Cdts) (Backfill) effective 26 Nov 18 to 26 May 19;
- g. Capt J. Peter will assume the position of J3 Zone Training Officer (Prince George West) effective 21 Jan 19;
- h. Lt R. Harris has assumed the position of J1 Records and Pay (Backfill) effective 15 Nov 18; and
- i. MCpl L. Kwok has assumed the position of J1 Sr Rcds & Pay Clk effective 3 Dec 18.

(J1)

## **170/18 – AMENDMENTS TO PUBLICATIONS, ORDERS AND FORMS**

The following CANCDTGEN has recently been released and is posted on the RCSU (Pac) SharePoint site:

CANCDTGEN 015/18, Selection Procedure for CI B Reserve Service Employment Opportunities Over 89 Days.

(J1)

## **171/18 – SECURITY SCREENING UPDATES**

Ref: NDSOD Chapter 4

1. Reliability Screening consists of conducting verifications and checks in order to be able to grant individuals a Reliability Status (RS), which is the minimum level required for all CAF members and civilian instructors working in support of the CCO. IAW ref, RS must be updated every 10 years.
2. Annex A contains a list of personnel who must renew their RS prior to the due date indicated, a list of personnel who have passed the RS update deadline and have been directed to cease all cadet activities including voluntary duty/support and a list of personnel who are authorized to return to duties as their RS has been approved.

(J1 Staffing O)

## **172/18 – PRC/VSS REQUIRING UPDATE**

Ref: CATO 23-04

1. IAW ref, all members shall update their Police Record Check/Vulnerable Sector Screening (PRC/VSS) every five years.
2. Annex B contains a list of personnel whose PRC/VSS will require renewal, personnel who have extended beyond the five year mark and have been directed to cease parading as well as personnel who are authorized to recommence duties.

(J1 Staffing O)

## **173/18 – RCSU (PAC) RESERVE EMPLOYMENT OPPORTUNITIES**

1. Reserve Employment Opportunities (REOs) with the Regional Cadet Support Unit (Pacific) are available to serving Reservists who meet the required criteria as stated for each employment opportunity and can be found at: <http://armyapp.forces.gc.ca/reo-oer/en/VCDSBRANCH.aspx>.
2. The following REOs with the Regional Cadet Support Unit (Pacific) are currently published / will be published shortly:
  - a. O-38412 – J1 Records and Pay Clerk – closing 5 Dec 18;
  - b. O-38413 – J8 Fin Svcs Admin (Travel and Claims) – closing 5 Dec 18;
  - c. O-38414 – J8 Fin Svcs Supervisor – closing 5 Dec 18;
  - d. O-39091 – J1 CTC Staffing Coordinator position – closing 10 Dec 18;
  - e. O-36708 – J8 Fin Svcs (Travel and Claims) – closing 11 Dec 18;
  - f. O-38859 – J1 Records and Pay Clerk – closing 11 Dec 18;

- g. O-39278 – Albert Head CTC Scheduler – will be posted shortly; and
- h. O-39282 – J4 Supply Tech – Albert Head – will be posted shortly.

(J1 Staffing O)

### **174/18 – CTC POSITIONS 2019 – COATS MEMBERS AND CIVILIAN INSTRUCTORS**

1. Applications for 2019 Cadet Training Centre (CTC) positions are now being solicited. Members of the COATS and (potential) Civilian Instructors are invited to apply for positions at a CTC. Specific CTC positions are listed in Annex C. All vacancies and dates must be regarded as tentative and are subject to change. Dates are inclusive of travel and will be amended if travel days are not required and/or authorized. Personnel may apply for a CTC outside of their environment, however, priority may be made for the member's environmental CTC. It is important to note that members of COATS will have priority for filling CTC Reserve Service. Civilian Instructors may be provided with an offer of employment once all COATS applications have been exhausted. Members of the COATS and (potential) Civilian Instructors may apply for partial periods of service (normally a minimum of two weeks).
2. All adult staff must have an approved Police Record Check/Vulnerable Sector Screening (PRC/VSS), a favourable Reliability Screening (RS), and a valid medical with no significant medical employment limitations. All documents shall be current prior to commencing the period of reserve service / employment and must not expire during the period of service.
3. Members of the COATS and (potential) Civilian Instructors are to apply for CTC 2019 by submitting a Cdt #112 (available on SharePoint) or by sending an email with the same information to [resupacstaffing@forces.gc.ca](mailto:resupacstaffing@forces.gc.ca). Applications are due NLT 7 January 2019. Applications will be accepted beyond this date, however, initial staffing selections will begin in mid-January 2019.
4. RCSU (Pac) will notify all applicants by email when their application has been received. Offers of Reserve Service will be sent in January / February 2019 for those who have applied by the application deadlines.
5. Questions may be directed to Lt(N) Timothy Pichaloff, J1 Staffing Officer, by email at [resupacstaffing@forces.gc.ca](mailto:resupacstaffing@forces.gc.ca) or by phone at 250-363-0919.

(J1 Staffing O)

### **175/18 – CLASS A SERVICE FOR CTC 2019**

1. Applications for 2019 Cadet Training Centre (CTC) Class A positions are now being solicited. Members of COATS and Civilian Instructors within the geographical location of the CTC (< 100 km) are encouraged to consider attending CTC in limited term engagements. These positions include but are not limited to Training Centre Operations, Intake and Exhaust, Movements, Range Safety, Expedition Speciality Instructor, Music Instructor and First Aid Instructor.
2. Members of the COATS and Civilian Instructors are to apply for CTC 2019 Class A by submitting a Cdt #112 (available on SharePoint) or by sending an email with the same information to [resupacstaffing@forces.gc.ca](mailto:resupacstaffing@forces.gc.ca). The Cdt #112 or email shall reach the J1 Staffing Officer no later than 31 May 2018, however, indicating your interest and availability earlier would be preferred.
3. Questions may be directed to Lt(N) Timothy Pichaloff, J1 Staffing Officer, by email at [resupacstaffing@forces.gc.ca](mailto:resupacstaffing@forces.gc.ca) or by phone at 250-363-0919.

(J1 Staffing O)

## **176/18 – OBTAINING INFORMATION ABOUT CANADIAN ARMED FORCES PENSION BENEFITS**

Refs: A. Canadian Forces Superannuation Act

B. CANFORGEN 118/17 CMP 059/17 101547Z JUL 17 Pension Entitlement for Reserve Members

1. CAF pensions are administered by the Government of Canada Pension Centre at Public Services and Procurement Canada (Pension Centre). Questions about eligibility and entitlements to pension benefits should be addressed to the Pension Centre at 1-800-267-0325.
2. Personnel who are not employed by the Pension Centre or By Director Pensions and Social Programs (DG Compensation and Benefits) are not authorized to give pension advice to CAF members.
3. CAF members seeking information about their eligibility for pension benefits should contact the Pension Centre well in advance of their release date. General information about pension benefits can be found at <https://www.tpsgc-pwgsc.gc.ca/fac-caf/accueil-home-eng.html>.
4. Regular Force members are reminded that if they have been serving in the Regular Force since 28 Feb 07 and meet certain conditions at release, they may be eligible to receive an immediate annuity under the rules known as the grandfathering rules. These rules are set out in ref A and were designed to provide the annuities that would have been available prior to 1 Mar 07. Details can be found under the heading “are you grandfathered?” at <https://www.tpsgc-pwgsc.gc.ca/fac-caf/rtr/glssr-reg-eng.html>.
5. Questions about eligibility under the grandfathering rules should be directed to the Pension Centre.
6. In accordance with ref B, Reserve Force members are reminded that entitlement to a CAF pension benefit is not finalized until release from the CAF or after 12 months without earnings. A transfer to the Supplementary Reserve does not constitute a release from the CAF.

(J1 HRO)

## **177/18 – PAY CORRECTION – CLASS B PAY IN LIEU OF LEAVE**

1. Director Military Pay and Allowances Processing (DMPAP) has identified that the Revised Pay System for Reserves (RPSR) is allowing members on Class B to be paid Pay in Lieu of Leave (PILL) in error. A defective code was introduced in RPSR release 7.34 (Sept 2015) to accommodate PILL adjustments. The code did not take into consideration a 30 day delay period for PILL generation on current SoUs.
2. On the 30 Nov 18 pay run, RPSR automatically recovered PILL payments for all members, within the last two years, who have SoUs less than 30 days and matching attendance days which have been incorrectly paid PILL.
3. RPSR will identify any further issues going forward and take corrective action prior to each pay run until the issue can be resolved.

(J1 RCSU (Pac) CC)

## **178/18 – HONOURS AND AWARDS**

Our Formation Commander, MGen Cochrane, and RCSU (Pac) CO, Cdr Henderson, are looking for improved recognition of those who are involved in supporting and developing the national cadet program. As a result, we have been working to develop an honours and awards process that is easier and feels less daunting to complete. A new folder has been added to the SharePoint Library titled “Honours and Awards”. The folder contains the webinar PowerPoint presentation with added notes, a spreadsheet of awards and recognitions that are available, the DND 2448 Recommendation form and the Cdt #175 form and instruction sheet for completing it.

Do not wait for calls for nominations to be posted in the MROs, send in your nominations anytime! If you see someone, or group of people, who are doing some amazing work, start preparing the nomination while it is fresh in your mind and the minds of those who can provide supporting letters and submit it to RCSU (Pac) Attn: J1 Svcs O. We will ensure that it is added to the next HARC review.

If you require any assistance or have any questions, please contact the J1 Svcs O, Capt Lacey at Evelyne.Lacey@forces.gc.ca or at (250) 363-0806.

(J1 Svcs O)

### **179/18 – J1 WEBINARS**

1. The J1 section will be offering webinars to present information about various administration topics and field questions from members. The following webinars are currently scheduled:

<b>Topic</b>	<b>Date</b>	<b>Time</b>	<b>Intended Audience</b>
<b>Civilian Instructor Process</b> (to include Reliability Screening (RS) process)	Thu, 17 Jan 19	1900 – 2000 hrs	<ul style="list-style-type: none"> <li>• Corps / Sqn Admin Os</li> <li>• Corps / Sqn COs</li> <li>• Personnel applying for a CI position at a CTC, corps/sqn, or other establishment</li> </ul>
<b>Specialist Instructors / CAF and Civilian Volunteers / Other Support</b> (to include discussion about policies and process for seeking approval)	Mon, 28 Jan 19	1900 – 2000 hrs	<ul style="list-style-type: none"> <li>• Corps / Sqn Admin Os</li> <li>• Corps / Sqn COs</li> </ul>

2. More detailed information, including connection details, will be posted in the Message Board on SharePoint prior to each of these webinars. Participation is voluntary, but encouraged.

3. We have received a few questions about what a webinar is and how it works. For those who have not previously attended a webinar, it is an online seminar. To fully participate in a webinar, you log in to view the webinar on your computer and you dial in by telephone to hear and participate in the presentation. The link and instructions to login and the telephone number to dial in are both provided in the connection details posted in the Message Board on SharePoint. You do not need to do this from a CCO Net computer – any computer with web access can be used. You can also participate by only dialing in on the telephone, but you won't see the PowerPoint that is being used to support the presentation. You will, however, be able to access the PowerPoint as it will also be posted on SharePoint.

4. If you are unable to attend a webinar, but are interested in the information that is presented, the PowerPoint presentation with speaker's notes will be posted on SharePoint (Library > Webinars). When possible, the webinar will be recorded and posted on SharePoint.

5. The J1 section is inviting your feedback on future webinars in order to prioritize topics and to determine the most desired presentation times. It's a short 5-question survey which will only take a few minutes to complete. If you have not already participated in the survey, you are encouraged to do so at: <https://www.surveymonkey.com/r/WF27LBG>. Additionally, if you have any feedback about a webinar that you participate in, your comments and suggestions are welcome.

(J1)

### **180/18 – SHORT TERM CLASS A AND CLASS B RESERVE SERVICE OPPORTUNITIES**

1. RCSU (Pac) has identified some possible short term Class A and Class B Reserve Service opportunities. In order to prepare for these potential opportunities, we are seeking interested individuals. If you are interested in a period of Class A or Class B Reserve Service (less than 89

days) in the January through March 2019 timeframe, you are invited to submit a Cdt #135, Expression of Interest form to the RCSU (Pac) J1 Staffing office at [rcsupacstaffing@forces.gc.ca](mailto:rcsupacstaffing@forces.gc.ca). If you wish to be considered for these possible opportunities, ensure that your Cdt #135 is submitted NLT 7 Dec 18.

2. Following is a list of potential opportunities that are being considered:
  - a. assistance to J6 IMO with various projects such as SharePoint workflow development, cell phone transfer and management, DWAN network drive organization/cleanup, building schematic update for CTC and RCSU;
  - b. small boat maintenance – identifying assets requiring repair and coordinating acquisition and O&M purchasing of small parts and equipment. Conducting an audit of watercraft;
  - c. expedition support for CTC and regional expedition planning;
  - d. expedition stores – condition and lifecycle inspection, determination of requirement for future training equipment and clothing;
  - e. Expedition Working Group – review QSP and implementation of the BE and EI courses at VCTC and provide suggestions for QSP amendments, produce schedule and suggestions for contracted training activities;
  - f. CTC Course Loading support – assisting in the selection of course and staff cadets for CTC 2019;
  - g. J35 Special Projects Officer – assisting with abseil site approvals, range approvals, training site approvals, sample operations orders, sample training plans, assisting with CTC MIP update, ACR lists, RDA activities, SharePoint updates, etc;
  - h. instrument maintenance and organization of the music library (at various locations throughout the Region);
  - i. support to PAO for video production and Cadet Correspondent Coordinator. Create video projects for support to CTC adult staff attraction, Staff Cadet development, CO's and Chief's Corner. Also, assist with A/V equipment management and verification;
  - j. Special Projects Officer to assist with preparing the move from AH1075 to AH1030. Duties to include vetting filing cabinets of correspondence, training control documents and training aids; and
  - k. NPF Officer to assist J8 with reconciling NPF accounts.
3. Personnel who do not live within the Victoria geographical area are encouraged to submit a Cdt #135, however, there are no TD benefits available to support members from outside of the geographical area where the tasks are being performed so members would need to make their own arrangements to be in location to provide this support.
4. Personnel at all rank levels will be considered.
5. When submitting a Cdt #135, indicate in the comments section if there is a particular task that you are interested in being considered for and detail how you have experience or qualifications for this task as applicable.

(J1)

## **181/18 – TEMPORARY DIRECTING STAFF POSITIONS**

1. Expressions of Interest are being accepted from COATS members for temporary Directing Staff positions.
2. Officers interested in these positions should apply by submitting a Cdt #176, Application for Temporary DS and the Temp DS Availability Form (both can be located in the CIC Training folder on SharePoint) to Lt (N) Rex Ford, J3 Trg O (CIC), at [EsqRCSUPacCICTraining@forces.gc.ca](mailto:EsqRCSUPacCICTraining@forces.gc.ca).
3. Temporary Directing Staff may be offered short-term Class A or B periods of service for the delivery of in-house courses.
4. Pre-requisites:
  - a. Rank: Lieutenant (N) / Captain, Sub-Lieutenant / Lieutenant or Petty Officer 1st Class / Warrant Officer;
  - b. MOSID: CIC Officer (00232), COATS GSO (00360) or COATS NCM (00359), depending on course requirement;
  - c. Command Experience: Corps / Squadron CO or equivalent experience at a Cadet Training Centre (for IOTC and COC);
  - d. possess extensive knowledge of the Canadian Cadet Organizations, their environmental Cadet Training Programs and the operation of a Cadet Corps / Squadron;
  - e. Senior Instructor Course (SIC) or LTQ qualified or equivalent leadership training;
  - f. be a competent instructor;
  - g. be capable of giving effective feedback to students;
  - h. be capable of preparing lesson plans, course reports and after action reports;
  - i. be computer literate, skilled in word processing and presentation programs, with special emphasis on Office 2010 using Word and PowerPoint;
  - j. possess well-developed organizational and administrative skills; and
  - k. possess counseling and facilitator skills.
5. Preference will be given to applicants who possess specialist skills relative to the course (i.e. Navigation, Pilotage, SCOP, Fieldcraft and Bushcraft, RSO qualified, Private Pilot Licence, Canoe Instructor, Abseil Instructor, Orienteering Instructor, etc).
6. Dates of reserve service will include course preparation time consisting of approximately two (2) days prior to start of course.
7. Applicants may be requested to attend a DS PD session before being selected to instruct on a course.
8. Applications will be accepted on an ongoing basis.

(J3 Trg O (CIC))

## **182/18 – CALL FOR SEA CADET APPLICATIONS – TALL SHIP ROYALIST 2019**

1. The Sea Cadet Tall Ship Deployment – International (Tall Ship ROYALIST) will be conducted in the United Kingdom from 22 Apr to 12 May 19 (including travel dates) to sail aboard the Training Ship (Tall Ship) ROYALIST. Each Sea Cadets will be a member of a watch



in various roles (such as raising and lowering sails, helmsman, and galley assistant) and navigation, seamanship and sailing skills (such as chart work, rope work, and at sea communications) as well as international port visit.

2. The FORTRESS serial 116741 “Tall Ship ROYALIST – United Kingdom” Participation Application deadline is 18 Jan 19.

3. Sea Cadets – Eligibility criteria:

- a. has attained 16 years of age as of the 1 April and must not reach 18 years before 20 May 19;
- b. upon return from the deployment, it is understood that selected cadets are expected to complete the current and future training years at the Corps;
- c. have successfully completed Phase IV from the corps program;
- d. hold the minimum rank of PO2;
- e. have completed any intermediate, advanced or specialty course (6 or 8 week);
- f. be fluent in English, which signifies an excellent understanding of the language with an ability to comprehend and express one’s self in it (for the safety of the cadets and crew);
- g. overall incentive level bronze for the candidate’s age group successfully completed between 1 Sep 18 and 30 Jan 19 (see CATO 14-18);
- h. free from all medical conditions and not on any medication;
- i. not on any dietary restrictions or modifications, as they will not be accommodated;
- j. be mature enough to perform his/her duties with no direction from his/her supervisor; and
- k. be highly recommended for this deployment by all levels in the chain of command.

4. The Tall Ship ROYALIST deployment is an outstanding and demanding opportunity for Sea Cadets. For this reason, only very deserving cadets deemed capable of successfully completing the training are to be submitted for selection. It is therefore important that:

- a. cadets considering applying have a good understanding of the training schedule and, conditions and selection requirements. Cadets need to be aware that the mess accommodations (bunks) are on open (both gender) mess decks. Heads and shower spaces are gender specific; and
- b. when considering cadets for selection, chain of command needs to be aware that cadets will be escorted by an officer from Toronto to the UK, aboard the Tall Ship ROYALIST. There will be no Canadian Escort officer onboard Tall Ship ROYALIST, however, cadets will be escorted at the end of deployment back to Canada.

5. The deployment conditions, medical support, and selection prerequisites provided below should be used to gain a better understanding of the training and to assess an individual’s capability, suitability, and eligibility.

- a. Deployment Conditions. Tall Ship ROYALIST deployment takes place aboard a squared-rigged sailing ship 32 metres in length. The ship is under the command of a qualified Captain, with a permanent crew who instruct, year-round, the embarked cadets on a weekly basis. The ship will sail off the south coast (English

Channel) of the United Kingdom for a period of 12 days. During this deployment, cadets are involved in every part of shipboard operations (helm, lookout, husbandry, cookery, seamanship, safety, etc.) and sailing evolutions (hoisting, lowering, furling and unfurling sails, on deck and aloft in the rigging, etc.) in a 24/7 watch system. Cadets will also be climbing masts using harness type safety gear. Accommodation and messing is basic and based on an open mess deck plan where cadets sleep in individual racks with sleeping bags and have extremely limited storage space; and

- b. Medical Support. The ship's crew can provide only basic first aid, simple urgent care needs (seasickness, minor lacerations, colds, etc) and initial stabilization of emergencies in preparation for transport. There is no medication on board for treatment of chronic illnesses such as hypertension, diabetes, or heart failure. In case of a medical emergency, there is no easy or quick way to evacuate patients to a medical facility. Evacuation to a medical facility may take from 10 to 24 hours.

6. Any inquiries or requests for additional information regarding Sea Cadet training, prerequisites and/or selection criteria are to be directed to the J5 Plans O (Sea Cdts), Lt(N) C. Looye, by email at [Courtney.Looye@cadets.gc.ca](mailto:Courtney.Looye@cadets.gc.ca) or 250-363-0831.

(J5 Plans O (Sea Cdts))

### **183/18 – INTERNATIONAL ARMY CADET EXPEDITION – FEBRUARY 2019**

Ref: 3937-4500-3 (J3 Trg O (Expn)) 24 Oct 18

1. The following cadets were selected from Pacific Region to attend the International Army Cadet Expedition to Chile:

- a. C/MWO Chan, Dionna from 2893 RCACC; and
- b. C/WO McLaren, Thea from 2483 RCACC.

2. Questions are to be directed at the J3 Trg O (Expedition) via email [brandon.mcauley@forces.gc.ca](mailto:brandon.mcauley@forces.gc.ca)

(J3 Trg O (Expedition))

### **184/18 – EXPEDITION STAFF WORKSHOP – FEBRUARY 2019**

Ref: 3937-4500-3 (J3 Trg O (Expn)) 21 Nov 18

1. RCSU (Pac) will conduct an expedition staff workshop for adult staff and senior cadets who deliver expedition training 15-17 Feb 19 at Albert Head.

2. The Warning Order has been uploaded to SharePoint and the Joining Instructions will be posted to SharePoint once completed.

3. Cadets must be registered in FORTRESS via "Summer Training and Activities by Selection". The Serial in FORTRESS is listed as "Expn Staff Trg." Registration of cadets must be completed NLT 13 Jan 19.

4. Officers interested in this Reserve Service opportunity are to contact J3 Trg O (Expedition) via email [brandon.mcauley@forces.gc.ca](mailto:brandon.mcauley@forces.gc.ca) IAW the Warning Order.

(J3 Trg O (Expedition))

### **185/18 – CANADIAN ARMED FORCES HEALTH SURVEY (CAFHS)**

1. DComd Natl CJCR Sp Gp would like to draw the attention of all members to the following information.

2. In 2017, DND contracted Statistics Canada to administer the Canadian Armed Forces Health Survey (CAFHS) which will be DND's first electronic health questionnaire. Similar to the previously administered Health and Lifestyle Information Survey (HLIS) 2013-2014, questions will ask CAF members about their health and lifestyle behaviours. However, CAFHS has been revised to shorten the time for self-completion by personnel to 45 minutes and to incorporate new topics such as cannabis and a sleep. 66,000 Reg F and 4,000 Res F CAF members across Canada will be randomly invited to voluntarily participate via email and mail to complete CAFHS over 2 separate waves (Jan-Mar 19 and Apr-Jun 19).

3. There will be a CANFORGEN and the SG will be sending a letter to encourage support for CAFHS and participation by CAF members.

4. In order to maximize participation by Res F members, we have been contacted by the Directorate of Force Health Protection to inform Reservists, including COATS personnel. Please disseminate within your respective AORs to ensure maximum awareness of this upcoming survey.

(RCWO)

### **186/18 – HOLIDAY MESSAGE**

With the holiday season upon us, we once again have much to reflect on in terms of our accomplishments within the Cadet Program in British Columbia. The youth in our program have enjoyed countless training opportunities that help them to develop valuable life skills and abilities. As the adult leaders who guide and mentor these youth, you have much to be proud of and I take this opportunity to extend my appreciation to each of you for your dedication and service.

We could not accomplish all that we do if not for our many supporters and I draw particular attention to the four Cadet Leagues that do so as our civilian partners in the Cadet Programs. They contribute greatly and are avid champions for the growth of the programs. I am grateful for their tireless support on behalf of the cadets.

On behalf of the RCSU (Pac) staff, I wish you all a safe and joyful holiday season and look forward to working with you in the coming year.

(CO)

*// original signed by //*

D.B. Henderson  
Commander  
Commanding Officer

Annexes

Annex A Reliability Status Requiring Update  
Annex B PRC/VSS Requiring Update  
Annex C 2019 CTC Staff Positions – Adult

**RELIABILITY STATUS REQUIRING UPDATE**

1. Reliability Screening consists of conducting verifications and checks in order to be able to grant individuals a Reliability Status (RS), which is the minimum level required for all CAF members and civilian instructors working in support of the CCO. RS must be updated every 10 years. Note that for renewals, certified copies of two pieces of ID and a proof of current address are required to accompany the Cdt #172. The following personnel must renew their RS prior to the due date indicated below:

Unit	Rank	Name	Due Date
552 RCACS	Capt	Bott, R	02-Feb-19
1813 RCACC	Lt	Burt, D	30-Jan-19
RCSU	Capt	Cable, R	22-Jan-19
103 RCACS	Capt	Davies, L	12-Feb-19
828 RCACS	Capt	Jantzen, A	08-Dec-18
RCSU	Lt	Landry, D	05-Jan-19
744 RCACS	Capt	Matheson, M	30-Jan-19
102 RCSCC	Lt(N)	Parent, M	08-Dec-18
1787 RCACC	Capt	Roebuck, T	08-Jan-19
RCSU	Capt	Rowsell, M	12-Feb-19
513 RCACS	Lt	Sattler, M	19-Dec-18
2422 RCACC	Capt	Scarisbrick, S	02-Feb-19
2316 RCACC	Capt	Stephan, R	08-Dec-18
RCSU	Lt(N)	Wood, E	03-Dec-18
2483 RCACC	Capt	Yarmoshuk, B	18-Feb-19

2. Reliability Status (RS) is valid for a period of 10 years and must be updated prior to the expiry of this validity period. The following personnel have passed the RS update deadline and have been directed to cease all cadet activities including voluntary duty/support effective the date indicated below. These members shall not be authorized to return to duty until the RS has been processed and approved.

Unit	Rank	Name	Due Date	Cease Parading Effective Date
103 RCACS	Capt	Canlas, O	14-Mar-18	09-Jan-18*
189 RCSCC	Lt(N)	Cartwright, J	14-Feb-18	27-Feb-18
RCSU	Capt	Chan, D	07-Dec-17	12-Sep-17*
RCSU	Lt	Cody, J	26-Jun-18	30-Nov-18
RCSU	Capt	Elgert, R	28-Nov-18	30-Nov-18
RCSU	Capt	Goddard, K	02-Apr-18	30-Apr-18
RCSU	CI	Gonyea, R	10-Nov-18	13-Nov-18
RCSU	MWO	Hobor, T	08-Feb-18	09-Feb-17*
RCSU	SLt	Kardal, R	07-Feb-17	06-Oct-16
RCAOps	Capt	Kerry, S	20-Mar-17	31-Mar-17
RCSU	Capt	Perrin, R	14-Jun-17	26-Apr-17
259 RCACS	Lt	Power, B	06-Feb-17	09-Feb-17
2305 RCACC	Capt	Shearsmith, D	23-Jun-18	25-Jun-18
RCSU	Lt(N)	Totten, N	21-Sep-15	17-Oct-16
RCSU	Capt	Turra, E	24-Jan-17	25-Jan-17
RCSU	Lt	Zhang, L	15-May-18	24-May-18

\* Mbr was suspended for an expired PRC/VSS on the date indicated, but a new RS will also be required prior to authorization to recommence duties.

3. RS paperwork has been completed for the following personnel who are authorized to recommence duties effective on the approval date indicated below:

Unit	Rank	Name	Cease Parading Effective Date	Approval Date
RCSU	2Lt	Lehton, Y	24-May-18	01-Nov-18

(J1 Staffing O)

PRC/VSS REQUIRING UPDATE

Ref: CATO 23-04

1. IAW ref, all members shall update their Police Record Check/Vulnerable Sector Screening (PRC/VSS) every five years. Following is a list of personnel whose PRC/VSS will require renewal prior to the due date indicated:

Unit	Rank	Name	Due Date
819 RCACS	CI	Antoniou, M	07-Jan-19
RCSU	CPO1	Bliss, D	12-Feb-19
RCA Ops	Capt	Corazza, C	04-Feb-19
RCA Ops	Capt	Green, S	12-Dec-18
103 RCACS	Capt	James, B	09-Dec-18
RCSU	Lt	Laing, J	22-Jan-19
RCSU	2Lt	Lehton, Y	06-Dec-18
RCSU	Maj	Lewis, R	24-Dec-18
609 RCACS	CI	Li, A	31-Jan-19
RCSU	SLt	Malone, C	10-Feb-19
RCSU	Lt(N)	Martin, C	13-Dec-18
2573 RCACC	Lt	McLaughlin, D	12-Feb-19
909 RCACS	A/Capt	Moir, J	07-Jan-19
3063 RCACC	Capt	Paas, J	31-Jan-19
RCSU	Lt(N)	Pichaloff, T	03-Jan-19
2458 RCACC	Capt	Rienks, M	28-Feb-19
RCSU	Maj	Rolfe, D	31-Jan-19
904 RCACS	CI	Schultz, A	31-Jan-19
2827 RCACC	Capt	Smith, G	07-Feb-19

2. Personnel are advised that completion of a VSS check can take up to three months, therefore it is important that the process be initiated well in advance of the expiry date.

3. A current PRC/VSS is required for all adult supervisors, therefore, personnel who do not submit an updated PRC/VSS prior to the expiry date will not be authorized to parade until a PRC/VSS is received and approved at RCSU (Pac).

4. The PRC/VSS for the following pers has extended beyond the five year mark, therefore, the following pers have been directed to cease parading on the date indicated:

Unit	Rank	Name	Due Date	Cease Parading Effective Date
RCSU	SLt	Agoes, I	08-Dec-17	11-Dec-17
RCSU	Lt	Aitchison, E	04-Feb-18	05-Feb-18
5 RCSCC	SLt	Allen, C	08-Nov-18	30-Nov-18
RCSU	OCdt	Anderson, D	19-Sep-16	28-Oct-16
RCSU	Lt(N)	Beresford, A	11-Sep-18	01-Oct-18
RCSU	Lt	Bowles, C	05-Apr-18	12-Apr-18
RCSU	A/Maj	Cable, R	05-Feb-13	06-Feb-13
RCSU	CI	Calhoon-Cardinal, R	12-Nov-18	30-Nov-18
RCSU	Capt	Canlas, O	08-Jan-18	09-Jan-18
RCSU	Capt	Chan, D	07-Sep-17	12-Sep-17
RCSU	Maj	Croston, C	25-Jun-17	30-Jun-17
RCSU	Capt	Drought, R	23-May-17	29-May-17
2289 RCACC	2Lt	Gill, M	21-Nov-18	30-Nov-18
RCSU	Capt	Giroux, C	08-Aug-17	05-Sep-17
RCSU	CI	Gonyea, R	17-Jul-18	05-Sep-18
RCSU	2Lt	Goswell, M	09-Nov-16	09-Nov-16
RCSU	OCdt	Green, A	26-Jun-18	27-Jun-18
RCSU	MWO	Hobor, T	08-Feb-17	09-Feb-17
RCSU	Lt	Houle, E	27-Jan-15	29-Jan-15
RCSU	Capt	Johnson, G	21-Jun-17	30-Jun-17
RCSU	SLt	Kardal, R	12-Apr-16	06-Oct-16
RCSU	Lt	Kelusky, S	28-Aug-18	29-Aug-18
RCSU	Lt	Keogh, B	07-Sep-16	09-Sep-16
386 RCACS	Capt	Lee, D	04-Nov-18	30-Nov-18
RCSU	Lt	Lum Black, K	20-Sep-17	21-Sep-17
2893 RCACC	Capt	MacDonell, T	07-Aug-17	05-Sep-17

Annex B  
RCSU (Pac) Routine Orders  
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RCSU	Lt	MacDougall, A	24-Mar-16	29-Mar-16
RCSU	2Lt	Mahar, T	20-Sep-17	21-Sep-17
RCSU	2Lt	Moore, A	15-Oct-17	20-Oct-17
RCSU	Capt	Perrin, R	25-Apr-17	26-Apr-17
RCSU	OCdt	Pike, S	23-Sep-15	12-Mar-14
RCSU	Lt	Power, B	13-Sep-18	01-Oct-18
RCSU	Capt	Rowsell, M	11-Apr-18	30-Apr-18
888 RCACS	OCdt	Samra, I	07-Mar-18	28-Mar-18
RCSU	Lt	Sekhon, N	29-Jul-17	03-Aug-17
RCSU	Lt	Toth, T	04-Aug-17	05-Sep-17
RCSU	Lt(N)	Totten, N	19-Jul-17	17-Oct-16
RCSU	Capt	Turra, E	02-Aug-17	25-Jan-17
RCSU	CI	Van Wyk, K	30-Oct-18	31-Oct-18
RCSU	Capt	Wade, C	20-Jun-17	30-Jun-17
2827 RCACC	Lt	Wong, P	04-Oct-18	30-Oct-18
2947 RCACC	Capt	Yauck, L	12-Sep-18	01-Oct-18

5. PRC/VSS has been completed and approved for the following personnel who are authorized to recommence duties effective on the PRC/VSS approval date indicated below:

Unit	Rank	Name	Cease Parading Effective Date	PRC/VSS Approval Date
RCSU	Capt	Pepin, G	01-Oct-18	29-Nov-18
47 RCSCC	SLt	Wong, N	30-Oct-18	07-Nov-18
903 RCACC	Lt	Wolf, C	30-Oct-18	05-Oct-18

(J1 Staffing O)

2019 CTC STAFF POSITIONS – ADULTS

**HMCS QUADRA CTC**

Position Title	Rank	From	To
Chief Administration Officer	LCdr	09/06/2019	23/08/2019
CO	Cdr	09/06/2019	23/08/2019
Maint Eng Officer / GSO	Lt(N)	09/06/2019	23/08/2019
QUADRA CPO (COATS-NCM)	CPO1	09/06/2019	23/08/2019
QUADRA Services Officer	LCdr	09/06/2019	23/08/2019
XO	LCdr	09/06/2019	23/08/2019
IT O	Lt(N)	10/06/2019	23/08/2019
Boats O	Lt(N)	16/06/2019	23/08/2019
Finance Officer	Lt(N)	16/06/2019	23/08/2019
GT & DC Training Officer	LCdr	16/06/2019	23/08/2019
Music Training Officer	LCdr	16/06/2019	23/08/2019
NPF ACC Officer	Lt(N)	16/06/2019	21/08/2019
Pers Admin O	Lt(N)	16/06/2019	23/08/2019
Q Operations O	LCdr	16/06/2019	23/08/2019
Sail & Shipwright Trg O	LCdr	16/06/2019	23/08/2019
Scheduler	Lt(N)	16/06/2019	23/08/2019
Seamanship Training Officer	LCdr	16/06/2019	23/08/2019
Standards O	Lt(N)	16/06/2019	23/08/2019
Training Support Officer	LCdr	16/06/2019	23/08/2019
Basic Musician Crse O	Lt(N)	19/06/2019	21/08/2019
Basic Sail Crse O	Lt(N)	19/06/2019	21/08/2019
Basic Seamanship Crse O	Lt(N)	19/06/2019	21/08/2019
Boats Maint O	SLt	19/06/2019	23/08/2019
Boats Trg O	SLt	19/06/2019	23/08/2019
Bosun Mate Crse O	Lt(N)	19/06/2019	21/08/2019
D and C Crse O	Lt(N)	19/06/2019	21/08/2019
Director of Music	Lt(N)	19/06/2019	21/08/2019
GT Crse O	Lt(N)	19/06/2019	21/08/2019
Inter & Adv Musician Crse O	Lt(N)	19/06/2019	21/08/2019
Inter Sail Crse O	Lt(N)	19/06/2019	21/08/2019
Movements Officer	Lt(N)	19/06/2019	23/08/2019
OC TC Ops	Lt(N)	19/06/2019	21/08/2019
OIC PCT	Lt(N)	19/06/2019	21/08/2019
Recreation O	Lt(N)	19/06/2019	21/08/2019
Sail Learning Facilitator	Lt(N)	19/06/2019	21/08/2019
Sail Maint / GT Sail	SLt	19/06/2019	23/08/2019
SCOP Instructor	Lt(N)	19/06/2019	21/08/2019
Senior Sail Crse O	Lt(N)	19/06/2019	21/08/2019
Ship's Boat Operator Crse O	Lt(N)	19/06/2019	21/08/2019
Shipwright Crse O	Lt(N)	19/06/2019	21/08/2019
BWK PCT	SLt	23/06/2019	19/08/2019
Trg O PCT	SLt	23/06/2019	19/08/2019
XO PCT	Lt(N)	23/06/2019	19/08/2019
A/Maint Eng O	SLt	24/06/2019	21/08/2019
A/Sports O	SLt	24/06/2019	19/08/2019
A/Standards O	SLt	24/06/2019	19/08/2019
Adv Musician Div O	SLt	24/06/2019	19/08/2019

Annex C  
RCSU (Pac) Routine Orders  
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Basic D and C Div O	SLt	24/06/2019	19/08/2019
Basic Musician Div O	SLt	24/06/2019	19/08/2019
Basic Sail Div O	SLt	24/06/2019	19/08/2019
Basic Sail Trg O	SLt	24/06/2019	19/08/2019
Basic Seamanship Div O	SLt	24/06/2019	19/08/2019
Bosun Mate Div O	SLt	24/06/2019	19/08/2019
Canteen Supervisor	Lt(N)	24/06/2019	21/08/2019
D and C Instructor Div O	SLt	24/06/2019	19/08/2019
GT Div O	SLt	24/06/2019	19/08/2019
Inter Musician Div O	SLt	24/06/2019	19/08/2019
Inter Sail Div O	SLt	24/06/2019	19/08/2019
Inter Sail Trg O	SLt	24/06/2019	19/08/2019
Music Trg Coordinator	SLt	24/06/2019	19/08/2019
Navigation O	Lt(N)	24/06/2019	19/08/2019
Range Safety O	SLt	24/06/2019	19/08/2019
SCOP Instructor	SLt	24/06/2019	19/08/2019
Seamanship Instructor	Lt(N)	24/06/2019	19/08/2019
Senior Sail Div O	SLt	24/06/2019	19/08/2019
Senior Sail Trg O	SLt	24/06/2019	19/08/2019
Ship's Boat Operator Div O	SLt	24/06/2019	19/08/2019
Shipwright Div O	SLt	24/06/2019	19/08/2019
Specialist Music Instructor	SLt	24/06/2019	19/08/2019
TC Ops 2IC	SLt	24/06/2019	19/08/2019
TC Ops O	Lt(N)	24/06/2019	19/08/2019
Trg Admin O	SLt	24/06/2019	21/08/2019
UCCMA	Lt(N)	24/06/2019	19/08/2019
UPAR	Lt(N)	24/06/2019	21/08/2019
CTC PD Training Support Officer	Lt(N)	26/06/2019	06/07/2019
CTC PD Training Support Officer	SLt	26/06/2019	06/07/2019



**VERNON CTC**

Position Title	Rank	From	To
Support Services Officer	Maj	02/06/2019	23/08/2019
Admin O	Capt	09/06/2019	23/08/2019
CO	LCol	09/06/2019	23/08/2019
DCO	Maj	09/06/2019	23/08/2019
RSM (COATS-NCM)	CWO	09/06/2019	23/08/2019
Support Services 2IC	Capt	09/06/2019	21/08/2019
Adjt	Capt	16/06/2019	23/08/2019
Company Commander – BFS	Maj	16/06/2019	23/08/2019
Company Commander – D & C (Air)	Maj	16/06/2019	23/08/2019
Company Commander – D&C (Land) & Music	Maj	16/06/2019	23/08/2019
Company Commander – Expedition	Maj	16/06/2019	23/08/2019
Company Commander – GT	Maj	16/06/2019	23/08/2019
Company Commander – Marksmanship	Maj	16/06/2019	23/08/2019
Finance Officer	Capt	16/06/2019	23/08/2019
NPP ACC Officer	Capt	16/06/2019	21/08/2019
Pers Admin O	Capt	16/06/2019	23/08/2019
QMSI (COATS-NCM)	MWO	16/06/2019	23/08/2019
Scheduler	Capt	16/06/2019	23/08/2019
Standards O	Capt	16/06/2019	23/08/2019
Training Support & Operations Officer	Maj	16/06/2019	23/08/2019
Crse O Air Rifle Marksmanship Instructor	Capt	19/06/2019	21/08/2019
Crse O Basic D & C (Air)	Capt	19/06/2019	21/08/2019
Crse O Basic Expedition	Capt	19/06/2019	21/08/2019
Crse O Basic Fitness & Sport	Capt	19/06/2019	21/08/2019
Crse O Basic Marksman	Capt	19/06/2019	21/08/2019
Crse O DCI (Air)	Capt	19/06/2019	21/08/2019
Crse O DCI (Land)	Capt	19/06/2019	21/08/2019
Crse O Expedition Instructor	Capt	19/06/2019	21/08/2019
Crse O GT	Capt	19/06/2019	21/08/2019
Crse O Inter and Adv Musician	Capt	19/06/2019	21/08/2019
Director of Music	Capt	19/06/2019	21/08/2019
Log Support O (Expedition)	Capt	19/06/2019	21/08/2019
Movements Officer	Capt	19/06/2019	23/08/2019
OC TC Ops	Capt	19/06/2019	21/08/2019
Sports O	Capt	19/06/2019	21/08/2019
A/Movements O	Lt	24/06/2019	21/08/2019
A/Sports O / RSO	Lt	24/06/2019	19/08/2019
A/Standards O	Lt	24/06/2019	19/08/2019
Fl Comd Basic D & C	Lt	24/06/2019	19/08/2019
Fl Comd DCI (Air)	Lt	24/06/2019	19/08/2019
Head Coach	Capt	24/06/2019	19/08/2019
Music Trg Coordinator	Lt	24/06/2019	19/08/2019
Pl Comd Air Rifle Marksmanship Instructor	Lt	24/06/2019	19/08/2019
Pl Comd Basic Expedition	Lt	24/06/2019	19/08/2019
Pl Comd Basic Fitness & Sport	Lt	24/06/2019	19/08/2019
Pl Comd Basic Marksman	Lt	24/06/2019	19/08/2019
Pl Comd DCI (Land)	Lt	24/06/2019	19/08/2019
Pl Comd GT	Lt	24/06/2019	19/08/2019
Pl Comd Inter and Adv Musician	Lt	24/06/2019	19/08/2019

Annex C  
RCSU (Pac) Routine Orders  
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RSO / Coach	Lt	24/06/2019	19/08/2019
Specialist Music Instructor	Lt	24/06/2019	19/08/2019
TC Ops 2IC	Lt	24/06/2019	19/08/2019
TC Ops O	Capt	24/06/2019	19/08/2019
Team Leader Expedition Instructor	Lt	24/06/2019	19/08/2019
UCCMA	Capt	24/06/2019	19/08/2019
UPAR	Capt	24/06/2019	21/08/2019
CTC PD Training Support Officer	Capt	26/06/2019	06/07/2019
CTC PD Training Support Officer	Lt	26/06/2019	06/07/2019

**ALBERT HEAD CTC**

Position Title	Rank	From	To
Admin O	Capt	09/06/2019	23/08/2019
CO	LCol	09/06/2019	23/08/2019
DCO	Maj	09/06/2019	23/08/2019
Support Services 2IC	Capt	09/06/2019	23/08/2019
Wing CWO (COATS-NCM)	CWO	09/06/2019	23/08/2019
Wing Support Services Officer	Maj	09/06/2019	23/08/2019
Finance Officer	Capt	16/06/2019	23/08/2019
NPF ACC Officer	Capt	16/06/2019	21/08/2019
Pers Admin O	Capt	16/06/2019	23/08/2019
Standards O	Capt	16/06/2019	23/08/2019
Wing Operations Officer	Maj	16/06/2019	23/08/2019
Wing Training Officer (2 wk crses)	Maj	16/06/2019	23/08/2019
Wing Training Officer (3 wk crses)	Maj	16/06/2019	23/08/2019
Wing Training Officer (6 wk crses)	Maj	16/06/2019	23/08/2019
Crse O Basic Survival	Capt	19/06/2019	21/08/2019
Crse O BATA	Capt	19/06/2019	21/08/2019
Crse O Fitness and Sport Instructor	Capt	19/06/2019	21/08/2019
Crse O GT	Capt	19/06/2019	21/08/2019
Crse O Int and Adv Musician	Capt	19/06/2019	21/08/2019
Director of Music	Capt	19/06/2019	21/08/2019
Movements Officer	Capt	19/06/2019	23/08/2019
OC TC Ops	Capt	19/06/2019	21/08/2019
Sports O	Capt	19/06/2019	21/08/2019
A/Fl Comd Basic Survival	2Lt	24/06/2019	19/08/2019
A/Sports O / RSO	Lt	24/06/2019	19/08/2019
A/Standards O	Lt	24/06/2019	19/08/2019
Banking Officer	Capt	24/06/2019	19/08/2019
Canteen Officer	Capt	24/06/2019	21/08/2019
Fl Comd Adv Muscian	Lt	24/06/2019	19/08/2019
Fl Comd Basic Survival	Lt	24/06/2019	19/08/2019
Fl Comd BATA	Lt	24/06/2019	19/08/2019
Fl Comd Fitness and Sport Instructor	Lt	24/06/2019	19/08/2019
Fl Comd GT	Lt	24/06/2019	19/08/2019
Fl Comd Inter Musician	Lt	24/06/2019	19/08/2019
Music Training Coordinator	Lt	24/06/2019	19/08/2019
TC Ops 2IC	Lt	24/06/2019	19/08/2019
TC Ops O	Capt	24/06/2019	19/08/2019
UCCMA	Capt	24/06/2019	19/08/2019
UPAR	Capt	24/06/2019	21/08/2019
CTC PD Training Support Officer	Capt	26/06/2019	06/07/2019
CTC PD Training Support Officer	Lt	26/06/2019	06/07/2019
Familiarization Flying Pilots (Class A)	Capt	As Req'd	
Specialist Music Instructor (Class A)	Lt	As Req'd	

**COMOX CFTC**

Position Title	Rank	From	To
Admin O	Capt	09/06/2019	23/08/2019
CFTC CWO (COATS-NCM)	CWO	09/06/2019	23/08/2019
CO	LCol	09/06/2019	23/08/2019
DCO	Maj	09/06/2019	23/08/2019
Chief Flying Instructor	Maj	16/06/2019	23/08/2019
Chief Ground Instructor	Maj	16/06/2019	23/08/2019
Flying Standards O	Maj	16/06/2019	23/08/2019
NPFAO	Capt	16/06/2019	21/08/2019
Adv Aviation Crse O	Capt	19/06/2019	21/08/2019
Deputy Chief Flying Officer	Capt	19/06/2019	21/08/2019
Glider Flight Commander	Capt	19/06/2019	21/08/2019
Movements Officer	Capt	19/06/2019	23/08/2019
OC TC Ops	Capt	19/06/2019	21/08/2019
Sports Officer	Lt	19/06/2019	21/08/2019
Tow Flight Commander	Capt	19/06/2019	21/08/2019
Adv Aviation Fl Comd	Lt	24/06/2019	19/08/2019
Deputy Glider Flight Commander	Capt	24/06/2019	19/08/2019
Deputy Tow Flight Commander	Capt	24/06/2019	19/08/2019
Glider Pilot Instructor	Lt	24/06/2019	19/08/2019
Ground Instructor	Lt	24/06/2019	19/08/2019
PPS Supervisor Vancouver	Capt	24/06/2019	19/08/2019
Site Supervisor Vancouver	Capt	24/06/2019	19/08/2019
Site Supervisor Victoria	Capt	24/06/2019	19/08/2019
TC Ops O	Capt	24/06/2019	19/08/2019
Timekeeper	Capt	24/06/2019	21/08/2019
UPAR	Capt	24/06/2019	21/08/2019
CTC PD Training Support Officer	Capt	26/06/2019	06/07/2019
CTC PD Training Support Officer	Lt	26/06/2019	06/07/2019